

Incorporated Village of Plandome Heights

Tentative Budget

June 1, 2017 – May 31, 2018

Public Hearing date: April 3, 2017 Manhasset Public Library – 7:00 p.m.



Plandome Heights

37 Orchard Street, Manhasset, New York 11030 Tel: (516) 627-1136 Fax: (516) 627 1393 www.plandomeheights-ny.gov

Kenneth C. Riscica Mayor

Daniel Cataldo Silva Ferman Gus Panopoulos Dianne Sheehan Alvin Solomon Norman Taylor Trustees

Arlene Drucker Clerk - Treasurer

Elizabeth Vera Koubi Deputy Clerk, Building

Lenore "Lee" Regan Court Clerk

Cye E. Ross, Esq. Village Justice

Mary Breen Corrigan Village Prosecutor

Edward P. Butt, AIA
Village Building
Inspector Stormwater
Mgmt. Officer

Bart Giusto
Emergency Mgmt.
Coordinator

Maryann Grieco Architectural Review Board, Chair

James MadisonPlanning Board, Chair

Eugene O'ConnorZoning and Appeals
Board, Chair

Trey HarraganTechnology Advisory
Board, Chair

March 6, 2017

2017 – 2018 TENTATIVE BUDGET - MESSAGE

Fellow Taxpayers:

I enclose our "Tentative Budget" for the fiscal year June 1, 2017 – May 31, 2018 as well as various explanatory analyses. The Tentative Budget calls for an increase in property taxes of 1.5%, about \$15/year per household and complies with our Tax Cap.

We budget with three primary goals in mind: (1) provide the level of service that residents should expect in a community like ours, (2) be frugal in how we spend and (3) "plan beyond one year" so that we prepare for future needs without surprises.

The Tentative Budget addresses these matters with a "long view" and our property taxes:

- Will increase by 1.5% which is approximately \$15/year per household,
- Will remain 1/3 lower, about \$500 per household, than the cost of the same services outside of the Village.
- Will be 8% lower than 8 years ago; compound annual growth is only about 1.2%,
- Will comply with the Tax Cap,

As a resident of the Village, you <u>avoid certain</u> Town taxes such as sanitation, lighting, roads and building that the Village provides. Because of the extensive use of volunteers in Village government, as well as private contractors for services, our taxes for these services are more than 1/3% lower than the taxes charged for these same services outside the Village. <u>That's right, your taxes are lower</u> by living in the Village; about \$500 lower, year after year. So, <u>thanks</u> to over 30 volunteers who serve on our various Boards without pay.

Speaking of our fiscal health, we learned in March that we achieved the <u>Highest Score</u> from the NY State Comptroller's Office on the NY State Fiscal Stress Test for the year ended 2016. Our score for financial stress was <u>zero</u>, on a scale of zero – 100.

Lastly, the total Assessed Values of all Village homes is projected to be 1.5% lower than last year. With a 1.5% increase in the tax <u>levy</u>, the tax <u>rate</u> applied to this 1.5% lower value increases the tax levy per \$100 assessed value by approximately 3.0%. As such, *your actual individual tax bill should show a 1.5% increase from last year* but may vary (up or down) due to changes in the assessed value of your individual home relative to all Village homes by Nassau County. If you did significant building or renovation, your assessed value, and taxes, may have increased.

Some analysis is provided on the following pages for your information and analysis.

Sincerely

INCORPORATED VILLAGE OF PLANDOME HEIGHTS

Kenneth C. Riscica, Mayor

Daniel Cataldo, Trustee

Aida Ferman, Trustee

Gus Panopoulos, Trustee

Dianne Sheehan, Trustee

Alvin Solomon, Trustee

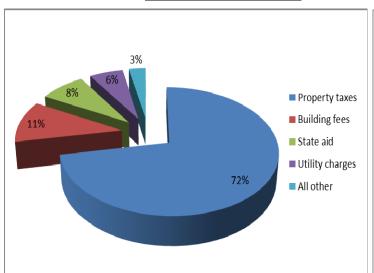
Norman Taylor, Trustee

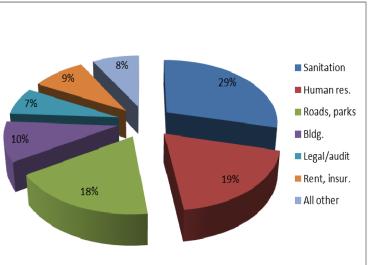
^{*} See <u>www.plandomeheights-ny.gov/finance</u> for the Property Tax Freeze program.

Incorporated Village of Plandome Heights Budget - June 1, 2017 – May 31, 2018

Budgeted Revenues

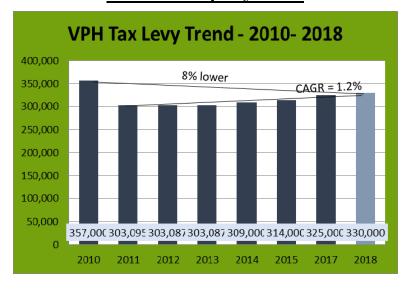
Budgeted Expenditures

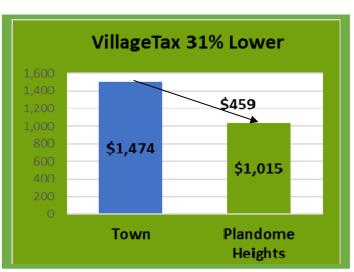




Trend of Property Taxes

<u>Property Tax – Village vs. Outside Village</u>





Village Taxes lower than outside Village

	Tax per \$100 Assessed Val.
 Plandome Heights taxes 2016/17 2016 Town taxes avoided: 	<u>\$47.69</u>
"Outside Village" tax*	\$49.234
Garbage district (263)	\$12.010
Town lighting (230)	3.029
Other Town (2S)	4.655
Total	<u>\$68.93</u>
Savings	\$21.24

Comparison to Outside Village

Comparable tax if outside Village* \$1,474.00Plandome Heights average tax \$1,015.00**Difference** \$459.00

* TNH taxes for sanitation, snow removal, roads, lighting, building department

Incorporated Village of Plandome Heights Budget - June 1, 2016 – May 31, 2017

Development of the Tax Rate

Our 2016 – 2017 Budget reflects a 1.7% increase in Village property taxes (the Tax Levy) as follows:

	2016-17	<u>2016-17</u>	<u>%</u>
Projected expenditures	\$ 454,000	\$ 448,000	
Projected revenues/sources	<u>\$ 124,000</u>	\$123,000	
Property tax levy	\$ 330,000	\$ 325,000	1.5%
	=======	======	===
Aggregate Assessed Values*	\$ 695,000**	\$ 705,000	(1.5)%
Tax Rate per \$100 Assessed	\$47.69**	\$46.27	3.0%
_			1.5%

*The Assessed Values are preliminary and are provided by the Nassau County Assessor and are used to allocate the total Village Tax Levy to individual homes. The Aggregate Assessed Value of all homes in the Village was approximately 1.5% lower this year than last tax year. As a result, the Tax Rate goes up by approximately 3.0% in order to account for the 1.5% lower value + the 1.5% increase in taxes. Therefore, this 3.0% higher rate is applied to a 1.5% lower assessment so *your tax bill should change by the tax levy increase of 1.5%*. But your tax bill may vary (up or down) from the 1.5% increase due to: (a) whether your assessed value changed by more or less than the average, (b) any tax assessment grievance adjustment you may have received and (c) whether or not you did any building or renovation which increases your valuation.

TAX CAP CALCULATIONS							
	<u>%</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Prior year tax levy	100.00%	325,000	320,000	314,000	309,000	303,087	303,087
Allowed increase	1.15%	5,184	736	6,041	4,858	6,618	6,309
Allowed carryover	1.50%	350	4,614	4,573	4,715	4,641	0
Tax Cap as calculated	103.40%	330,534	325,350	324,614	318,573	314,346	309,396
Tax Levy	101.90%	330,000	325,000	320,000	314,000	309,000	303,087
Unused Tax Cap	1.50%	534	350	4,614	4,573	5,346	6,309
% of Tax Cap		Nil	Nil	1.40%	1.40%	1.70%	2.00%
Carryover limited to	1.5%	0	0	0	0	-631	-1,668
Carryover to next year 534 350 4,614 4,573 4,715						4,641	

For information on the NY State Property Tax Freeze program, see www.plandomeheights-ny.gov/finances

Incorporated Village of Plandome Heights TENATIVE BUDGET - SUMMARY

FISCAL YEAR JUNE 1, 2017 TO MAY 31, 2018

	ADOPTED	TENATIVE
A PROPORTING AND	BUDGET 2016-17	BUDGET 2017-18
<u>APPROPRIATIONS</u>	.=	100.000
General Government	179,000	188,000
Public Safety	40,800	41,500
Transportation	55,000	55,000
Home & Community Services	162,700	160,200
Employee Benefits	10,000	10,000
TOTAL APPROPRIATIONS	\$447,500	\$454,700
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	26,900	26,900
Departmental Income	4,500	5,500
Use of Money & Property	1,600	1,700
Licenses & Permits	50,000	51,000
Fines & Forfeitures	5,000	5,000
Miscellaneous	500	500
Government Aid	34,000	34,100
ESTIMATED REVENUES	\$122,500	\$124,700
Plus + APPROPRIATED SURPLUS	0	0
Equals TOTAL ESTIMATED REVENUES	\$122,500	\$124,700
TOTAL APPROPRIATIONS	\$447,500	\$454,700
Less		
TOTAL ESTIMATED REVENUES	\$122,500	\$124,700
Equals		
TOTAL TO BE RAISED THROUGH REAL		
PROPERTY TAXES - (TAX LEVY)	\$325,000	\$330,000
TAX LEVY =		\$330,000
divided by		
VILLAGE 2017/2018 TAXABLE ASSESSED VALUATIO	N (TAV)	\$695,388
VIEE/OF 2017/2010 17/4/JDEF 7/8/5/EDDED VIEE/ATTO.		Ψονο,300
2017-2018 VILLAGE TAX RATE (PER \$100	TAV)*	47.685
2016-2017 Village Tax Rate	45.920	
Hearing Date: APRIL 3, 2017	Adoption Date :	APRIL TBD, 2017
37 Orchard Street, P.O. Box 1384 Manh	*	516) 627-1136

2017-2018 GENERAL FUND BUDGET	ACTUAL EXPENDED 2015/16	ADOPTED BUDGET 2016/17	PROJECTED EXPENDED 6/16 TO 5/31/17	PROPOSED BUDGET 2017/2018
APPROPRIATIONS (EXPENDITURES)				
GENERAL GOVERNMENT Board of Trustees				
A1010.4A Board of Trustees- Expenses	0.00	1,000.00	500.00	1,000.00
A1010.4B Other Expenses	257.00	800.00	800.00	800.00
Total	257.00	1,800.00	1,300.00	1,800.00
Judicial				
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	2,475.00	3,000.00	3,000.00	3,000.00
.103 Jud.Other Expense (reporting, training	3,514.00	4,000.00	4,000.00	4,000.00
.104 Judicial Grant	0.00	0.00	0.00	0.00
Total	7,489.00	8,500.00	8,500.00	8,500.00
	,	7,2	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Auditor				
A1320.4 Contractual Expense	8,622.00	9,000.00	9,000.00	9,000.00
Total	8,622.00	9,000.00	9,000.00	9,000.00
VIII. GL.				
Village Clerk	52.595.00	62 000 00	62,000,00	62 000 00
A1410.1A Clerk/Treasurer	53,585.00	62,000.00	62,000.00	62,000.00
A1410.1B Deputy Clerk	11,227.00	12,500.00	13,500.00	13,000.00
A1410.1C Consultant/Temp salaries	2,995.00	500.00	5,000.00	2,000.00
A1410.40 Clerk Contractual Expense	0.00	0.00	0.00	0.00
.4A Supplies & Materials (see 1620)	0.00	0.00	0.00	0.00
.4B Legal Notices	318.00	500.00	600.00	500.00
.4C Postage	1,320.00	1,000.00	1,300.00	1,000.00
.4D Conferences & Training Schools	415.00	1,000.00	500.00	1,000.00
.4E Lease of Equipment	0.00	0.00	0.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	<u>756.00</u>	<u>1,500.00</u>	1,500.00	<u>1,500.00</u>
Total	70,616.00	79,000.00	84,400.00	81,000.00
Village Attorney				
A1420.4A Legal Services	17,006.00	18,000.00	31,000.00	18,000.00
A1420.4B Legal Services ~ Existing Litigation	0.00	0.00	0.00	0.00
A1420.4C Legal Reprint Ordin Cod. (code)	1,070.00	<u>1,400.00</u>	<u>1,722.00</u>	<u>1,400.00</u>
Total	18,076.00	19,400.00	32,722.00	19,400.00
Elections				
A1450.1 Election, Personnel	275.00	350.00	350.00	350.00
A1450.4 Election Expense (machines, lists etc)	<u>260.00</u>	<u>550.00</u>	<u>550.00</u>	<u>550.00</u>
Total	535.00	900.00	900.00	900.00
Village Office & Shared Expenses				
A1620.200 Utilities est p/a (heat & electric)	939.00	1,800.00	1,500.00	1,800.00
A1620.200 Bldg. Eqpt./Com. S.ofI.	4,179.00	600.00	600.00	600.00
.201 Building Rental (office) .400 Supplies (& Office Maint)	19,565.00 7,621.00	20,000.00 6,000.00	20,000.00 7,500.00	22,000.00 6,000.00
.412 Building Rental - library	0.00	0.00	0.00	0.00
.421 Telephone	1,260.00	1,500.00	1,400.00	1,500.00
.4E Maintenance- see 1620.4A	0.00	0.00	0.00	0.00
A1620.413 Furniture estimated (one-time cost) A1650.100 Cablevision	0.00 <u>1,340.00</u>	0.00 <u>1,500.00</u>	0.00 <u>1,500.00</u>	0.00 1,500.00
Total	34,904.00	31,400.00	32,500.00	33,400.00
	2 .,20 1.00	21,100.00	22,200.00	22,100.00

	ACTUAL EXPENDED 2015/16	ADOPTED BUDGET 2016/17	PROJECTED EXPENDED 6/16 TO 5/31/17	PROPOSED BUDGET 2017/2018
Special Items				
A1910.4 Public. Off. Liab. Ins.	13,845.00	14,500.00	14,500.00	14,500.00
A1920.4 Municipal Dues	4,280.00	4,500.00	4,500.00	4,500.00
A1930.4 Judgment & Claims	0.00	0.00	0.00	0.00
A1964.4 Tax Refunds	0.00	0.00	0.00	0.00
A1990.4 Contingency Accounts	0.00	10,000.00	<u>0.00</u>	<u>15,000.00</u>
Total	18,125.00	29,000.00	19,000.00	34,000.00
TOTAL GENERAL GOVERNMENT	158,624.00	179,000.00	188,322.00	188,000.00
PUBLIC SAFETY				
A3610.4 SMO	0.00	0.00	0.00	0.00
A3620.4 Building Inspector	33,390.00	28,500.00	30,500.00	29,000.00
A3620.4 Deputy Clerk Bldg	14,817.00	12,300.00	20,000.00	12,500.00
A3600.Public Safety Other	0.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	48,207.00	40,800.00	50,500.00	41,500.00
TOTAL PUBLIC SAFETY	48,207.00	40,800.00	50,500.00	41,500.00
TRANSPORTATION				
Street Maintenance				
A5110 .4B Street Signs	12,521.00	2,000.00	1,500.00	2,000.00
.4D Highway/Street Repair-Improvements	2,550.00	12,000.00	2,000.00	12,000.00
.4E C.H.I.P.'s (highway improvements)	0.00	8,000.00	1,305.00	8,000.00
.4F Engineering - See individual projects	0.00	0.00	0.00	0.00
A5110 .410 Resident Reimbursement	0.00	0*	0.00	0*
A5110 .444 Expenses of Grants	0.00	0.00	0.00	0.00
Total	15,071.00	22,000.00	4,805.00	22,000.00
Snow Removal				
A5142.4 Contractual Expense	15,605.00	24,000.00	22,500.00	24,000.00
Total	15,605.00	24,000.00	22,500.00	24,000.00
Street Lighting				
A5182.400 Contractual Expense	7,891.00	9,000.00	9,000.00	9,000.00
Total	7,891.00	9,000.00	9,000.00	9,000.00
TOTAL TRANSPORTATION	38,567.00	55,000.00	36,305.00	55,000.00
HOME & COMMUNITY SERVICES				
Parks				
A7110.400 Maintenance & trees	10,320.00	11,000.00	11,000.00	11,000.00
.402 Pest Control	0.00	1,000.00	500.00	1,000.00
A7140 .400 Tree Inspect Maint, Replace	0.00	1,000.00	500.00	1,000.00
.4C Survey (annual trees)	300.00	3,200.00	75.00	3,200.00
A7140.411 Tree Prune & remove Program	1,250.00	0.00	0.00	0.00
Total	11,870.00	16,200.00	12,075.00	16,200.00
Zoning Appeals Board				
A8010.4 Contractual Expense (reporting)	7,224.00	<u>1,000.00</u>	<u>16,000.00</u>	1,000.00
Total	7,224.00	1,000.00	16,000.00	1,000.00

	ACTUAL EXPENDED 2015/16	ADOPTED BUDGET 2016/17	PROJECTED EXPENDED 6/16 TO 5/31/17	PROPOSED BUDGET 2017/2018
Architectural Review Board				
A8012.4 Contractual Expense (consultant architec	630.00	<u>1,000.00</u>	1,000.00	1,000.00
Total	630.00	1,000.00	1,000.00	1,000.00
Planning Board				
A8020.4 Contractual Expense	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Refuse & Garbage				
A8160.4 Contractual Expense	128,907.00	132,500.00	132,500.00	130,000.00
Total	128,907.00	132,500.00	132,500.00	130,000.00
Street Cleaning				
A8170.4 Contractual Expense	4,475.00	<u>5,000.00</u>	3,200.00	5,000.00
Total	4,475.00	5,000.00	3,200.00	5,000.00
Storm Drains				
A8540.4 Contractual Expense	<u>5,485.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	5,000.00
Total	5,485.00	5,000.00	5,000.00	5,000.00
Shade Tree Program				
A8560 .4A Maintenance	660.00	2,000.00	0.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00
.4D Survey	0.00	0.00	0.00	0.00
.4F Capital Improvement Program	<u>0.00</u>	0.00	0.00	0.00
Total	660.00	2,000.00	0.00	2,000.00
TOTAL HOME & COMMUNITY SERVICES	159,251.00	162,700.00	169,775.00	160,200.00
EMPLOYEE BENEFITS				
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	6,704.00	7,200.00	7,700.00	9,500.00
A9040.8 Workers Comp. Ins.& MTA	2,959.00	2,800.00	500.00	500.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00
A9060.8 Health Insurance	<u>0.00</u>	<u>0.00</u>	0.00	0.00
Total	9,663.00	10,000.00	8,200.00	10,000.00
TOTAL EMPLOYEE BENEFITS	9,663.00	10,000.00	8,200.00	10,000.00
GRAND TOTAL EXPENSES	\$414,312.00	\$447,500.00	\$453,102.00	\$454,700.00

REVENUES	ACTUAL EXPENDED 2015/16	ADOPTED BUDGET 2016/17	PROJECTED EXPENDED 6/16 TO 5/31/17	PROPOSED BUDGET 2017/2018
TAX ITEMS				
Real Property Taxes	319,991.00	325,000.00	325,000.00	330,000.00
A1050.0 Collection of Tax Arrears	0.00	0.00	0.00	0.00
A1090.0 Interest & Penalties	2,055.00	<u>1,200.00</u>	1,000.00	1,200.00
Total	2,055.00	1,200.00	1,000.00	1,200.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	12,020.00	13,500.00	13,000.00	13,500.00
.2 Utilities Gross Receipts	7,175.00	6,000.00	6,500.00	6,000.00
.3 Cable TV Gross Util. Tax	6,075.00	6,200.00	6,200.00	6,200.00
Total	25,270.00	25,700.00	25,700.00	25,700.00
TOTAL TAX ITEMS	27,325.00	26,900.00	26,700.00	26,900.00
DEPARTMENTAL INCOME				
Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Build/Alt	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	330.00	1,000.00	0.00	1,000.00
A2110.0 Zoning Board Fees	10,078.00	1,500.00	18,000.00	2,500.00
A2110.0 ARB Fees	4,050.00	2,000.00	3,500.00	2,000.00
A2110.0 Planning Board Fees	0.00	0.00	0.00	0.00
Total	14,458.00	4,500.00	21,500.00	5,500.00
TOTAL DEPARTMENTAL INCOME	14,458.00	4,500.00	25,000.00	5,500.00
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings	1,682.00	1,600.00	<u>1,900.00</u>	<u>1,700.00</u>
Total	1,682.00	1,600.00	1,900.00	1,700.00
TOTAL USE OF MONEY & PROPERTY	1,682.00	1,600.00	1,900.00	1,700.00
LICENSES & PERMITS				
A2555 Building & Alterations	93,774.00	50,000.00	74,000.00	51,000.00
A2590.0 Other Permits	0.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	<u>0.00</u>	<u>0.00</u>	0.00	0.00
Total	93,774.00	50,000.00	74,000.00	51,000.00
TOTAL LICENSES & PERMITS	93,774.00	50,000.00	74,000.00	51,000.00
FINES & FORFEITURES				
A2610.0 Justice Court Fines	3,497.00	5,000.00	1,200.00	5,000.00
Total	3,497.00	5,000.00	1,200.00	5,000.00
TOTAL FINES & FORFEITURES	3,497.00	5,000.00	1,200.00	5,000.00

		ACTUAL EXPENDED 2015/16	ADOPTED BUDGET 2016/17	PROJECTED EXPENDED 6/16 TO 5/31/17	PROPOSED BUDGET 2017/2018
MISCEL	LLANEOUS				
A2655.0	Other Minor Sales	16,502.00	500.00	100.00	500.00
A2701.0	Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0	Unclassified Revenue- judicial grant	0.00	0.00	0.00	0.00
Total		16,502.00	500.00	100.00	500.00
TOTAL	MISCELLANEOUS	16,502.00	500.00	100.00	500.00
GOVER	NMENT AID				
A3001.0	Revenue Sharing AIM	7,165.00	7,000.00	7,167.00	7,100.00
A3005.0	N.C. Mortgage Tax	24,136.00	19,000.00	20,000.00	19,000.00
A3089.0	State Grants	0.00	0.00	0.00	0.00
A3390.0	Sales Tax Sharing	3,787.00	0.00	0.00	0.00
A3501.0	C.H.I.P.S. (Hwy. Aid)	1,074.00	8,000.00	0.00	8,000.00
A3501.0	S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0	Multi-Modal Trans. Program	0.00	0.00	0.00	0.00
Total		36,162.00	34,000.00	27,167.00	34,100.00
TOTAL	GOVERNMENT AID	36,162.00	34,000.00	27,167.00	34,100.00
SUB-TO	TAL REVENUES	193,400.00	122,500.00	156,067.00	124,700.00
APPRO	PRIATED FUND BALANCE	0.00	0.00	0.00	0.00
TOTAL	L REVENUES (non-tax)	<u>193,400.00</u>	122,500.00	<u>156,067.00</u>	124,700.00
SCHED	ULE OF SALARIES & WAGES ~				
		# of <u>Persons</u>	Total <u>Appropriation</u>	2016/17 Rate of Compensation	Total Appropriation
Code & 7	Title Title				
1110.1	Village Court				
	Village Justice	1 (p/t)	%	\$1,500.00	%
	Village Prosecutor	1 (p/t)		\$1,500.00	
	Court Clerk	1 (p/t)	6,000.00	\$3,000.00	6,000.00
1410.1	Village Clerk's Office				
	Village Clerk/Treasurer	1 (F/T)		\$62,000.00	
	Deputy Village Clerk	1 (p/t)		\$12,000.00	
	Deputy Treasurer	1 (p/t)	69,500.00	\$7,500.00	81,500.00
GRAND	TOTAL APPROPRIATIONS ~ SALAR	RIES & WAGES	75,500.00		87,500.00