

Incorporated Village of Plandome Heights

Adopted Budget

June 1, 2014 – May 31, 2015

Adoption date: April 7, 2014

INCORPORATED VILLAGE OF



Plandome Heights

37 Orchard Street, Manhasset, New York 11030 Tel: (516) 627-1136 Fax: (516) 627 1393 www.plandomeheights-ny.gov

Kenneth C. Riscica Mayor

Lynne Aloia Lawrence Bourguet Daniel Cataldo Silva Ferman Alvin Solomon Norman Taylor Trustees

Arlene Drucker Clerk - Treasurer

Elizabeth Vera Deputy Clerk, Building

Maura McMullan Court Clerk

Cye E. Ross, Esq. Village Justice

Mary Breen Corrigan Village Prosecutor

Edward P. Butt, AIA Village Building Inspector Stormwater Mgmt. Officer

Bart Giusto Emergency Mgmt. Coordinator

Maryann Grieco Architectural Review Board, Chair

Marion Endrizzi Planning Board, Chair

Eugene O'Connor Zoning and Appeals Board, Chair

Trey Harragan Technology Advisory Board, Chair April 22, 2014

2014 – 2015 ADOPTED BUDGET - MESSAGE

Fellow Taxpayers:

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Enclosed is our "Adopted Budget" for the fiscal year June 1, 2014 - May 31, 2015. The Adopted Budget calls for a modest increase in taxes primarily to keep up with 2014/15 increases in our contracts for sanitation and snow removal and it is little changed from the Tentative Budget we published on March 3rd. With this Adopted Budget, our property tax:

- Does <u>not</u> pierce the tax cap,
- Increases by 1.6% which is approximately \$15 per household,
 - Will be 12% lower than 5 years ago,
 - Will remain lower than the cost of the same services outside of the Village,

The 2014 – 2015 Village Budget continues the path of fiscal restraint as follows:

- Fiscal year ending May 31, 2011: Tax decrease 15%
- Fiscal year ending May 31, 2012: No tax increase
- Fiscal year ending May 31, 2013: No tax increase
- Fiscal year ending May 31, 2014: 1.95% increase
- Fiscal year ending May 31, 2015: 1.6% increase

Our budgeting includes "planning beyond one year" and considers the long-term capital needs identified by our consulting engineers. In addition, our "rainy day fund" is healthy and our short-term capital project needs (first 5 years) are funded. The Governor is asking local municipalities, schools and districts for restraint as part of his proposed property tax plans. Our budget, and our planning, is in line with those requirements as our plans call for us is to remain below the "tax cap."

As a resident of the Village, you <u>avoid certain</u> Town taxes such as sanitation, lighting, roads and building that the Village provides. Because of the extensive use of volunteers in Village government, as well as private contractors for services, our taxes are actually lower.

Lastly, the total Assessed Values of all Village homes this year was 2.2% lower than last year. With a 1.6% increase in the tax <u>levy</u>, the tax <u>rate</u> applied to this 2.2% lower value increases by approximately 3.8%. As such, *your individual tax bill should show a 1.6% increase from last year* but may vary (up or down) due to changes in the assessed value of your individual home relative to all Village homes by Nassau County. If you did significant building or renovation, your assessed value, and taxes, may have increased.

The following pages contain information and analysis for your information.

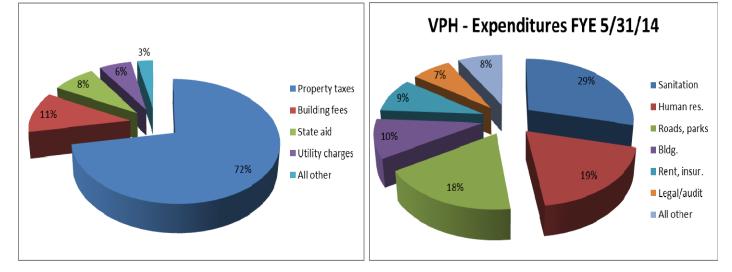
Sincerely, INCORPORATED VILLAGE OF PLANDOME HEIGHTS Kenneth C. Riscica, Mayor

Lynne Aloía, Trustee Lawrence Bourguet, Trustee Daniel Cataldo, Trustee Aída Ferman, Trustee Alvín Solomon, Trustee Norman Taylor, Trustee

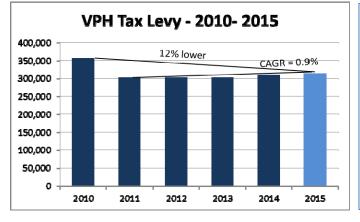
Incorporated Village of Plandome Heights Budget - June 1, 2014 – May 31, 2015

Budgeted Revenues

Budgeted Expenditures



Trend of Property Taxes



Summary of Key Cost Changes

	<u> 2013 - 14</u>	<u> 2014 - 15</u>	<u>Increase</u>	<u>%</u>
Sanitation	120,800	125,000	4,200	3.5%
Snow removal	20,250	22,500	2,250	11.1%
All other costs	287,475	288,700	1,225	0.4%
	428,525	436,200	7,675	2.0%
=				

Village Taxes lower than outside Village

1. <u>Plandome Heights</u> taxes in 2012/13	Tax per \$100 <u>Assessed Val.</u> <u>\$41.18</u>	<u>Comparison to Outside Vi</u>	llage
2. <u>Town</u> taxes <u>avoided:</u>		Comparable tax if outside Village*	\$1,280.00
"Outside Village" tax*	\$42.36	Plandome Heights average tax	<u>\$ 950.00</u>
Garbage district	\$10.74		
Town lighting	2.61	Difference	\$ 330.00
Total	<u>\$55.71</u>		
Savings	\$14.53	* TNH taxes for sanitation, snow removing lighting, building department	val, roads,

Incorporated Village of Plandome Heights Budget - June 1, 2014 – May 31, 2015

Development of the Tax Rate

Our 2014 – 2015 Budget reflects a 1.6% increase in Village property taxes (the Tax Levy) as follows:

	<u>2014-15</u>	<u>2013-14</u>
Projected expenditures	\$ 436,200	\$ 428,525
Projected revenues/sources	\$ 122,200	<u>\$119,525</u>
Property tax levy	\$ 314,000	\$ 309,000
	=======	=======
Aggregate Assessed Values*	\$ 736,951	\$ 753,692
Tax Rate per \$100 Assessed	\$42.79	\$41.179

*The Assessed Values are preliminary and are provided by the Nassau County Assessor and are used to allocate the total Village Tax Levy to individual homes. The Aggregate Assessed Value of all homes in the Village was approximately 2.2% higher last year than this tax year. As a result, the Tax Rate goes up by approximately 4.6% in order to account for the 2.2% lower value + the 1.6% increase in taxes. Therefore this 3.8% higher rate is applied to a 2.2% lower assessment so *your tax bill should only change by the tax levy increase of 1.6%*. But your tax bill may vary (up or down) from the 1.6% increase due to: (a) whether your assessed value changed by more or less than the average, (b) any tax assessment grievance adjustment you may have received and (c) whether or not you did any building or renovation which increases your valuation.

<u>Analysis of Tax Cap</u> <u>Including unused</u>					
	<u>2013</u>	<u>2014</u>	<u>2015</u>		
Prior year tax levy	303,087	303,087	309,000		
Allowed increase	6,309	6,618	4,859		
Allowed carryover	0	4,641	4,715		
Tax Cap as calculated	309,396	314,346	318,574		
Tax Levy	303,087	309,000	314,000		
Unused Tax Cap	6,309	5,346	4,574		

Incorporated Village of Plandome Heights ADOPTED BUDGET - SUMMARY

FISCAL YEAR JUNE 1, 2014 TO MAY 31, 2015

<u>1100110 1 2111 ()0112 1) = 0</u>	<u>ADOPTED BUDGET</u> 2013-14	ADOPTED BUDGET 2014-15
APPROPRIATIONS		
General Government	190,275	180,100
Public Safety	30,000	40,000
Transportation	51,200	53,900
Home & Community Services	148,850	154,400
Employee Benefits	8,200	7,800
TOTAL APPROPRIATIONS	\$428,525	\$436,200
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	25,850	25,500
Departmental Income	2,500	3,500
Use of Money & Property	900	900
Licenses & Permits	45,000	47,000
Fines & Forfeitures	5,000	5,000
Miscellaneous	2,750	3,000
Government Aid	33,100	33,100
ESTIMATED REVENUES	\$115,100	\$118,000
Plus + APPROPRIATED SURPLUS	4,425	4,200
Equals TOTAL ESTIMATED REVENUES	\$119,525	\$122,200
TOTAL APPROPRIATIONS	\$428,525	\$436,200
Less		±100.000
TOTAL ESTIMATED REVENUES	\$119,525	\$122,200
Equals TOTAL TO BE RAISED THROUGH REAL PROPERTY		
TAXES - (TAX LEVY)	\$309,000	\$314,000
TAX LEVY = divided by		\$314,000
VILLAGE 2014/2015 TAXABLE ASSESSED VALUATION (TAV)	\$736,951
2014-2015 VILLAGE TAX RATE (PER \$100		42.786
2013-2014 Village Tax Rate	41.179	
Hearing Date : APRIL 7, 2014	Adoption Date :	APRIL 7 2014
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2014-2015 GENERAL FUND BUDGET	ACTUAL EXPENDED 2012/13	ADOPTED BUDGET 2013/14	PROJECTED EXPENDED 6/13 TO 5/31/14	ADOPTED BUDGET 2014/2015
APPROPRIATIONS (EXPENDITURES)	2012/13	2013/14	0/10/10/0/01/14	2014/2013
GENERAL GOVERNMENT Board of Trustees				
A1010.4A Board of Trustees- Expenses	0.00	1,000.00	1,000.00	1,000.00
A1010.4B Other Expenses	1,248.00	1,000.00	1,329.00	1,200.00
Total	1,248.00	2,000.00	2,329.00	2,200.00
Judicial	,	,	,	
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	3,562.00	3,000.00	2,950.00	3,000.00
.103 Jud.Other Expense (reporting, train	3,460.00	4,000.00	4,000.00	4,000.00
.104 Judicial Grant	1,140.00	0.00	0.00	0.00
Total	9,662.00	8,500.00	8,450.00	8,500.00
- Crai	0,002.00	0,000.00	0,100.00	0,000.00
Auditor				
A1320.4 Contractual Expense	<u>8,511.00</u>	<u>8,700.00</u>	<u>8,561.00</u>	8,900.00
Total	8,511.00	8,700.00	8,561.00	8,900.00
Village Clerk				
A1410.1A Clerk/Treasurer	59,000.00	59,670.00	55,126.00	57,500.00
A1410.1B Deputy Clerk	33,265.00	24,000.00	9,701.00	12,000.00
A1410.1C Consultant/Temp salaries	0.00	0.00	1,525.00	1,800.00
A1410.40 Clerk Contractual Expense	0.00	0.00	0.00	0.00
.4A Supplies & Materials (see 1620)	0.00	0.00	0.00	0.00
.4B Legal Notices	636.00	500.00	553.00	500.00
.4C Postage	1,079.00	700.00	1,405.00	1,000.00
.4D Conferences & Training Schools	255.00	1,000.00	485.00	1,000.00
.4E Lease of Equipment	0.00	0.00	405.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	1,638.00	2,000.00	<u>1,983.00</u>	2,000.00
Total	95,873.00	87,870.00	70,778.00	75,800.00
	30,070.00	07,070.00	10,110.00	10,000.00
Village Attorney				
A1420.4A Legal Services	19,125.00	18,000.00	18,000.00	18,000.00
A1420.4B Legal Services ~ Existing Litigation	7,665.00	2,000.00	0.00	2,750.00
A1420.4C Legal Reprint Ordin Cod. (code)	802.00	<u>1,330.00</u>	<u>1,500.00</u>	1,500.00
Total	27,592.00	21,330.00	19,500.00	22,250.00
Elections				
A1450.1 Election, Personnel	275.00	325.00	325.00	325.00
A1450.4 Election Expense (machines, lists etc)	156.00	550.00	550.00	550.00
Total	431.00	875.00	875.00	875.00
Village Office & Shared Expenses				
A1620.200 Utilities est p/a (heat & electric)	942.00	2,000.00	2,000.00	2,000.00
A1620.200 Bldg. Eqpt./Com. S.ofl.	603.00	600.00	600.00	600.00
.201 Building Rental (office)	17,675.00	19,250.00	18,351.00	19,250.00
.400 Supplies (& Office Maint)	6,246.00	4,500.00	5,785.00	5,000.00
.412 Building Rental - library	0.00	0.00	0.00	0.00
.421 Telephone .4E Maintenance- see 1620.4A	2,296.00 0.00	2,250.00 0.00	2,400.00 0.00	2,325.00 0.00
A1620.413 Furniture estimated (one-time cost)	0.00	0.00	0.00	0.00
A1650.100 Cablevision	<u>719.40</u>	<u>1,400.00</u>	<u>1,390.00</u>	<u>1,400.00</u>
Total	28,481.40	30,000.00	30,526.00	30,575.00

	ACTUAL EXPENDED <u>2011/12</u>	ADOPTED BUDGET <u>2012/13</u>	PROJECTED EXPENDED <u>6/12 TO 5/31/13</u>	ADOPTED BUDGET <u>2013/2014</u>
Special Items				
A1910.4 Public. Off. Liab. Ins.	12,826.00	15,000.00	13,800.00	15,000.00
A1920.4 Municipal Dues	4,280.00	6,000.00	6,000.00	6,000.00
A1930.4 Judgment & Claims	0.00	0.00	0.00	0.00
A1964.4 Tax Refunds	0.00	0.00	0.00	0.00
A1990.4 Contingency Accounts	0.00	<u>10,000.00</u>	<u>-3,118.00</u>	10,000.00
Total	17,106.00	31,000.00	16,682.00	31,000.00
TOTAL GENERAL GOVERNMENT	188,904.40	190,275.00	157,701.00	180,100.00
PUBLIC SAFETY				
A3610.4 SMO	0.00	0.00	0.00	0.00
A3620.4 Building Inspector	31,193.00	30,000.00	32,166.00	28,000.00
A3620.4 Deputy Clerk Bldg	0.00	0.00	11,200.00	12,000.00
A3600.Public Safety Other	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	31,193.00	30,000.00	43,366.00	40,000.00
TOTAL PUBLIC SAFETY	31,193.00	30,000.00	43,366.00	40,000.00
TRANSPORTATION				
Street Maintenance				
A5110 .4B Street Signs	2,189.00	1,500.00	2,816.00	2,000.00
.4D Highway/Street Repair-Improvemen	12,150.00	12,000.00	20,840.00	12,000.00
.4E C.H.I.P.'s (highway improvements)	0.00	8,000.00	0.00	8,000.00
.4F Engineering - See individual project	0.00	0.00	0.00	0.00
A5110 .410 Resident Reimbursement	0.00	0*	0.00	0*
A5110 .444 Expenses of Grants	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	14,339.00	21,500.00	23,656.00	22,000.00
Snow Removal				
A5142.4 Contractual Expense	19,850.00	20,500.00	37,851.00	22,500.00
Total	19,850.00	20,500.00	37,851.00	22,500.00
Street Lighting	0.400.00	0.000.00	0.000.00	0,400,00
A5182.400 Contractual Expense	<u>8,190.00</u>	<u>9,200.00</u>	<u>9,200.00</u>	<u>9,400.00</u> 9,400.00
Total	8,190.00	9,200.00	9,200.00	
TOTAL TRANSPORTATION	42,379.00	51,200.00	70,707.00	53,900.00
HOME & COMMUNITY SERVICES Parks				
A7110.400 Maintenance & trees	9,850.00	9,000.00	10,080.00	10,000.00
.402 Pest Control	240.00	1,000.00	123.00	1,200.00
A7140 .400 Tree Inspect Maint, Replace	0.00	1,000.00	0.00	1,000.00
.4C Survey (annual trees)	3,050.00	3,050.00	0.00	3,200.00
A7140.411 Tree Prune & remove Program	0.00	0.00	0.00	0.00
Total	13,140.00	14,050.00	10,203.00	15,400.00
Zoning Appeals Board				
A8010.4 Contractual Expense (reporting)	<u>-1,118.00</u>	1,000.00	11,778.00	1,000.00
Total	-1,118.00	1,000.00	11,778.00	1,000.00

	ACTUAL EXPENDED 2012/13	ADOPTED BUDGET 2013/14	PROJECTED EXPENDED 6/13 TO 5/31/14	ADOPTED BUDGET 2014/2015
Architectural Review Board				
A8012.4 Contractual Expense (consultant archit Total	<u>420.00</u> 420.00	<u>1,000.00</u> 1,000.00	<u>0.00</u> 0.00	<u>1,000.00</u> 1,000.00
Planning Board				
A8020.4 Contractual Expense	0.00	<u>0.00</u>	0.00	0.00
Total	0.00	0.00	0.00	0.00
Refuse & Garbage				
A8160.4 Contractual Expense	117,932.00	120,800.00	120,802.00	125,000.00
Total	117,932.00	120,800.00	120,802.00	125,000.00
Street Cleaning				
A8170.4 Contractual Expense	1,496.00	5,000.00	6,794.00	5,000.00
Total	1,496.00	5,000.00	6,794.00	5,000.00
Storm Drains				
A8540.4 Contractual Expense	999.00	5,000.00	5,000.00	5,000.00
Total	999.00	5,000.00	5,000.00	5,000.00
Shade Tree Program				
A8560 .4A Maintenance	1,980.00	2,000.00	1,980.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00
.4D Survey	0.00	0.00	0.00	0.00
.4F Capital Improvement Program Total	<u>0.00</u> 1,980.00	<u>0.00</u> 2,000.00	<u>0.00</u> 1,980.00	<u>0.00</u> 2,000.00
Total	1,980.00	2,000.00	1,980.00	2,000.00
TOTAL HOME & COMMUNITY SERVICES	134,849.00	148,850.00	156,557.00	154,400.00
EMPLOYEE BENEFITS				
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	7,522.00	7,200.00	5,241.00	6,000.00
A9040.8 Workers Comp. Ins.& MTA	1,815.00	1,000.00	1,805.00	1,800.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00
A9060.8 Health Insurance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00
Total	9,337.00	8,200.00	7,046.00	7,800.00
TOTAL EMPLOYEE BENEFITS	9,337.00	8,200.00	7,046.00	7,800.00
GRAND TOTAL EXPENSES	\$406,662.40	\$428,525.00	\$435,377.00	\$436,200.00

REVENUES	ACTUAL EXPENDED 2012/13	ADOPTED BUDGET 2013/14	PROJECTED EXPENDED 6/13 TO 5/31/14	ADOPTED BUDGET 2014/2015
TAX ITEMS				
Real Property Taxes				
A1050.0 Collection of Tax Arrears	0.00	0.00	0.00	0.00
A1090.0 Interest & Penalties	1,448.00	1,000.00	2,016.00	1,000.00
Total	1,448.00	1,000.00	2,016.00	1,000.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	12,303.00	13,500.00	12,802.00	13,000.00
.2 Utilities Gross Receipts	3,928.00	4,750.00	5,562.00	5,000.00
.3 Cable TV Gross Util. Tax	7,546.00	6,600.00	6,624.00	6,500.00
Total	23,777.00	24,850.00	24,988.00	24,500.00
TOTAL TAX ITEMS	25,225.00	25,850.00	27,004.00	25,500.00
DEPARTMENTAL INCOME				
Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Build/Alt	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	990.00	1,000.00	990.00	1,000.00
A2110.0 Zoning Board Fees	0.00	1,500.00	11,563.00	1,500.00
A2110.0 ARB Fees	0.00	0.00	1,550.00	1,000.00
A2110.0 Planning Board Fees	0.00	0.00	0.00	0.00
Total	990.00	2,500.00	14,103.00	3,500.00
TOTAL DEPARTMENTAL INCOME	990.00	2,500.00	14,103.00	3,500.00
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings	972.00	900.00	755.00	900.00
Total	972.00	900.00	755.00	900.00
TOTAL USE OF MONEY & PROPERTY	972.00	900.00	755.00	900.00
LICENSES & PERMITS				
A2555 Building & Alterations	65,727.00	45,000.00	70,000.00	47,000.00
A2590.0 Other Permits	0.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	0.00	0.00	0.00	0.00
Total	65,727.00	65,727.00	70,000.00	47,000.00
TOTAL LICENSES & PERMITS	65,727.00	65,727.00	70,000.00	47,000.00
FINES & FORFEITURES				
A2610.0 Justice Court Fines	8,125.00	5,000.00	6,233.00	5,000.00
Total	8,125.00	5,000.00	6,233.00	5,000.00
TOTAL FINES & FORFEITURES	8,125.00	5,000.00	6,233.00	5,000.00

	ACTUAL EXPENDED 2012/13	ADOPTED BUDGET 2013/14	PROJECTED EXPENDED 6/13 TO 5/31/14	ADOPTED BUDGET 2014/2015
MISCELLANEOUS				
A2655.0 Other Minor Sales	614.00	2,750.00	0.00	3,000.00
A2701.0 Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0 Unclassified Revenue- judicial grant	1,080.00	0.00	0.00	<u>0.00</u>
Total	1,694.00	2,750.00	0.00	3,000.00
TOTAL MISCELLANEOUS	1,694.00	2,750.00	0.00	3,000.00
GOVERNMENT AID				
A3001.0 Revenue Sharing AIM	6,095.00	6,100.00	6,926.00	6,100.00
A3005.0 N.C. Mortgage Tax	19,279.00	19,000.00	19,000.00	19,000.00
A3089.0 State Grants	0.00	0.00	0.00	0.00
A3390.0 Sales Tax Sharing	0.00	0.00	0.00	0.00
A3501.0 C.H.I.P.S. (Hwy. Aid)	10,000.00	8,000.00	0.00	8,000.00
A3501.0 S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0 Multi-Modal Trans. Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	35,374.00	33,100.00	25,926.00	33,100.00
TOTAL GOVERNMENT AID	35,374.00	33,100.00	25,926.00	33,100.00
SUB-TOTAL REVENUES	138,107.00	135,827.00	144,021.00	118,000.00
APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00
TOTAL REVENUES (non-tax)	<u>138,107.00</u>	<u>135,827.00</u>	<u>144,021.00</u>	<u>118,000.00</u>

SCHEDULE OF SALARIES & WAGES ~

				<u>2014/15</u>	
		# of	Total	Rate of	Total
		Persons	Appropriation	Compensation	Appropriation
Code & Ti	itle				
1110.1	Village Court				
	Village Justice	1 (p/t)	%	\$1,500.00	%
	Village Prosecutor	1 (p/t)		\$1,500.00	
	Court Clerk	1 (p/t)	0.00	\$3,000.00	6,000.00
1410.1	Village Clerk's Office				
	Village Clerk/Treasurer	1 (F/T)		\$50,000.00	
	Deputy Village Clerk	1 (p/t)		\$12,000.00	
	Deputy Treasurer	1 (p/t)	0.00	\$7,500.00	69,500.00
			0.00		75 500 00
GRAND I	TOTAL APPROPRIATIONS ~ SAL	ARIES & WAGES	0.00		75,500.00