

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JULY 10, 2017
MINUTES OF MEETING**

Present: Mayor Kenneth C. Riscica
Trustee Silva Ferman
Trustee Gus Panopoulos
Trustee Alvin Solomon
Trustee Norman Taylor
Clerk-Treasurer Arlene Drucker
Village Attorney Christopher Prior, Esq.

Participated: Trustee Daniel Cataldo (by phone)

Absent: Trustee Dianne Sheehan

Also Present: Christina Claus Anton Media
Amelia Camurati Blank Slate Media
Kathy McIntee Resident

At 7:32 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was the approval of the minutes. The Trustees confirmed that they had read the draft minutes of the June 5, 2017 Board of Trustees Meeting and had no proposed changes. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the Board of Trustees Meeting, held on June 5, 2017, as amended, are hereby accepted and approved.

Mayor Riscica then addressed the extension of the building permit for 200 The Tideway, Mr. Cheung. Mayor Riscica noted the progress report provided by Ed Butt, the Building Inspector, that Mr. Cheung was either on time or ahead of the completion plan. A discussion ensued. After discussion, upon motion by Trustee Solomon, seconded by Trustee Ferman, the following resolution was unanimously adopted by all present:

RESOLVED, that the Building Permit extension issued to Andy Cheung for construction at 200 The Tideway, which was issued on December 17, 2016 on a month-to-month basis for a period not to exceed twelve months, to not later than December 17, 2017, shall be continued from July 17, 2017 through August 17, 2017.

Mayor Riscica then moved the discussion to an Intermunicipal Agreement with the Town of North Hempstead. The Village has an agreement for services and equipment with the TONH which has expired. This agreement is an integral part of the Village's "Shared Services" program. The Second Amendment of this agreement is to extend the agreement for an additional five years. The Village utilizes this agreement to assist with our street sign needs and various other services within the Village. A discussion ensued. After discussion, upon motion

by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all present:

RESOLVED, that the Village approve the Second Amendment to extend the term of the Original Agreement with the TONH for an additional five (5) years commencing January 1, 2017 and ending December 31, 2021, once all the proper paperwork has been submitted.

Mayor Riscica then moved the discussion to Bill # 6 – Telecommunications. The Mayor noted that action with respect to this proposed law was tabled to give the Nassau County Planning Commission (NCPC) time to review and provide feedback to the Village. NCPC notified the Village that they reviewed the proposed law and had no modifications for the Village to consider. A discussion ensued. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Solomon, the following resolution was unanimously approved by all present:

RESOLVED, that Bill # 6 of 2017 be enacted as Local Law # 6 of 2017, and that the Village Clerk and Village Attorney take the necessary steps to complete enactment thereof, and incorporation of said law into the Village code.

Mayor Riscica observed that our Justice Court operations require an audit, either by the Trustees or by an independent audit firm, and that the Village has received a proposal from Skinnon & Faber to perform such audit at a cost of \$900, which is in line with our budget and prior years. A discussion ensued. After discussion, upon motion by Trustee Solomon, seconded by Trustee Ferman, the following resolution was adopted by all Trustees present:

RESOLVED, that the Village retain Skinnon and Faber to perform the audit of the Justice Court operations as outlined in their engagement letter for a fee of \$900 and the Mayor is empowered to enter into such agreement.

The Mayor then moved the discussion to residents' concerns. Mayor Riscica indicated that resident Kathy McIntee has expressed a concern with the line of vision for vehicle operators when pulling out of Plandome Court North onto Plandome Road. The Mayor invited Ms. McIntee to discuss her concern. In discussion, two points came out; (1) according to Ms. McIntee, the residents of Plandome Court frequently exit Plandome Court onto Plandome Road to the left of the triangular traffic island and (2) the current height of bushes on the traffic island may be impacting driver visibility. A discussion ensued and it was determined that the bushes should be trimmed back, and that the traffic pattern (right or left of the island) should be discussed with NCPD and then the situation should be re-evaluated.

The Mayor noted that the next order of business was the review of Mr. and Mrs. Norman Taylor's request for removal of two village trees, #607 and #606, due to the excessive shedding of leaves at 17 Winthrop Road. A discussion ensued and it was determined that this matter should be Tabled to allow the Board to evaluate the issue.

The Mayor then moved the discussion to review village tree #638 at 61 Bournedale Road North, the residence of Robert Anastasia. The Board determined that although the tree is dead, based on inspection, it is not currently believed to be dangerous. Therefore, the Village Clerk should ask Mr. Anastasia to remove the tree and the stump (rather than declare the tree hazardous) and invite Mr. Anastasia to participate in the Village Tree Planting Program to replace the tree. A discussion ensued. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village authorizes Mr. Anastasia, at his cost and expense, to remove tree # 638.

The Mayor then moved the discussion to general operations. The Mayor noted that the Village received notice of approval of the final payment (approximately \$34,000) for the Multi-Modal grant (total grant \$50,000) and we are expecting the check shortly.

The Mayor shared with the Board that he presented the Proclamation for Patrick Sheehan approved at the last Board meeting at the Eagle Scout Court of Honor and it was greatly appreciated.

Mayor Riscica also noted that he has been in contact with Roadwork Ahead to do the paving and the repairs on the concrete roads but the contractor has not been available and a date hasn't been scheduled yet.

The Mayor then moved the discussion to storm drains. Mayor Riscica noted that on The Waterway/The Neck and Cove Drive, the first storm drains coming down the hill from Plandome Road are at the intersection of The Waterway and Cove Drive, nearly a quarter mile from Plandome Road. At that intersection, there is a very small drain which, during heavy rain storms, clogs easily with debris resulting in the drain becoming ineffective and, under extreme conditions and for short periods of time, creating a flooding situation. Mayor Riscica stated that he was going to discuss this situation with the village engineer and report back to the Board.

At 8:53 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel and to discuss personnel matters. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

The Mayor announced that executive session ended at 9:23 p.m. with no action taken.

The Mayor then moved the discussion to the fee schedule and a discussion ensued including the proposed large job impact fee. Clerk Drucker discussed a few increases to the various fees and deposits. After discussion, upon motion by Trustee Ferman, seconded by Trustee Taylor, the following resolution was unanimously adopted by all present:

RESOLVED, that the Fee Schedule be amended as it was presented to the Board.

The Mayor then referred the Members to the financial report as of the fiscal year ended May 31, 2017 included in their materials for this meeting. Mayor Riscica informed the Board that the Annual Financial Audit of those financial statements would begin on July 17 and should be completed in time for a timely filing to NY State later in July. A discussion ensued. After discussion and upon motion by Trustee Solomon, seconded by Trustee Ferman, the following resolution was unanimously adopted by all present:

RESOLVED, that the Board of Trustees approves the 2016-2017 Fiscal Year's Financial Report which will be incorporated into the financial report to be filed with N.Y. State by the end of July and that the Mayor and Clerk-Treasurer are directed and authorized to execute such financial filing with the State including such non-material adjustments or changes as determined to be appropriate by the Mayor and Clerk-Treasurer in consultation with the independent auditors.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the May Abstract of Claims Number 2 of the Budget Year 2017 – 2018 for claim numbers 28 – 54 in the amount of \$31,888.80 is hereby accepted.

There being no further business, Trustee Panopoulos motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 9:29 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer