

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
MAY 1, 2017
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Silva Ferman
	Trustee	Gus Panopoulos
	Trustee	Dianne Sheehan
	Trustee	Alvin Solomon
	Trustee	Norman Taylor
	Ed Butt	Building Inspector
	Clerk-Treasurer	Arlene Drucker
	Deputy Clerk	Elizabeth Vera
	Village Attorney	Christopher Prior, Esq.

Also Present:	Barry Haacke	Resident
	Nicole Sims	Resident
	Andrew Fietta	Resident

At 7:30 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted the passing of the Village's last World War II Veteran, Edmund Moore, at the age of 102. For the past few years, Mr. Moore has been living with his daughter Phyllis Sternemann, a long-time resident. The Mayor noted that the Village flag on Plandome Road had been lowered to half-staff in respect of Mr. Moore's passing. The Mayor represented the Village at the wake.

The Mayor noted that the first order of business was the approval of the minutes. The Trustees confirmed that they had read the draft minutes of the April 3, 2017 Annual Meeting and had no proposed changes. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Ferman, the following resolution was adopted by all Trustees present:

RESOLVED, that the minutes of the Annual Meeting, held on April 3, 2017 are hereby accepted and approved.

The Mayor noted that the next order of business was property taxes for the Village 2017 – 18 year. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that Mayor Riscica be authorized to sign the Tax Warrant authorizing Clerk-Treasurer Drucker to collect the tax levy of \$330,000.00 for the 2017-2018 Village Budget and deliver Village property tax bills to Village property owners.

The Mayor then noted that Village resident, Patrick J. Sheehan, has achieved the Boy Scouts of America's highest rank, Eagle Scout. Patrick's Eagle Scout Court of Honor is scheduled for June 17, 2017. Mayor Riscica presented a draft proclamation to recognize and honor Patrick Sheehan's accomplishment for presentation at the Court of Honor. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Solomon, the

following resolution was adopted unanimously by all Trustees present with Trustee Sheehan recusing herself from voting:

RESOLVED, that a Proclamation recognizing Village Resident Patrick J. Sheehan for achieving Boy Scouts of America's highest rank, Eagle Scout, be presented at the gathering at Plandome Village Hall on June 17, 2017 in the form presented at the meeting.

Mayor Riscica then discussed the request by Manhasset's American Legion Post 304 for a permit for the Annual Memorial Day Parade to set-up and start on Village roads. After discussion, upon motion by Trustee Solomon, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village hereby approves the request of Manhasset's American Legion Post 304 to use Village roads to set-up and start their annual Memorial Day Parade to be held on Monday, May 30, 2017 starting at 9:30 am subject to the receipt of appropriate insurance certificates evidencing the required insurance in favor of the Village.

Mayor Riscica then addressed the extension of the building permit for 200 The Tideway, Mr. Cheung. Ed Butt, the Building Inspector, reported that although the insulation was installed incorrectly and needed to be removed and corrected, the progress was either on time or ahead of the completion plan. A discussion ensued. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Taylor, the following resolution was unanimously adopted by all present:

RESOLVED, that the Building Permit extension issued to Andy Cheung for construction at 200 The Tideway, which was issued on December 17, 2016 on a month-to-month basis for a period not to exceed twelve months, to not later than December 17, 2017, shall be continued from May 17, 2017 through June 17, 2017.

Mayor Riscica opened the Public Hearing at 7:47 pm to consider the following bills:

- Proposed Form of Bill No. 1 of 2017– Residency requirements for Village election inspectors and ARB
- Proposed Form of Bill No. 2 – Fencing materials
- Proposed Form of Bill No. 3 – Restricting short term rentals of real property
- Proposed Form of Bill No. 4 - Filming
- Proposed Form of Bill No. 5 – Fee-deposits-insurance

At 9:30 pm upon motion by Trustee Ferman, seconded by Trustee Panopoulos, the Board unanimously adopted a resolution to adjourn to the next Board of Trustee Meeting to be held at Village Hall on Monday, June 5, 2017 at 7:30 pm the public hearings for Bill No. 1 of 2017, Bill No. 2 of 2017, Bill No. 3 of 2017, Bill No. 4 of 2017 and Bill No. 5 of 2017. A stenographic transcript of the public hearing is annexed to the minutes.

The Mayor then moved the discussion to the Flower Hill meeting with NCPD Acting Commissioner Krumpert about public and traffic safety, occurring simultaneously with this meeting of the Plandome Heights Trustees. For that reason the Mayor had requested that Deputy Clerk Elizabeth Vera represent our Village and come back to report on the meeting. Deputy Clerk Vera arrived at 8:16 pm and after the public hearing was over gave her report of the meeting to the Board of Trustees. Deputy Clerk Vera reported that it was decided to have a meeting of the Manhasset Mayors on Thursday, May 4, 2017 to discuss further details of the traffic safety plan.

The Mayor then moved the discussion to the capital plan. Mayor Riscica received tentative confirmation from DASNY that the grant-covered project can begin. However, only the executed Grant Disbursement Agreement is the actual commitment of DASNY for the Grant Funds. The Mayor then discussed the conditions of the roads at Cove Drive, Willow Court and parts of Shore Road. Mayor Riscica noted that the roads are deteriorating quickly and that the work needs to be done. As the Road Improvement Contract with Roadwork Ahead will expire in the coming months, the Village would incur the additional cost of rebidding and the risk that the price

under a new contract could increase since the price of asphalt has increased since last year according to a published index.

Mayor Riscica then addressed the scope of Phase II of the current Capital Plan. First, the Mayor noted that the correct “all-in” cost associated with repaving The Beachway is \$20,000, not \$14,000 as originally discussed. And the Mayor noted that, since the April BOT Meeting, he has observed the need for additional flat concrete and curb work on Plandome Court and Grandview Circle and additional swale work on The Waterway/The Neck. The costs for that additional work will be approximately \$10,000 higher than approved in our April meeting. Therefore, the Mayor recommended that the board adopt a scope of work for Phase II that includes, (a) paving Cove Drive, Willow Court and parts of Shore Road (and not The Beachway) for an estimated \$110,000 cost and (b) that the flat concrete, curb and swale work be increased to \$25,000 instead of the \$15,000 approved at the April meeting. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Sheehan, the following resolution was unanimously approved by all present:

RESOLVED, that the Village is hereby authorized to undertake Phase 2 of the Road Improvement for Cove Drive, Willow Court and parts of Shore Road at a cost estimated to be \$110,000. In addition, the Village is authorized to do additional road improvement work on the Miscellaneous Work Order at a cost estimated to be \$25,000, representing an increase of \$10,000 to the authority granted by the Board at its April 2017 meeting, and further that the Mayor and the Clerk-Treasurer are empowered to enter into such contracts, purchase orders or agreements as are necessary to effectuate this resolution.

The Mayor then moved the discussion to the supervision of the Phase 2, Work Order 2 for Cove and other roads and Work Order 3 for miscellaneous work. After discussion, upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village is authorized to retain D&B Engineers for supervision of Phase 2 of the 2016 Miscellaneous Roadway Requirements Contract on the terms set forth in D&B’s proposal, currently stated at approximately \$12,760, and the Mayor is authorized to execute any and all contracts and agreements to this effect.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the May Abstract of Claims Number 12 of the Budget Year 2016 – 2017 for claim numbers 313 – 340 in the amount of \$36,320.35 is hereby accepted, as amended.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 10:21 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer