

**INC. VILLAGE OF PLANDOME HEIGHTS
SPECIAL MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JULY 17, 2018
MINUTES OF MEETING**

Present: Mayor Kenneth C. Riscica
Trustee Silva Ferman
Trustee Gus Panopoulos
Trustee Dianne Sheehan
Trustee Alvin Solomon
Trustee Norman Taylor
Clerk-Treasurer Arlene Drucker
Building Inspector Edward Butt

Participated: Trustee Daniel Cataldo (by phone)

Absent: Village Attorney Christopher Prior, Esq.

At 7:30 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

At 7:32 p.m. Mayor Riscica moved to enter into Executive Session to discuss real estate and potential litigation matters. This motion was seconded by Trustee Sheehan. All Trustees present were in favor.

At 8:20 p.m., the Mayor announced that executive session ended with no action taken.

The Mayor noted that the first order of business was the discussion of the office lease expiring and the options available to the Village. It was noted that the many of the Trustees and the Building Inspector looked at both 15 Colonial Parkway, for a potential move and the basement and garage of our current location for extra space. The Building Inspector, Ed Butt, shared his findings of both locations. After discussion, it was determined that the Village should pursue an extension of the office lease for Village Hall at 37 Orchard Street with a one time increase in rent to reflect the Landlord's agreement to provide basement and garage storage, not previously provided, to help the Village meet our space issues. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Solomon, the following resolutions were unanimously adopted by all Trustees present:

RESOLVED, that the Village is authorized to enter into an extension of lease with 39 Orchard Street Development Company Inc., as assignee from Kevin and Lois Silva, as Landlord under the Lease originally dated July 2008 (the "Original Lease"), with respect to the premises at 37 Orchard Street, Manhasset, New York, at which the Village Hall and offices are located (the "Premises"), as such Original Lease has subsequently been extended, including by most recent amendment through July 31, 2018 (the "Amended Lease"), extending the lease for an additional 4 year term through July 31, 2022, with an option in favor of the Village to extend for an additional 3 year renewal term, through July 31, 2025, in substantially the form of Extension of Lease prepared by counsel to the Village, with such amendments and modifications thereto as are acceptable to the Mayor and the Village Attorney.

IT IS FURTHER RESOLVED, the Mayor is authorized to enter into a brief extension of the lease, substantially in the form prepared by the Village Attorney and presented to the Trustees, prior to the execution of the lease extension, should it be necessary.

The Mayor then moved the discussion to the Village Welcome Sign located at 636 Plandome Road, by Shelter Rock Church. The sign is down due to the posts rotting. Mineola Signs is the vendor the Village uses to make

and repair the sign. In the past this type of repair has cost \$700. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Sheehan, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village engage Mineola Signs & Awnings to repair the Village Welcome sign at 636 Plandome Road at a projected cost of approximately \$700.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Sheehan, seconded by Trustee Ferman, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Abstract of Claims Number 3 of the Budget Year 2018 – 2019 for the special meeting on July 16, 2018 for the one claim, number 49, in the amount of \$3,049.92 has been reviewed and approved by the Trustees and is hereby accepted.

There being no further business to discuss, Trustee Solomon motioned to adjourn the meeting and such motion was seconded by Trustee Panopoulos. All Trustees present were in favor.

The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Arlene Drucker, Clerk-Treasurer