

Incorporated Village of Plandome Heights

Final Budget

June 1, 2018 – May 31, 2019

Public Hearing date: April 2, 2018

Manhasset Public Library – 7:00 p.m.



Plandome Heights

37 Orchard Street, Manhasset, New York 11030 Tel: (516) 627-1136 Fax: (516) 627 1393 www.plandomeheights-ny.gov

Kenneth C. RiscicaMayor

Daniel Cataldo Silva Ferman Gus Panopoulos Dianne Sheehan Alvin Solomon Norman Taylor Trustees

Arlene Drucker

Clerk - Treasurer

Elizabeth Vera Koubi Deputy Clerk, Building

Lenore "Lee" Regan Court Clerk

Cye E. Ross, Esq. Village Justice

Mary Breen Corrigan Village Prosecutor

Edward P. Butt, AIAVillage Building
Inspector Stormwater

Bart Giusto

Mgmt. Officer

Emergency Mgmt. Coordinator

Maryann Grieco Architectural Review Board, Chair

James MadisonPlanning Board, Chair

Eugene O'Connor Zoning and Appeals Board, Chair

Trey HarraganTechnology Advisory
Board, Chair

March 12, 2018

2018 – 2019 TENTATIVE BUDGET - MESSAGE

Fellow Taxpayers:

I enclose our "Tentative Budget" for the fiscal year June 1, 2018 – May 31, 2019 as well as various explanatory analyses. The Tentative Budget calls for an increase in property taxes of 2.0%, about \$21.50/year per household and complies with our Tax Cap.

We budget with three primary goals in mind: (1) provide the level of service that residents should expect in a community like ours, (2) be frugal in how we spend and (3) "plan beyond one year" so that we prepare for future needs without surprises.

The Tentative Budget addresses these matters with a "long view" and our property taxes:

- Will increase by 2.0% which is approximately \$21.5/year per household,
- Will remain 1/3 lower, about \$509 per household, than the cost of the same services outside of the Village.
- Will be nearly 6% lower than 9 years ago; compound annual growth is only about 1.4%,
- Will comply with the Tax Cap,

As a resident of the Village, you <u>avoid certain</u> Town taxes such as sanitation, lighting, roads and building that the Village provides. Because of the extensive use of volunteers in Village government, as well as private contractors for services, our taxes for these services are more than 1/3% lower than the taxes charged for these same services outside the Village. <u>That's right, your taxes are lower</u> by living in the Village; about \$509 lower, year after year. So, <u>thanks</u> to over 30 volunteers who serve on our various Boards without pay.

Speaking of our fiscal health, we learned in March that we achieved one of the <u>Highest Scores</u> from the NY State Comptroller's Office on the NY State Fiscal Stress Test for the year ended 2017. Our score for financial stress was 3.3 on a scale of zero -100, a strong score indeed.

Lastly, the total Assessed Values of all Village homes is projected to be 1.3% lower than last year. With a 2.0% increase in the tax <u>levy</u>, the tax <u>rate</u> applied to this 1.3% lower value increases the tax levy per \$100 assessed value by approximately 3.3%. As such, *your actual individual tax bill should show a 2.0% increase from last year* but may vary (up or down) due to changes in the assessed value of your individual home relative to all Village homes by Nassau County. If you did significant building or renovation, your assessed value, and taxes, may have increased.

Some analysis is provided on the following pages for your information and analysis.

Sincerely,

INCORPORATED VILLAGE OF PLANDOME HEIGHTS

Kenneth C. Riscica, Mayor

Daniel Cataldo, Trustee

Aida Ferman, Trustee

Gus Panopoulos, Trustee

Dianne Sheehan, Trustee

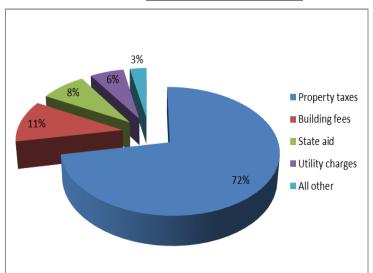
Alvin Solomon, Trustee

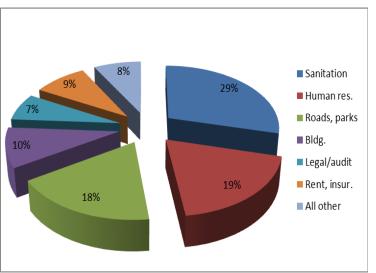
Norman Taylor, Trustee

Incorporated Village of Plandome Heights Budget - June 1, 2018 – May 31, 2019

Budgeted Revenues

Budgeted Expenditures

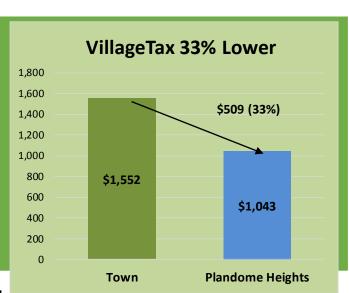




Trend of Property Taxes

Property Tax - Village vs. Outside Village





Village Taxes lower than outside village

	Tax per \$100 Assessed Val.
1. Plandome Heights taxes 2018/19	<u>\$49.48</u>
2. 2016 Town taxes avoided:	
"Outside Village" tax*	\$52.83
Garbage district (263)	\$12.23
Town lighting (230)	3.35
Other Town (2S)	5.14
Total	<u>\$73.55</u>
Savings	\$24.07

Comparison to Outside Village

Comparable tax if outside Village* \$1,552.00
Plandome Heights average tax \$1,043.00 **Difference** \$ 509.00

* TNH taxes for sanitation, snow removal, roads, lighting, building department

Incorporated Village of Plandome Heights Budget - June 1, 2018 – May 31, 2019

Development of the Tax Rate

Our 2018 – 2019 Budget reflects a 2.0% increase in Village property taxes (the Tax Levy) as follows:

	<u>2018-19</u>	<u>2017-18</u>	<u>%</u>
Projected expenditures	\$ 467,000	\$ 454,000	
Projected revenues/sources	<u>\$ 130,000</u>	\$124,000	
Property tax levy	\$ 337,000	\$ 330,000	2.0%
	=======	======	===
Aggregate Assessed Values*	\$ 686,000**	\$ 695,000	(1.3)%
Tax Rate per \$100 Assessed	\$49.48**	\$47.69	3.3%
-			2.0%

*The Assessed Values are preliminary and are provided by the Nassau County Assessor and are used to allocate the total Village Tax Levy to individual homes. The Aggregate Assessed Value of all homes in the Village was approximately 1.3% lower this year than last tax year. As a result, the Tax Rate goes up by approximately 3.3% in order to account for the 1.3% lower value + the 2.0% increase in taxes. Therefore, this 3.3% higher rate is applied to a 1.3% lower assessment so *your tax bill should change by the tax levy increase of 2.0%.* But your tax bill may vary (up or down) from the 2.0% increase due to: (a) whether your assessed value changed by more or less than the average, (b) any tax assessment grievance adjustment you may have received and (c) whether or not you did any building or renovation which increases your valuation.

TAX CAP CALCULATIONS								
	<u>%</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Prior year tax levy	100.00%	330,000	325,000	320,000	314,000	309,000	303,087	303,087
Allowed increase	2.00%	6,903	5,184	736	6,041	4,858	6,618	6,309
Allowed carryover	1.50%	534	350	4,614	4,573	4,715	4,641	0
Tax Cap as calculated	102.09%	337,437	330,534	325,350	324,614	318,573	314,346	309,396
Tax Levy	102.10%	337,000	330,000	325,000	320,000	314,000	309,000	303,087
Unused Tax Cap	0.13%	437	534	350	4,614	4,573	5,346	6,309
% of Tax Cap		Nil	Nil	Nil	1.40%	1.40%	1.70%	2.00%
Carryover limited to 1.	.5%	0	0	0	0	0	-631	-1,668
Carryover to next ye	ear	437	534	350	4,614	4,573	4,715	4,641

For information on the NY State Property Tax Freeze program, see www.plandomeheights-ny.gov/finances

Incorporated Village of Plandome Heights Final BUDGET - SUMMARY

FISCAL YEAR JUNE 1, 2018 TO MAY 31, 2019

	ADOPTED BUDGET	ADOPTED
	<u>2017-18</u>	BUDGET 2018-19
<u>APPROPRIATIONS</u>		
General Government	188,000	186,400
Public Safety	41,500	43,500
Transportation	55,000	55,500
Home & Community Services	160,200	164,300
Employee Benefits	10,000	17,400
TOTAL APPROPRIATIONS	\$454,700	\$467,100
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	26,900	26,700
Departmental Income	5,500	5,500
Use of Money & Property	1,700	8,500
Licenses & Permits	51,000	51,000
Fines & Forfeitures	5,000	3,000
Miscellaneous	500	300
Government Aid	34,100	35,100
ESTIMATED REVENUES	\$124,700	\$130,100
Plus + APPROPRIATED SURPLUS	0	0
Equals TOTAL ESTIMATED REVENUES	\$124,700	\$130,100
TOTAL APPROPRIATIONS	\$454,700	\$467,100
Laga		
Less TOTAL ESTIMATED REVENUES	¢124.700	\$130,100
Equals	\$124,700	\$130,100
TOTAL TO BE RAISED THROUGH REAL		
PROPERTY TAXES - (TAX LEVY)	\$330,000	\$337,000
TAX LEVY =		\$337,000
divided by		
VILLAGE 2018-2019 TAXABLE ASSESSED VALU	(ATION (TAV)	\$685,635
2018-2019 VILLAGE TAX RATE (PER	\$100 TAV)*	49.479
2017-2018 Village Tax Rate	47.685	
Hearing Date: APRIL 2, 2018	Adoption Date :	APRIL 2, 2018

2018-2019 GENERAL FUND BUDG	ACTUAL	ADOPTED	PROJECTED	ADOPTED
	EXPENDED	BUDGET	EXPENDED	BUDGET
	2016/17	2017/18	6/17 TO 5/31/18	2018/2019
APPROPRIATIONS (EXPENDI	TURES)			
GENERAL GOVERNMENT				
Board of Trustees				
A1010.4A Board of Trustees- Expenses	0.00	1,000.00	500.00	1,000.00
A1010.4B Other Expenses	<u>464.00</u>	800.00	<u>500.00</u>	<u>400.00</u>
Total	464.00	1,800.00	1,000.00	1,400.00
Judicial				
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	2,788.00	3,000.00	2,600.00	2,600.00
.103 Jud.Other Expense (reporting,	4,524.00	4,000.00	4,000.00	4,000.00
.104 Judicial Grant	0.00	0.00	0.00	0.00
Total	8,812.00	8,500.00	8,100.00	8,100.00
Auditor				
A1320.4 Contractual Expense	8,500.00	9,000.00	8,800.00	9,500.00
Total	8,500.00	9,000.00	8,800.00	9,500.00
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Village Clerk				
A1410.1A Clerk/Treasurer	62,000.00	65,000.00	65,000.00	65,000.00
A1410.1B Deputy Clerk	14,738.00	13,000.00	11,500.00	10,000.00
A1410.1C Consultant/Temp salaries	804.00	2,000.00	0.00	1,500.00
A1410.40 Clerk Contractual Expense	0.00	0.00	210.00	200.00
.4A Supplies & Materials (see 1620	0.00	0.00	0.00	0.00
.4B Legal Notices	1,985.00	500.00	1,700.00	800.00
.4C Postage	1,290.00	1,000.00	1,100.00	1,300.00
.4D Conferences & Training Schoo	125.00	1,000.00	500.00	800.00
.4E Lease of Equipment	0.00	0.00	0.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	<u>631.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	81,573.00	84,000.00	81,510.00	81,100.00
Village Attorney				
A1420.4A Legal Services	34,951.00	18,000.00	20,000.00	19,000.00
A1420.4B Legal Services ~ Existing Litiga	0.00	0.00	0.00	0.00
A1420.4C Legal Reprint Ordin Cod. (code	1,722.00	<u>1,400.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	36,673.00	19,400.00	21,500.00	20,500.00
Elections				
A1450.1 Election, Personnel	275.00	350.00	350.00	350.00
A1450.4 Election Expense (machines, lists	133.00	550.00	550.00	<u>550.00</u>
Total	408.00	900.00	900.00	900.00

	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
Village Office & Shared Expenses	2010/11	2017/10	0/1/ 10 0/01/10	2010/2015
A1620.200 Utilities est p/a (heat & electric	922.00	1,800.00	1,500.00	1,800.00
A1620.200 Bldg. Eqpt./Com. S.ofI.	0.00	600.00	600.00	600.00
.201 Building Rental (office)	21,935.00	22,000.00	20,000.00	23,000.00
.400 Supplies (& Office Maint)	7,225.00	6,000.00	7,000.00	7,000.00
.412 Building Rental - library	0.00	0.00	0.00	0.00
.421 Telephone	1,074.00	1,500.00	1,400.00	1,500.00
.4E Maintenance- see 1620.4A	0.00	0.00	0.00	0.00
A1620.413 Furniture estimated (one-time	0.00	0.00	0.00	0.00
A1650.100 Cablevision	1,292.00	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	32,448.00	33,400.00	32,000.00	35,400.00
Special Items				
A1910.4 Public. Off. Liab. Ins.	14,185.00	14,500.00	14,500.00	15,000.00
A1920.4 Municipal Dues	4,280.00	4,500.00	4,500.00	4,500.00
A1930.4 Judgment & Claims	0.00	0.00	0.00	0.00
A1964.4 Tax Refunds	0.00	0.00	0.00	0.00
A1990.4 Contingency Accounts	0.00	12,000.00	0.00	10,000.00
Total	18,465.00	31,000.00	19,000.00	29,500.00
TOTAL GENERAL GOVERNMENT	187,343.00	188,000.00	172,810.00	186,400.00
PUBLIC SAFETY				
A3610.4 SMO	0.00	0.00	0.00	0.00
A3620.4 Building Inspector	30,839.00	29,000.00	28,000.00	27,500.00
A3620.4 Deputy Clerk Bldg	18,540.00	12,500.00	17,400.00	16,000.00
A3600.Public Safety Other	700.00	0.00	0.00	0.00
Total	50,079.00	41,500.00	45,400.00	43,500.00
TOTAL PUBLIC SAFETY	50,079.00	41,500.00	45,400.00	43,500.00
TRANSPORTATION				
Street Maintenance				
A5110 .4B Street Signs	867.00	2,000.00	2,500.00	2,000.00
.4D Highway/Street Repair-Impro	7,843.00	12,000.00	7,500.00	12,000.00
.4E C.H.I.P.'s (highway improvem	10,965.00	8,000.00	0.00	8,000.00
.4F Engineering - See individual p	0.00	0.00	0.00	0.00
A5110 .410 Resident Reimbursement	0.00	0*	0.00	0*
A5110 .444 Expenses of Grants	0.00	0.00	0.00	0.00
Total	19,675.00	22,000.00	10,000.00	22,000.00

	ACTUAL	ADOPTED	PROJECTED	ADOPTED
	EXPENDED	BUDGET	EXPENDED	BUDGET
	2016/17	2017/18	6/17 TO 5/31/18	2018/2019
Snow Removal		•	•••••	
A5142.4 Contractual Expense	<u>16,275.00</u>	24,000.00	<u>29,000.00</u>	24,000.00
Total	16,275.00	24,000.00	29,000.00	24,000.00
Street Lighting				
A5182.400 Contractual Expense	8,280.00	9,000.00	9,000.00	9,500.00
Total	8,280.00	9,000.00	9,000.00	9,500.00
	,	,	,	,
TOTAL TRANSPORTATION	44,230.00	55,000.00	48,000.00	55,500.00
HOME & COMMUNITY SERVICES				
Parks				
A7110.400 Maintenance & trees	10,080.00	11,000.00	11,000.00	11,000.00
.402 Pest Control	0.00	1,000.00	0.00	1,000.00
A7140 .400 Tree Inspect Maint, Replace	0.00	1,000.00	500.00	1,000.00
.4C Survey (annual trees)	0.00	3,200.00	1,000.00	3,200.00
A7140.411 Tree Prune & remove Program	<u>75.00</u>	0.00	<u>0.00</u>	<u>0.00</u>
Total	10,155.00	16,200.00	12,500.00	16,200.00
Zoning Appeals Board				
A8010.4 Contractual Expense (reporting)	16,182.00	<u>1,000.00</u>	9,000.00	<u>1,500.00</u>
Total	16,182.00	1,000.00	9,000.00	1,500.00
Architectural Review Board				
A8012.4 Contractual Expense (consultant	945.00	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
Total	945.00	1,000.00	1,000.00	1,000.00
Planning Board				
A8020.4 Contractual Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	0.00	0.00	0.00	0.00
Refuse & Garbage				
A8160.4 Contractual Expense	132,263.00	130,000.00	130,000.00	133,600.00
Total	132,263.00	130,000.00	130,000.00	133,600.00
Street Cleaning				
A8170.4 Contractual Expense	<u>2,860.00</u>	<u>5,000.00</u>	<u>3,200.00</u>	<u>5,000.00</u>
Total	2,860.00	5,000.00	3,200.00	5,000.00
Storm Drains				
A8540.4 Contractual Expense	<u>3,791.00</u>	<u>5,000.00</u>	<u>3,000.00</u>	<u>5,000.00</u>
Total	3,791.00	5,000.00	3,000.00	5,000.00

	ACTUAL EXPENDED	ADOPTED BUDGET	PROJECTED EXPENDED	ADOPTED BUDGET
	2016/17	2017/18	6/17 TO 5/31/18	2018/2019
Shade Tree Program				
A8560 .4A Maintenance	0.00	2,000.00	0.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00
.4D Survey	0.00	0.00	0.00	0.00
.4F Capital Improvement Program	0.00	0.00	0.00	0.00
Total	0.00	2,000.00	0.00	2,000.00
TOTAL HOME & COMMUNITY SER'	166,196.00	160,200.00	158,700.00	164,300.00
EMPLOYEE BENEFITS				
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	7,594.00	9,500.00	8,000.00	7,950.00
A9040.8 Workers Comp. Ins.& MTA	3,487.00	500.00	3,000.00	3,300.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00
A9060.8 Health Insurance	<u>0.00</u>	0.00	<u>0.00</u>	<u>6,150.00</u>
Total	11,081.00	10,000.00	11,000.00	17,400.00
TOTAL EMPLOYEE BENEFITS	11,081.00	10,000.00	11,000.00	17,400.00
GRAND TOTAL EXPENSES	\$458,929.00	\$454,700.00	\$435,910.00	\$467,100.00
REVENUES				
TAX ITEMS				
Real Property Taxes	323,952.00	330,000.00	330,000.00	337,000.00
A1050.0 Collection of Tax Arrears	0.00	0.00	0.00	0.00
A1090.0 Interest & Penalties	1,039.00	1,200.00	1,350.00	<u>1,000.00</u>
Total	1,039.00	1,200.00	1,350.00	1,000.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	12,336.00	13,500.00	13,500.00	13,500.00
.2 Utilities Gross Receipts	8,145.00	6,000.00	6,000.00	6,000.00
.3 Cable TV Gross Util. Tax	<u>6,087.00</u>	<u>6,200.00</u>	<u>6,200.00</u>	<u>6,200.00</u>
Total	26,568.00	25,700.00	25,700.00	25,700.00
TOTAL TAX ITEMS	27,607.00	26,900.00	27,050.00	26,700.00

	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
DEPARTMENTAL INCOME Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Buil	<u>0.00</u>	<u>0.00</u>	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	0.00	1,000.00	0.00	1,000.00
A2110.0 Zoning Board Fees	17,233.00	2,500.00	10,000.00	2,500.00
A2110.0 ARB Fees	3,750.00	2,000.00	2,000.00	2,000.00
A2110.0 Planning Board Fees	0.00	0.00	0.00	<u>0.00</u>
Total	20,983.00	5,500.00	12,000.00	5,500.00
TOTAL DEPARTMENTAL INCOME	20,983.00	5,500.00	12,000.00	5,500.00
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings	1,883.00	1,700.00	4,000.00	8,500.00
Total	1,883.00	1,700.00	4,000.00	8,500.00
TOTAL USE OF MONEY & PROPER1	1,883.00	1,700.00	4,000.00	8,500.00
LICENSES & PERMITS				
A2555 Building & Alterations	64,517.00	51,000.00	40,000.00	51,000.00
A2590.0 Other Permits	0.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	0.00	0.00	0.00	<u>0.00</u>
Total	64,517.00	51,000.00	40,000.00	51,000.00
TOTAL LICENSES & PERMITS	64,517.00	51,000.00	40,000.00	51,000.00
FINES & FORFEITURES				
A2610.0 Justice Court Fines	<u>1,503.00</u>	<u>5,000.00</u>	<u>2,000.00</u>	3,000.00
Total	1,503.00	5,000.00	2,000.00	3,000.00
TOTAL FINES & FORFEITURES	1,503.00	5,000.00	2,000.00	3,000.00
MISCELLANEOUS				
A2655.0 Other Minor Sales	232.00	500.00	300.00	300.00
A2701.0 Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0 Unclassified Revenue- judicial g	0.00	<u>0.00</u>	0.00	0.00
Total	232.00	500.00	300.00	300.00

	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
TOTAL MISCELLANEOUS	232.00	500.00	300.00	300.00
GOVERNMENT AID				
A3001.0 Revenue Sharing AIM	7,182.00	7,100.00	7,100.00	7,100.00
A3005.0 N.C. Mortgage Tax	23,595.00	19,000.00	21,000.00	20,000.00
A3089.0 State Grants	0.00	0.00	0.00	0.00
A3390.0 Sales Tax Sharing	10,965.00	0.00	0.00	0.00
A3501.0 C.H.I.P.S. (Hwy. Aid)	0.00	8,000.00	0.00	8,000.00
A3501.0 S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0 Multi-Modal Trans. Program	0.00	0.00	<u>0.00</u>	<u>0.00</u>
Total	41,742.00	34,100.00	28,100.00	35,100.00
TOTAL GOVERNMENT AID	41,742.00	34,100.00	28,100.00	35,100.00
SUB-TOTAL REVENUES	158,467.00	124,700.00	113,450.00	130,100.00
APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00
TOTAL REVENUES (non-tax)	<u>158,467.00</u>	124,700.00	<u>113,450.00</u>	<u>130,100.00</u>
SCHEDULE OF SALARIES & WAG	GES ~			
			<u>2017/18</u>	
	# of	Total	Rate of	Total
	Persons	Appropriation	Compensation	Appropriation
Code & Title				
1110.1 Village Court				
Village Justice	1 (p/t)	%	\$1,500.00	%
Village Prosecutor	1 (p/t)		\$1,500.00	
Court Clerk	1 (p/t)	6,000.00	\$2,600.00	5,600.00
1410.1 Village Clerk's Office				
Village Clerk/Treasurer	1 (F/T)		\$65,000.00	
Deputy Village Clerk	1 (p/t)		\$10,000.00	
	1 (p/t)	81,500.00		75,000.00
GRAND TOTAL APPROPRIATIONS ~	CALADIEC O	W 87,500.00		80,600.00