

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JUNE 5, 2017
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Silva Ferman
	Trustee	Gus Panopoulos
	Trustee	Dianne Sheehan
	Trustee	Alvin Solomon
	Trustee	Norman Taylor
	Ed Butt	Building Inspector
	Clerk-Treasurer	Arlene Drucker
	Village Attorney	Christopher Prior, Esq.

Absent: Trustee Daniel Cataldo

Also Present: Kristy O'Connell Blank Slate Media

At 7:30 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was the approval of the minutes. The Trustees confirmed that they had read the draft minutes of the May 1, 2017 Board of Trustee Meeting and had no proposed changes. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Ferman, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the Board of Trustee Meeting, held on May 1, 2017 are hereby accepted and approved.

Mayor Riscica then addressed the extension of the building permit for 200 The Tideway, Mr. Cheung. Ed Butt, the Building Inspector, reported that the project's progress has been slowing down, it is currently on schedule and he expects it to be completed on schedule. A discussion ensued. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Taylor, the following resolution was unanimously adopted by all present:

RESOLVED, that the Building Permit extension issued to Andy Cheung for construction at 200 The Tideway, which was issued on December 17, 2016 on a month-to-month basis for a period not to exceed twelve months, to not later than December 17, 2017, shall be continued from June 17, 2017 through July 17, 2017.

The Mayor noted that the next order of business was the review of Mr. and Mrs. John Starck's request for permission to remove Village Tree #642 which is impacting the cesspool on his driveway at 11 Bournedale Road South. Trustee Taylor reported that the roots of the tree were impacting the cesspool and that the tree should be removed. Trustee Taylor noted at this stage, replanting the tree would not be effective. After discussion, upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village authorizes Mr. and Mrs. Starck, at their cost and expense, to remove tree # 642, a Red Maple, subject to the condition that tree # 642 will be replaced with a Maple tree with a

minimum diameter of 3 inches and further that the Village Clerk is hereby directed to memorialize the decision made regarding trees #642 in writing to Mr. and Mrs. Starck.

Mayor Riscica opened the Public Hearing at 7:38 pm to consider the proposed form of Bill #6 of 2017 – Telecommunications.

The Public Hearing was closed at 7:47 pm. A discussion ensued. Mayor Riscica asked the Trustees to reserve any decision on the matter of Bill # 6 - Telecommunications to the July meeting of the Board of Trustees, to provide an opportunity for the Nassau County Planning Commission to provide feedback to the Village. Upon motion by Trustee Solomon, seconded by Trustee Sheehan, the Board unanimously adopted a resolution to adjourn to the next Board of Trustee Meeting to be held at Village Hall on Monday, July 10, 2017 at 7:30 pm the public hearing for Bill # 6 of 2017. A stenographic transcript of the public hearing is annexed to the minutes.

Mayor Riscica reopened the adjourned Public Hearings held on May 1, 2017 for Bill # 1 of 2017, Bill # 2 of 2017, Bill # 3 of 2017, Bill # 4 of 2017 and Bill # 5 of 2017 at 7:56 pm.

The Public Hearing was closed at 8:01 pm. A stenographic transcript of the public hearing is annexed to the minutes.

A discussion ensued, upon motion by Trustee Panopoulos, seconded by Trustee Ferman, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 1 of 2017 be enacted as Local Law # 1 of 2017.

A discussion ensued, upon motion by Trustee Solomon, seconded by Trustee Ferman, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 2 of 2017 be enacted as Local Law # 2 of 2017.

A discussion ensued, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 3 of 2017 be enacted as Local Law # 3 of 2017.

A discussion ensued, upon motion by Trustee Sheehan, seconded by Trustee Ferman, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 4 of 2017 be enacted as Local Law # 4 of 2017.

A discussion ensued, upon motion by Trustee Panopoulos, seconded by Trustee Ferman, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 5 of 2017 be enacted as Local Law # 5 of 2017.

The Mayor then moved the discussion to the roadwork project. Mayor Riscica informed the Trustees that the grant for Cove has received final approval. The Mayor discussed the cash flow related to the capital projects payments, grant and CHIPS payments and the general fund. The Mayor noted that at the February 22, 2017 Special Board Meeting, the Board authorized a loan from the general fund to the capital fund to pay for capital improvements. Based on the cost of the work already done and the expected cost of the additional work, the Mayor is recommending that the Board convert the loan to a transfer effective the end of the fiscal year. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village is authorized to convert to a transfer the \$50,000 loan from the General Fund - assigned to the Capital Fund made at the February 22, 2017 Special Board Meeting effective May 31, 2017, the end of the fiscal year.

The Mayor then moved the discussion to Governor Cuomo's Shared Services Initiative. Mayor Riscica noted he has been meeting with the Mayors of Plandome, Plandome Manor, Flower Hill and Baxter Estates to develop cost savings through shared services. The Mayor present to the Board of Trustees the completed Shared Service Panel Suggestion Form submitted to Nassau County Executive Edward Mangano.

Mayor Riscica then moved the conversation to the village's annual MS4 report. Mayor Riscica discussed the critical points on the report and noted that the report is on the Village's website and was filed on time.

The Mayor then discussed his perspective on the results of the Village year ended on May 31, 2017. Mayor Riscica presented an analysis supporting his expectation that the fiscal year will end with a surplus of more than \$30,000. After discussion, upon motion by Trustee Taylor, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all present:

RESOLVED, that the transfer of \$30,000 representing the approximate projected surplus for the fiscal year ending May 31, 2017 is hereby authorized from the General Fund to the General Fund – Assigned which is specifically assigned for future capital projects under the Village Capital Plan.

The Mayor then moved the discussion to a second sweep for the Village. Although the Village had a sweeping done in April, Mayor Riscica believes the streets have enough debris on them to warrant a second sweep which will stop the debris from going into the storm drains and help protect Manhasset Bay. The Mayor noted that since we signed the new street sweeping contract with Dejana, Flower Hill has become more open to considering sweeping other village's streets under the shared services atmosphere. Clerk Drucker called Flower Hill and was informed that they could not match or beat the pricing of our contract. After discussion, upon motion by Trustee Taylor, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all present:

RESOLVED, that the Village authorize Dejana to complete a second sweep of the Village streets.

At 9:00 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel to discuss personnel matters. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

The Mayor announced that executive session ended at 9:52 p.m. with no action taken.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the May Abstract of Claims Number 1 of the Budget Year 2017 – 2018 for claim numbers 1 – 27 in the amount of \$29,378.84 is hereby accepted, as amended.

The Mayor then noted that the next order of business was the compensation for the Deputy Clerk for the coming year. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all present:

RESOLVED, that the compensation of the Deputy Clerk for the fiscal year 2017 – 2018, shall be an hourly rate of \$19.75 per hour representing an increase of 4%.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 9:54 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer