

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JUNE 6, 2016
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Silva Ferman
	Trustee	Gus Panopoulos
	Trustee	Dianne Sheehan
	Trustee	Alvin Solomon
	Trustee	Norman Taylor
	Clerk-Treasurer	Arlene Drucker
	Village Attorney	Christopher Prior, Esq.

Absent: Trustee Daniel Cataldo

Also Present: Neglah Sharma Manhasset Times

At 7:32 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was the approval of the minutes of the April 4, 2016 Annual Meeting and the May 2, 2016 Regular Meeting. The Trustees confirmed that they had read the draft minutes of the two meetings and had no proposed changes. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was adopted by all Trustees present:

RESOLVED, that the minutes of the Annual Meeting, held on April 4, 2016, and the Regular Meeting held on May 2, 2016, are hereby accepted and approved by all members present.

The Mayor then moved the discussion to tree #285 at 5 Shore Road. After discussion, upon motion by Trustee Taylor, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that tree #285 be declared hazardous in accordance with Village code section §122-5 and inform the home owners at 5 Shore Road that they have 15 days to remove the tree.

The Mayor then moved the discussion to a meeting he had with Mr. Fishman to discuss putting a stone line at the boundary of Mr. Fishman's property and the Village Preserve.

The Mayor then moved the discussion to concerns with non-residents parking on Waterside Lane, a private road, and using the Preserve. The Village has been discussing both issues with Nassau County Police. The Mayor advised the Trustees that (a) the police do not have jurisdiction on private roads and can only assist if it is an emergency situation (b) the Village Preserve can be restricted to Village residents only by action of the Trustees and (c) such restriction will not be enforced by the police unless the restriction is (i) in our Code and (ii) posted at the Village Preserve. A discussion ensued. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that:

1. A proposed local law presented by the Village Attorney to the Board, to amend Chapter 135, "Village Property," of the Village Code, in order to restrict the use of Village parkland to Village residents and their guests, is hereby introduced as Bill No. 1 of 2016; a public hearing with respect thereto shall be held at the Village Hall on Monday, July 11, 2016, at 7:30 p.m.; and

2. The Board has considered Bill No. 1 of 2016 under the State Environmental Quality Review Act, and based upon that consideration and the recommendation of the Village Attorney finds that said Bill, if enacted into law, will have no material impact upon the environment, and so adopts a negative declaration with respect to Bill No. 1 of 2016; the Village Clerk and the Village Attorney are hereby authorized to take such actions as are necessary to enable the Village to hold the scheduled public hearing for Bill No. 1 of 2016, including the publication of legal notice in the Village's official newspaper, and the sending of notices to all governmental agencies entitled to notice of public hearing concerning proposed Village Code amendments.

The Mayor then moved the discussion to the DASNY road grant for Cove Drive. The Village has sought input on the timing of grant from the grant administrator and expects to hear back shortly.

The Mayor then moved the discussion to a request from a builder to change a house number. After discussion, no action was taken.

Mayor Riscica then moved the discussion to hiring a new Court Clerk, Lenore "Lee" Regan. Ms. Regan worked for Munsey Park for 22 years as a Court Clerk and Deputy Clerk. The terms of Ms. Regan's proposed employment are contained in an offer letter provided to the Trustees with the materials for the meeting. After discussion, upon motion by Trustee Solomon, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village retain Lenore "Lee" Regan as Court Clerk pursuant to the terms of the offer letter of June 8, 2016 annexed hereto, subject to obtaining ratification if any from Nassau County Civil Service.

The Mayor then noted that the next order of business was the annual snow removal contract. Mayor Riscica noted that the current contractor provided a one-year proposal at the same price and terms as the final year of the old contract. He then noted that the cost for a one-year contract is below the threshold requiring the village to go out for bid. A discussion ensued. After discussion, the Trustees asked that the Mayor and Clerk prepare a contract for a multi-year bid for snow removal services. Once the bids are received the Village will be in a position to decide on either the one-year contract or the multi-year contract.

The Mayor indicated that the next order of business was a budget transfer. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Ferman, the following resolution was unanimously adopted by all Trustees

RESOLVED, that the Village transfer \$5,044 from the Highway/Street Repairs budget to the Building Equipment/Computers budget (\$3,344) and the Street Signs budget (\$1,700) in order to accommodate unbudgeted expenditures for new computers and software and for additional street signs using funds budgeted for Highway/Street Repairs but not needed due to the mild winter.

At 8:35 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel on certain matters. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

The Mayor announced that executive session ended at 8:55 p.m. with no action taken.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Abstract of Claims Number 1 of the Budget Year 2016 – 2017 for claim numbers 1 – 33 in the amount of \$23,943.49 is hereby accepted, as amended.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Panopoulos. All Trustees present were in favor.

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer

Attachment