

**INC. VILLAGE OF PLANDOME HEIGHTS  
MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
SEPTEMBER 12, 2017  
MINUTES OF MEETING**

**Present:** Mayor Kenneth C. Riscica  
Trustee Daniel Cataldo  
Trustee Silva Ferman  
Trustee Gus Panopoulos  
Trustee Dianne Sheehan  
Trustee Alvin Solomon  
Trustee Norman Taylor  
Clerk-Treasurer Arlene Drucker  
Village Attorney Christopher Prior, Esq.

**Also Present:** Nancy Miller Resident Kathy McIntee Resident  
Barbara Guidi Resident Mariane Hashmet Resident  
Josefina Jervis Resident Stewart Jervis Resident  
Nancy Salter Resident Andrea Girard Resident  
Kevin Moynihan Resident John Bernic Resident  
Jonas Sokolof Resident Sandy Sokolof Resident

At 7:31 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance. The Mayor then asked for a moment of silence to honor all the lives that were lost, and the lives that were impacted, on 9/11 sixteen years ago. The Mayor then noted the suffering of the residents of Hurricanes Andrew (Texas and elsewhere) and Irma (Florida and elsewhere) and the Village participation, with more than 30 other villages, in a food drive organized by State Senator Elaine Phillips to address these events.

The Mayor noted that the first order of business was the approval of the minutes. The Trustees confirmed that they had read the draft minutes of the August 7, 2017 Board of Trustees Meeting and no changes were proposed. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the Board of Trustees Meeting held on August 7, 2017, are hereby accepted and approved, as amended.

Mayor Riscica then moved the discussion to Marc Salerno's request for a permit for the Don Scott Memorial 5k Run in the Village. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Ferman, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the request of the race committee of the Don Scott Memorial 5k Run is approved to permit the road race to be held in the Village on Sunday, September 17, 2017.

Mayor Riscica then addressed the extension of the building permit for 200 The Tideway, Mr. Cheung. Mayor Riscica noted the progress report provided by Ed Butt, the Building Inspector, that Mr. Cheung was either on, or ahead of, the completion plan. A discussion ensued. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Taylor, the following resolution was unanimously adopted by all present:

**RESOLVED**, that the Building Permit extension issued to Andy Cheung for construction at 200 The Tideway, which was issued on December 17, 2016 on a month-to-month basis for a period not to exceed twelve months, to not later than December 17, 2017, shall be continued from September 17, 2017 through October 17, 2017.

Mayor Riscica then moved the discussion to traffic safety. The Mayor noted that the Village sent the residents of Plandome Court a letter inviting them to the Board of Trustees Meeting so that they could be heard on the issue of traffic safety at the Plandome Court North triangle. The Mayor noted this issue came to the attention of the Board because a resident was concerned that the view to Plandome Road was impacted because the bushes in the triangle were too high. That caused a review of the traffic island including the appropriate traffic pattern (one-way ingress and egress or two-way ingress and egress). Since starting the discussion, the Village has had discussion with NC POP officers, the Village building inspector and road engineer and our road contractor. Also, measurements were made which confirmed that the streets on each side of the triangle are wide enough to accommodate two cars going each way. In addition, it was noted that is the Village has no knowledge of any accident occurring at the triangle. After discussion, three conclusions were reached as follows:

- (a) the existing “two-way” practice is consistent with other areas in our Village, has not been known as a site of vehicle accidents, and with the following steps, should be continued and that
- (b) traffic safety would be enhanced by removing the bushes that partially obstruct the view of Plandome Road traffic and
- (c) that traffic safety would be enhanced by “striping” the road with a STOP line (not STOP sign) with a double yellow line “cap” to enhance understanding that both ways around the triangle are for two-way traffic.

Residents agreed that these measures combined would enhance traffic safety at that location.

The Mayor then moved the discussion to operations. The Mayor updated the Board on the meeting with former Sen. Jack Martins, Sen. Elaine Phillips and Sam Stasi from Roadwork Ahead. The Mayor informed the board that he would be attending the final Shared Services Meeting on September 13, 2017, to vote on the updated plan to be submitted to the Governor. Next, the Mayor informed the Board that PWM-OEM is moving forward with a grant for \$100,000 to build an emergency operations center within Sands Point Club that all participating villages could use in the case of an emergency. The Mayor then discussed with the Board that the annual cost for the use of the Village’s website domain, [www.plandomeheights-ny.gov](http://www.plandomeheights-ny.gov), has gone up from \$125 to \$400. The Mayor then discussed with the Board that Luis Ras, the Village’s Associate Justice, has moved to Plandome and is no longer eligible to serve. Therefore, at our next annual meeting the Village will need to appoint a new associate justice and Mayor Riscica asked the Trustees for their help in recommending qualified candidates. Lastly, the Mayor discussed NCVOA’s position on the distribution by the county of NYS sales tax. Towns and Cities, but not villages, receive a pro rata share of the County’s three-quarters percent sales tax. NCVOA has asked all Mayors to sign and send a letter urging that Villages share in that revenue source. The Mayor reported that the Village has submitted such a letter.

The Mayor then moved the conversation to Phase 2 of the 2016 -2017 Capital Program with Roadwork Ahead. The Mayor noted that we received the bills for the asphalt work done on Cove Drive, Shore Road, Willow Court, the curbs done on Grandview Circle, the gutters done on The Neck, Cove Drive and Willow Court and the concrete work done Plandome Court and Grandview Circle. The Mayor noted that the payment request came in lower than our estimate and that both he and the Village’s engineers, D & B Engineers, reviewed and recommended a few changes that are now reflected on the final bill. After discussion and upon motion by Trustee Taylor, seconded by Trustee Cataldo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Board authorize payment for Phase 2 of the Miscellaneous Road Contract with Roadwork Ahead in the amount of \$97,658.10, which excludes approximately 10% retainage, after the

engineers and the Mayor make a final determination that all the paperwork has been submitted completely and correctly.

The Mayor then observed that the roads were marred with asphalt residue from the construction and sand from the torrential rainstorm we had in August and recommended to the Board that the Village do an extra sweep at this time. After discussion and upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village engage Dejana to sweep the streets and under the terms of the existing contract with Dejana.

The Mayor then moved the discussion to renewing the expiring 2016 Miscellaneous Roadway Contract with Roadwork Ahead. The Mayor pointed out that a published index in our region indicates that asphalt pricing in September 2017 has increased approximately 10% since the Village contract was put out to bid in July/August 2016. The Mayor also pointed out that the contract with Roadwork Ahead contains a provision for a one-year renewal at the option of the Village. Therefore, he recommended the Village exercise its right to extend the contract for an additional year. After discussion and upon motion by Trustee Taylor, seconded by Trustee Cataldo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, the Mayor is hereby directed to execute on behalf of the Village the one-year option to extend the 2016 Miscellaneous Roadway Contract with Roadwork Ahead, Inc. in substantially the form presented to the Trustees with such further non-material modifications as are deemed necessary by the Village Attorney or Mayor.

The Mayor then moved the discussion to the CHIPS program. The Mayor noted that the Village has a combined CHIPS/Pave/EWR amount available of \$50,000. Mayor Riscica noted that many of our regular project needs do not qualify for CHIPS/Pave/EWR reimbursement. Therefore, he suggested that the Village consider drawing down additional CHIPS/Pave/EWR money to pay for certain of the scope increases under Phase 2 of our current Capital Plan (as previously contemplated/planned). After discussion, upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution were unanimously adopted by all Trustees present:

**RESOLVED**, to utilize \$10,000 from CHIPS/Pave/EWR for eligible matters for the current phase of our Capital Project and the Mayor and the Clerk-Treasurer are authorized to execute such documents as are necessary to effectuate this action.

Mayor Riscica then moved the discussion to the proposal from Snedeker-Jenkins Agency, Inc. to renew the Village Insurance program with NYMIR. Clerk Drucker reported that she reviewed the policy quote and it contained coverage that was consistent with the prior years. In addition, based on the Board's recommendation the Village received an additional quote for cyber coverage for an additional approximately \$350. After discussion and upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, to accept the insurance proposal, including the Security Breach and Network Security Liability clause from NYMIR. for the term 10/20/2017 to 10/20/2018 at a cost of \$12,953.06 and the Mayor and the Clerk are directed to take such actions as are necessary to accomplish this resolution.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the September Abstract of Claims Number 4 of the Budget Year 2017 – 2018 for claim numbers 85 – 109 in the amount of \$118,649.75 is hereby accepted, as amended.

The Mayor then moved the discussion to a possible change to Village Code to consider revising the parking restrictions on Plandome Court South. Upon motion by Trustee Sheehan, seconded by Trustee Taylor, the following resolution was unanimously adopted by all present:

**RESOLVED**, that Bill 7 of 2017, restricting parking on Plandome Court South, and it hereby is introduced, to be considered at a public hearing at Village Hall on Monday, October 2, 2017, at 7:30 p.m.; and

The Board has considered a short environmental assessment form prepared by the Village Attorney with respect to Bill No. 7 of 2017, and that, based upon that review and recommendation of the Village Attorney, the Village adopts a negative declaration under the State Environmental Quality Review Act with respect to Bill No. 7 of 2017; the Village Clerk and the Village Attorney are hereby authorized to take such actions as are necessary to enable the Village to hold the scheduled public hearing for Bill No. 7 of 2017 including the sending of notices to all necessary parties.

There being no further business, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 9:55 p.m.

Respectfully submitted,

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Arlene Drucker, Clerk-Treasurer