

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
FEBRUARY 6, 2017
MINUTES OF MEETING**

Present: Mayor Kenneth C. Riscica
Trustee Silva Ferman
Trustee Dianne Sheehan
Trustee Alvin Solomon
Trustee Norman Taylor
Clerk-Treasurer Arlene Drucker
Village Attorney Christopher Prior, Esq.

Participated: Trustee Daniel Cataldo (by phone)

Absent: Trustee Gus Panopoulos

Also Present: Max Zahn Manhasset Times

At 7:31 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor shared the joyous news that Olivia Hannah Koubi was born at 1:43 p.m. today to Village Deputy Clerk Elizabeth Vera Koubi. The Mayor noted that Olivia was born at a robust 7 pounds, 15 ounces and 19 inches long. Olivia and her mother are in good health. The Mayor noted that the occasion of this new addition to our Village “family” is worthy of recognition in the permanent records of the Village, and therefore, after discussion, and upon motion by Trustee Silva (“Aida”) Ferman, seconded by Trustee Dianne Sheehan, the following resolution was adopted unanimously by all Trustees present:

WHEREAS, at 1:43 this afternoon, in the County of Nassau, State of New York, Olivia Hannah Koubi was born to Plandome Heights Village Deputy Clerk Elizabeth Vera Koubi and Lior Koubi and further,

WHEREAS, Olivia Hannah Koubi was born at a robust 7 pounds and 15 ounces, 19 inches long and is in good health with her mother recovering nicely,

IT IS NOW THEREFORE RESOLVED, that the Mayor and Trustees of, and the entire Village of Plandome Heights, hereby welcomes Olivia Hannah Koubi, born to Deputy Clerk Elizabeth Vera Koubi, into this world and wish her a long, healthy and happy life.

The Mayor noted that the next order of business was the approval of the minutes. The Trustees confirmed that they had read the draft minutes of the January 9, 2017 meeting and had no proposed changes. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Solomon, the following resolution was adopted by all Trustees present:

RESOLVED, that the minutes of the Regular Meeting, held on January 9, 2017, are hereby accepted and approved.

Mayor Riscica then addressed the extension of the building permit for 200 The Tideway, Mr. Cheung. Mayor Riscica noted the progress report provided by Ed Butt, the Building Inspector, that Mr. Cheung was either on

time or ahead of the completion plan. A discussion ensued. After discussion, upon motion by Trustee Solomon, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all present:

RESOLVED, that the Building Permit extension issued to Andy Cheung for construction at 200 The Tideway, which was issued on December 17, 2016 on a month-to-month basis for a period not to exceed twelve months, to not later than December 17, 2017, shall be continued from February 17, 2017 through March 17, 2017.

The Mayor then moved the discussion to the Sanitation contract. The Mayor noted that the Village received three bids. One vendor was significantly higher than the other two vendors. The other two vendors were within \$8,000 from each other for the seven year contract, less than one percent of the total contract. The lowest bidder is our current contractor, Dejana Industries, Inc. Their pricing is 3% less than our current contract with a 2% increase scheduled for each of the following six years plus the optional three years of the contract. The Mayor noted that this pricing is good and reflects the contractor's desire to retain the contract. A discussion ensued including benchmarking how our pricing compares to our comparable villages. After discussion, upon motion by Trustee Taylor, seconded by Trustee Solomon, the following resolution were unanimously adopted by all Trustees present:

RESOLVED, to award the Sanitation Contract as bid to the lowest qualified bidder, Dejana Industries, Inc., subject to bond and insurance paperwork being in order to the satisfaction of the Village Attorney and the Mayor, and that the Mayor is hereby authorized to execute any and all Notices of Award, Contracts and materials in conjunction with or incident to this award.

The Mayor then moved the discussion to his conversations with the Police and other Mayors. Mayor Riscica noted that he is still trying to coordinate a date to host the Manhasset Mayors and Administrators with the new Inspector, Daniel Flanagan, who replaced Inspector John Berry. In addition, Mayor Riscica brought up the issue of license plate readers. He gave a report on his visit to the Munsey Park Trustees meeting where this topic was discussed as they are considering installing their own readers. Mayor Riscica reported that he learned that there are two routes on license plate readers; (a) readers owned and maintained by the municipality and (b) municipally purchased readers that are operated entirely by NCPD. Mayor Riscica noted that in option (b) although the villages would incur the cost to install and maintain them, villages wouldn't have the ability to access the data. Only the police could and they would only use it for help in solving crimes. Even if a village requested the data, the police would never give it. The Mayor summarized the discussion stating that license plate readers are gaining interest and the Village should monitor this interest and be open minded to them.

The Mayor then moved the discussion to capital projects. The Mayor noted that Roadwork Ahead agreed to our points requested last month with respect to the billing for work order #1, the asphalt work on The Waterway/The Neck and work order #3, miscellaneous work, specifically concrete and gutter work. Currently, we have not received the bill yet. Once we receive the bill he may request a special meeting to approve the payment, if necessary.

The Mayor noted that the Village has been in contact with Senator Phillips regarding our road grant. Presently we know our grant is in the completion phase as of 12.21.16 and is waiting on legislative approval. We expect to hear additional information after certain meetings in Albany next week.

Mayor Riscica then asked Trustee Sheehan to report on her meeting with the Manhasset Bay Protection Committee (MBPC) with respect to compliance with the Municipal Separate Storm Sewer System (MS4s). Mrs. Sheehan gave her report. The Mayor noted the importance of maintaining our relationship with MBPC as an integral part of our Stormwater Management program.

The Mayor then noted that the Village received a letter from Sidney Bowne informing the Village that James Antonelli, the engineer assigned to our village, has recently changed his status with the company from employee to consultant. Mr. Antonelli will remain in his role as Village Engineer. After discussion, it was decided that no action was necessary or desirable.

Mayor Riscica then discussed the annual recognition of the members of the Manhasset-Lakeville Fire Department (“MLFD”). The Mayor noted that the first responders of the MLFD are valued servants of the Village who risk their lives for the safety of the community and its people. Annually, various anniversaries and accomplishments are presented for recognition at the MLFD annual meeting. It is our desire to express the gratitude of the residents of the Village to the MLFD members noted in a memorandum from MLFD and therefore, after discussion, and on motion from Trustee Solomon and seconded by Trustee Sheehan, it was unanimously:

RESOLVED, that individual Proclamations expressing the gratitude of the Village be presented to the following members of the MLFD:

Out Going Chief of Department	Ex- Chief Mark Kiess
50 Years of Service	Ex-Captain Richard Cusack
	Fire Fighter James Duttton
25 Years of Service	Chief of Department Christopher Pisani
	Fire Fighter Morgan Hoffman
	Ex-Captain Michael Fener
	Ex-Captain Mark Sard
	Fire Fighter John Foertsch

The Mayor then noted that if possible he would like to have the tentative budget ready to present to the residents for the annual meeting. Process requires a budget work session and then board approval of the tentative budget. Therefore, he may need to call a special meeting for the budget work session.

The Mayor then reported that he recently attended a meeting of the Manhasset/Port Washington Mayor’s. In that meeting, he learned of two laws that our Village may want to consider including: (a) regulating film making in the Village and (b) establishing separate building fees associated with the cost and disruption of (i) subdivisions and (ii) very large jobs (i.e. over 40% expansion). A discussion ensued. After discussion, the Trustees suggested we address these issues after the budget and annual meetings.

At 8:30 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel for legal matters (personnel issues). This motion was seconded by Trustee Ferman. All Trustees present were in favor.

The Mayor announced that executive session ended at 9:02 p.m. with no action taken.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the January Abstract of Claims Number 9 of the Budget Year 2016 – 2017 for claim numbers 231 – 258 in the amount of \$40,100.78 is hereby accepted.

The Mayor stated that the next order of business was the approval of Rosemarie Ciani as an Independent Contractor to assist the Village while the Deputy Clerk is on leave. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Solomon, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that effective immediately, Rosemarie Ciani be retained as an Independent Contractor at a salary of \$22.00 per hour.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer