

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
MARCH 12, 2018
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Silva Ferman
	Trustee	Gus Panopoulos
	Trustee	Dianne Sheehan
	Trustee	Alvin Solomon
	Trustee	Norman Taylor
	Clerk-Treasurer	Arlene Drucker
	Village Attorney	Christopher Prior, Esq.

Absent: Trustee Daniel Cataldo

At 7:30 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was to review the minutes from the February 5, 2018 Board of Trustees Meeting. On motion made by Trustee Sheehan, seconded by Trustee Ferman, and unanimously adopted by all present, it was:

RESOLVED, that the minutes of the Regular Meeting, held on February 5, 2018, are hereby accepted and approved.

Mayor Riscica then discussed the Storm Drain Cleaning and the Street Sweeping proposals received by the Village. The Clerk noted that the proposals do not significantly increase contract costs from the prior year for either service. The Mayor noted that available vendors for these services is limited as (a) North Hempstead Town and Flower Hill Village have both declined to continue to provide such service and (b) a new vendor used by some villages has proved unreliable. After discussion, upon motion by Trustee Panopoulos Taylor, seconded by Trustee Solomon, the following resolution was unanimously approved by all present:

RESOLVED, that the Village is hereby authorized to enter into contracts from Dejana Industries Inc. for storm drain cleaning and for street sweeping, in accordance with the proposals submitted to the Village by Dejana for both services.

The Mayor then moved the discussion to the recent storms. Mayor Riscica noted that the Village recently experienced three Nor'easters resulting in 11 trees down within the Village and over 60% of the residents in the Port Washington/Manhasset area losing power. The fallen trees include a few Village trees and a few private trees blocking three roads within the Village. The Village was able to hire Cow Bay to clear the streets from the downed trees.

The Mayor then moved the discussion to the application to subdivide 109 Summit Drive being heard by the Planning Board. The Mayor updated the Board of Trustees, that the Planning Board held its second meeting and there is some opposition to this application. The Planning Board has directed the Applicant to address each of the issues raised with, in several cases, additional information and expert information. The Mayor noted that the Planning Board is not at full strength from a membership perspective.

At 7:53 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel for legal matters and to discuss personnel matters. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

At 8:40 p.m., the Mayor announced that executive session ended with no action taken.

The Mayor then moved the discussion to the upcoming Village Election on March 20, 2018. Clerk Drucker noted that Rose Hartunian has withdrawn her acceptance of the position of Election Inspector Alternate. Clerk Drucker provided a list of certified poll workers for Manhasset that she received from the Board of Elections. She noted that Agnes Mayo has accepted this vacant position. In addition, Clerk Drucker recommended that everyone on the certified poll worker list supplied by the Board of Elections be approved by the Board in case any additional changes need to be made. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Panopoulos, the following resolution were unanimously adopted by all Trustees present:

RESOLVED, that Agnes Mayo be appointed to the position of Election Inspector Alternate for the Village's Election Day and in the event that an additional change needs to be made that everyone on the Certified Poll Workers List for Manhasset be approved to work the Village election.

The Mayor then moved the discussion to the tentative 2018-2019 budget. The Mayor indicated that, as prescribed by law, he, as Budget Officer, presented a "Tentative Budget" for the Village for the fiscal year June 1, 2018 – May 31, 2019 to the Village Clerk, and the Village Clerk has presented such budget to the Trustees. The Mayor observed that both the Tentative Budget and Summary Budget had been provided to the Trustees for their review.

Mayor Riscica then reported the following key aspects of the Tentative Budget:

- It includes a tax increase of \$7,000 or 2.0%, approximately \$21.50/household,
- It includes a non-property tax increase of \$5,400 or 4.3%
- It is designed to permit the Village to comply with the tax cap,
- It maintains our cost advantage as we remain approximately 1/3 lower, about \$509 per household, than the same services outside of the Village in the Town.

The Mayor also projected that the decline in building activity would continue and if that continues, the budget at this level may not accomplish these Village goals:

- To position the Village to continue to build reserve funds to support its Capital Plan and
- To maintain our Fund Balances at levels articulated in our Fund Balance policy.

And so, we need to monitor that closely for next year and beyond. A discussion ensued in which questions were asked and answered. As there were no changes to be made to the Tentative Budget, the next step in the budget process is to make the Tentative Budget available to the public and to conduct a Public Hearing on the Tentative Budget. After discussion and upon motion by Trustee Ferman, seconded by Trustee Taylor, the following resolution was unanimously passed by all Trustees present:

RESOLVED, that on Monday April 2, 2018 at 7:00 PM at the Manhasset Public Library, the Board of Trustees will hold a PUBLIC HEARING to consider the adoption of the Village's Tentative Budget for the fiscal year June 1, 2018 to May 31, 2019 and further, that the Village Clerk-Treasurer is directed to: (a) make all required public notices of the Public Hearing and (b) make copies of the Tentative Budget available to residents as provided by law, including on the Village website.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the January Abstract of Claims Number 10 of the Budget Year 2017 – 2018 for claim numbers 241 – 268 in the amount of \$31,451.10 have been reviewed and approved by the Trustees and is hereby accepted.

At 8:56 p.m. Mayor Riscica moved to enter into Executive Session in order to seek the advice of counsel to discuss another personnel matter. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

At 9:50 p.m., the Mayor announced that executive session ended with no action taken.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Ferman. All Trustees present were in favor.

The meeting was adjourned at 9:51 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer