

# **Incorporated Village of Plandome Heights**

# **Tentative Budget**

# June 1, 2018 – May 31, 2019

Public Hearing date: April 2, 2018 Manhasset Public Library – 7:00 p.m.

**INCORPORATED VILLAGE OF** 



**Plandome Heights** 

37 Orchard Street, Manhasset, New York 11030 Tel: (516) 627-1136 Fax: (516) 627 1393 www.plandomeheights-ny.gov

Kenneth C. Riscica Mayor

Daniel Cataldo Silva Ferman Gus Panopoulos Dianne Sheehan Alvin Solomon Norman Taylor Trustees

Arlene Drucker Clerk - Treasurer

Elizabeth Vera Koubi Deputy Clerk, Building

Lenore "Lee" Regan Court Clerk

**Cye E. Ross, Esq.** Village Justice

Mary Breen Corrigan Village Prosecutor

**Edward P. Butt, AIA** Village Building Inspector Stormwater Mgmt. Officer

**Bart Giusto** Emergency Mgmt. Coordinator

Maryann Grieco Architectural Review Board, Chair

James Madison Planning Board, Chair

**Eugene O'Connor** Zoning and Appeals Board, Chair

**Trey Harragan** Technology Advisory Board, Chair March 12, 2018

#### 2018 - 2019 TENTATIVE BUDGET - MESSAGE

Fellow Taxpayers:

I enclose our "Tentative Budget" for the fiscal year June 1, 2018 – May 31, 2019 as well as various explanatory analyses. The Tentative Budget calls for an increase in property taxes of 2.0%, about \$21.50/year per household and complies with our Tax Cap.

We budget with three primary goals in mind: (1) provide the level of service that residents should expect in a community like ours, (2) be frugal in how we spend and (3) "plan beyond one year" so that we prepare for future needs without surprises.

The Tentative Budget addresses these matters with a "long view" and our property taxes:

- Will increase by 2.0% which is approximately \$21.5/year per household,
- Will remain <u>1/3 lower</u>, about \$509 per household, than the cost of the same services outside of the Village.
- Will be <u>nearly 6% lower than 9 years ago</u>; compound annual growth is only about 1.4%,
- Will comply with the Tax Cap,

As a resident of the Village, you <u>avoid certain</u> Town taxes such as sanitation, lighting, roads and building that the Village provides. Because of the extensive use of volunteers in Village government, as well as private contractors for services, our taxes for these services are more than 1/3% lower than the taxes charged for these same services outside the Village. <u>That's right, your taxes are lower</u> by living in the Village; about \$509 lower, year after year. So, <u>thanks</u> to over 30 <u>volunteers</u> who serve on our various Boards without pay.

Speaking of our fiscal health, we learned in March that we achieved one of the <u>Highest Scores</u> from the NY State Comptroller's Office on the NY State Fiscal Stress Test for the year ended 2017. Our score for financial stress was 3.3 on a scale of zero -100, a strong score indeed.

Lastly, the total Assessed Values of all Village homes is projected to be 1.3% lower than last year. With a 2.0% increase in the tax <u>levy</u>, the tax <u>rate</u> applied to this 1.3% lower value increases the tax levy per \$100 assessed value by approximately 3.3%. As such, *your actual individual tax bill should show a 2.0% increase from last year* but may vary (up or down) due to changes in the assessed value of your individual home relative to all Village homes by Nassau County. If you did significant building or renovation, your assessed value, and taxes, may have increased.

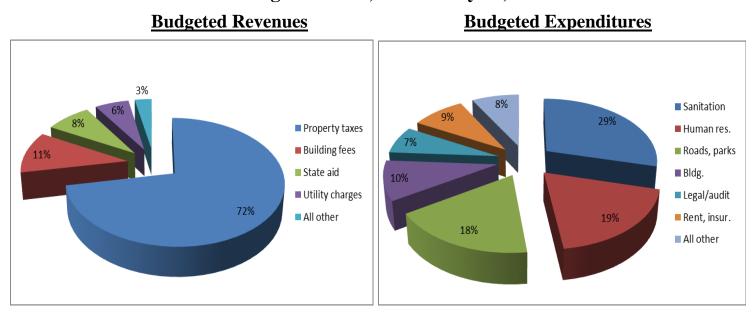
Some analysis is provided on the following pages for your information and analysis.

Sincerely, INCORPORATED VILLAGE OF PLANDOME HEIGHTS **Kenneth C. Riscica**, Mayor

Daniel Cataldo, Trustee Aida Ferman, Trustee Gus Panopoulos, Trustee

Díanne Sheehan, Trustee Alvín Solomon, Trustee Norman Taylor, Trustee

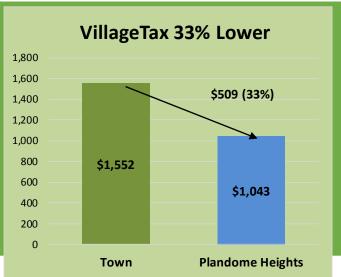
### Incorporated Village of Plandome Heights Budget - June 1, 2018 – May 31, 2019



### **Trend of Property Taxes**



## **Property Tax – Village vs. Outside Village**



### Village Taxes lower than outside village

	Tax per \$100 <u>Assessed Val.</u>
<ol> <li><u>Plandome Heights</u> taxes 2018/19</li> <li>2016 Town taxes avoided:</li> </ol>	<u>\$49.48</u>
"Outside Village" tax*	\$52.83
Garbage district (263)	\$12.23
Town lighting (230)	3.35
Other Town (2S)	5.14
Total	<u>\$73.55</u>
Savings	\$24.07

#### Comparison to Outside Village

Comparable tax if outside Village*	\$1,552.00
Plandome Heights average tax	\$1,043.00
Difference	<u>\$ 509.00</u>

\* TNH taxes for sanitation, snow removal, roads, lighting, building department

## Incorporated Village of Plandome Heights Budget - June 1, 2018 – May 31, 2019

Developn	nent of the Tax	x Rate	
Our 2018 – 2019 Budget reflects a 2.0% inc	rease in Village pro	operty taxes (the	Tax Levy) as follows:
	<u>2018-19</u>	<u>2017-18</u>	<u>%</u>
Projected expenditures	\$ 467,000	\$ 454,000	
Projected revenues/sources	<u>\$ 130,000</u>	<u>\$124,000</u>	• • • •
Property tax levy	\$ 337,000	\$ 330,000	2.0%
	=======	=======	===
Aggregate Assessed Values*	\$ 686,000**	\$ 695,000	(1.3)%
Tax Rate per \$100 Assessed	\$49.48**	\$47.69	3.3%
			2.0%
			====
*The Assessed Values are preliminary and a	<b>x</b>	•	
to allocate the total Village Tax Levy to ind			
homes in the Village was approximately 1.3	•	•	
Rate goes up by approximately 3.3% in orde			
in taxes. Therefore, this 3.3% higher rate is			
should change by the tax levy increase of 2.	0%. But your tax b	ill may vary (up	or down) from the
2.0% increase due to: (a) whether your asses	ssed value changed	by more or less	than the average, (b)
any tax assessment grievance adjustment yo	u may have receive	d and (c) whethe	er or not you did any
building or renovation which increases your	valuation.		

TAX CAP CALCULATIONS								
	<u>%</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Prior year tax levy	100.00%	330,000	325,000	320,000	314,000	309,000	303,087	303,08
Allowed increase	2.00%	6,903	5,184	736	6,041	4,858	6,618	6,30
Allowed carryover	1.50%	534	350	4,614	4,573	4,715	4,641	
Tax Cap as calculated	102.09%	337,437	330,534	325,350	324,614	318,573	314,346	309,39
Tax Levy	102.10%	337,000	330,000	325,000	320,000	314,000	309,000	303,08
Unused Tax Cap	0.13%	437	534	350	4,614	4,573	5,346	6,30
% of Tax Cap		Nil	Nil	Nil	1.40%	1.40%	1.70%	2.009
Carryover limited to 1.	5%	0	0	0	0	0	-631	-1,66
Carryover to next ye	ear	437	534	350	4,614	4,573	4,715	4,64

For information on the NY State Property Tax Freeze program, see www.plandomeheights-ny.gov/finances

# Incorporated Village of Plandome Heights TENATIVE BUDGET - SUMMARY

	ADOPTED	
	BUDGET 2017-	<b>ADOPTED</b>
	<u>18</u>	<b>BUDGET 2018-19</b>
APPROPRIATIONS		
General Government	188,000	192,400
Public Safety	41,500	43,500
Transportation	55,000	56,000
Home & Community Services	160,200	164,700
Employee Benefits	10,000	10,500
TOTAL APPROPRIATIONS	\$454,700	\$467,100
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	26,900	26,700
Departmental Income	5,500	5,500
Use of Money & Property	1,700	8,500
Licenses & Permits	51,000	51,000
Fines & Forfeitures	5,000	3,000
Miscellaneous	500	300
Government Aid	34,100	35,100
ESTIMATED REVENUES	\$124,700	\$130,100
Plus + APPROPRIATED SURPLUS	0	0
Equals TOTAL ESTIMATED REVENUES	\$124,700	\$130,100
TOTAL APPROPRIATIONS	\$454,700	\$467,100
Less		
TOTAL ESTIMATED REVENUES	\$124,700	\$130,100
Equals		
TOTAL TO BE RAISED THROUGH REAL		
PROPERTY TAXES - (TAX LEVY)	\$330,000	\$337,000
		\$227 000
TAX LEVY = divided by		\$337,000
VILLAGE 2018-2019 TAXABLE ASSESSED VALU	JATION (TAV)	\$685,635
2018-2019 VILLAGE TAX RATE (PER	\$100 TAV)*	49.479
2017-2018 Village Tax Rate	47.685	
Hearing Date : APRIL 2, 2018	Adoption Date :	APRIL TBD, 2018

18-2019 GENERAL FUND BUDGET	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
REVENUES				
TAX ITEMS				
Real Property Taxes	323,952.00	330,000.00	330,000.00	337,000.00
A1050.0 Collection of Tax Arrears	0.00	0.00	0.00	0.00
A1090.0 Interest & Penalties Total	<u>1,039.00</u> 1,039.00	<u>1,200.00</u> 1,200.00	<u>1,350.00</u> 1,350.00	<u>1,000.00</u> 1,000.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	12,336.00	13,500.00	13,500.00	13,500.00
.2 Utilities Gross Receipts	8,145.00	6,000.00	6,000.00	6,000.00
.3 Cable TV Gross Util. Tax	<u>6,087.00</u>	<u>6,200.00</u>	<u>6,200.00</u>	<u>6,200.00</u>
Total	26,568.00	25,700.00	25,700.00	25,700.00
TOTAL TAX ITEMS	27,607.00	26,900.00	27,050.00	26,700.00
DEPARTMENTAL INCOME Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Build/	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	0.00	1,000.00	0.00	1,000.00
A2110.0 Zoning Board Fees	17,233.00	2,500.00	10,000.00	2,500.00
A2110.0 ARB Fees	3,750.00	2,000.00	2,000.00	2,000.00
A2110.0 Planning Board Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	20,983.00	5,500.00	12,000.00	5,500.00
TOTAL DEPARTMENTAL INCOME	20,983.00	5,500.00	12,000.00	5,500.00
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings Total	<u>1,883.00</u> 1,883.00	<u>1,700.00</u> 1,700.00	<u>4,000.00</u> 4,000.00	<u>8,500.00</u> 8,500.00
TOTAL USE OF MONEY & PROPERTY	1,883.00	1,700.00	4,000.00	8,500.00
LICENSES & PERMITS				
A2555 Building & Alterations	64,517.00	51,000.00	40,000.00	51,000.00
A2590.0 Other Permits	0.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	64 517 00	51,000.00	40,000.00	51,000.00
Total	64,517.00	51,000.00	40,000.00	51,000.00

2018-2019 GENERAL FUND BUDGET	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
FINES & FORFEITURES				
A2610.0 Justice Court Fines	1,503.00	<u>5,000.00</u>	<u>2,000.00</u>	<u>3,000.00</u>
Total	1,503.00	5,000.00	2,000.00	3,000.00
	,	,		,
TOTAL FINES & FORFEITURES	1,503.00	5,000.00	2,000.00	3,000.00
MISCELLANEOUS				
A2655.0 Other Minor Sales	232.00	500.00	300.00	300.00
A2701.0 Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0 Unclassified Revenue- judicial grant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	232.00	500.00	300.00	300.00
TOTAL MISCELLANEOUS	232.00	500.00	300.00	300.00
GOVERNMENT AID				
A3001.0 Revenue Sharing AIM	7,182.00	7,100.00	7,100.00	7,100.00
A3005.0 N.C. Mortgage Tax	23,595.00	19,000.00	21,000.00	20,000.00
A3089.0 State Grants	0.00	0.00	0.00	0.00
A3390.0 Sales Tax Sharing	10,965.00	0.00	0.00	0.00
A3501.0 C.H.I.P.S. (Hwy. Aid)	0.00	8,000.00	0.00	8,000.00
A3501.0 S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0 Multi-Modal Trans. Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	41,742.00	34,100.00	28,100.00	35,100.00
TOTAL GOVERNMENT AID	41,742.00	34,100.00	28,100.00	35,100.00
SUB-TOTAL REVENUES	158,467.00	124,700.00	113,450.00	130,100.00
APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00
TOTAL REVENUES (non-tax)	<u>158,467.00</u>	<u>124,700.00</u>	<u>113,450.00</u>	<u>130,100.00</u>

2019 GENERAL FUND BUDGET	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTEL EXPENDED 6/17 TO 5/31/ <sup>/</sup>	BUDGET
PROPRIATIONS (EXPENDITURES) GENERAL GOVERNMENT Board of Trustees				
A1010.4A Board of Trustees- Expenses	0.00	1,000.00	500.00	1,000.00
A1010.4B Other Expenses	464.00	800.00	500.00	400.00
Total	464.00	1,800.00	1,000.00	1,400.00
Judicial				
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	2,788.00	3,000.00	2,600.00	2,600.00
.103 Jud.Other Expense (reporting, t	tr; 4,524.00	4,000.00	4,000.00	4,000.00
.104 Judicial Grant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	8,812.00	8,500.00	8,100.00	8,100.00
Auditor				
A1320.4 Contractual Expense	8,500.00	9,000.00	8,800.00	9,500.00
Total	8,500.00	9,000.00	8,800.00	9,500.00
Villago Clark				
Village Clerk A1410.1A Clerk/Treasurer	62.000.00	65 000 00	65 000 00	65 000 00
	62,000.00	65,000.00	-	65,000.00
A1410.1B Deputy Clerk	14,738.00	13,000.00	-	10,000.00
A1410.1C Consultant/Temp salaries	804.00	2,000.00	0.00	2,000.00
A1410.40 Clerk Contractual Expense	0.00	0.00	210.00	200.00
.4A Supplies & Materials (see 1620)	0.00	0.00	0.00	0.00
.4B Legal Notices	1,985.00	500.00	1,700.00	800.00
.4C Postage	1,290.00	1,000.00	1,100.00	1,300.00
.4D Conferences & Training Schools		1,000.00	500.00	1,000.00
.4E Lease of Equipment	0.00	0.00	0.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	<u>631.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	81,573.00	84,000.00	81,510.00	81,800.00
Village Attorney				
A1420.4A Legal Services	34,951.00	18,000.00		19,000.00
A1420.4B Legal Services ~ Existing Litigation		0.00	0.00	0.00
A1420.4C Legal Reprint Ordin Cod. (code)	<u>1,722.00</u>	<u>1,400.00</u>	1,500.00	<u>1,500.00</u>
Total	36,673.00	19,400.00	21,500.00	20,500.00
Elections				
A1450.1 Election, Personnel	275.00	350.00	350.00	350.00
A1450.4 Election Expense (machines, lists et	tc <u>133.00</u>	<u>550.00</u>	<u>550.00</u>	<u>550.00</u>
Total	408.00	900.00	900.00	900.00
Village Office & Shared Expenses				
A1620.200 Utilities est p/a (heat & electric)	922.00	1,800.00	1,500.00	1,800.00
A1620.200 Bldg. Eqpt./Com. S.ofl.	0.00	600.00	600.00	600.00
.201 Building Rental (office)	21,935.00	22,000.00		23,000.00
.400 Supplies (& Office Maint)	7,225.00	6,000.00	7,000.00	7,000.00
.412 Building Rental - library	0.00	0.00	0.00	0.00
.421 Telephone	1,074.00	1,500.00	1,400.00	1,500.00
.4E Maintenance- see 1620.4A	0.00	0.00	0.00	0.00
A1620.413 Furniture estimated (one-time cos	st 0.00	0.00	0.00	0.00
A1650.100 Cablevision	1,292.00	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	32,448.00	33,400.00	32,000.00	35,400.00

018-2019 GENERAL FUND BUDGET	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
Special Items				
A1910.4 Public. Off. Liab. Ins.	14,185.00	14,500.00	14,500.00	15,000.00
A1920.4 Municipal Dues	4,280.00	4,500.00	4,500.00	4,800.00
A1930.4 Judgment & Claims	0.00	0.00	0.00	0.00
A1964.4 Tax Refunds	0.00	0.00	0.00	0.00
A1990.4 Contingency Accounts	<u>0.00</u>	<u>12,000.00</u>	0.00	<u>15,000.00</u>
Total	18,465.00	31,000.00	19,000.00	34,800.00
TOTAL GENERAL GOVERNMENT	187,343.00	188,000.00	172,810.00	192,400.00
PUBLIC SAFETY				
A3610.4 SMO	0.00	0.00	0.00	0.00
A3620.4 Building Inspector	30,839.00	29,000.00	28,000.00	27,500.00
A3620.4 Deputy Clerk Bldg	18,540.00	12,500.00	17,400.00	16,000.00
A3600.Public Safety Other	700.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	50,079.00	41,500.00	45,400.00	43,500.00
TOTAL PUBLIC SAFETY	50,079.00	41,500.00	45,400.00	43,500.00
TRANSPORTATION				
Street Maintenance				
A5110 .4B Street Signs	867.00	2,000.00	2,500.00	2,500.00
.4D Highway/Street Repair-Improven		12,000.00	7,500.00	12,000.00
.4E C.H.I.P.'s (highway improvement		8,000.00	0.00	8,000.00
.4F Engineering - See individual proj		0.00	0.00	0.00
A5110 .410 Resident Reimbursement	0.00	0*	0.00	0*
A5110 .444 Expenses of Grants	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	19,675.00	22,000.00	10,000.00	22,500.00
Snow Removal			~~ ~~ ~~	
A5142.4 Contractual Expense	<u>16,275.00</u>	<u>24,000.00</u> 24,000.00	<u>29,000.00</u>	<u>24,000.00</u>
Total	16,275.00	24,000.00	29,000.00	24,000.00
Street Lighting				
A5182.400 Contractual Expense	<u>8,280.00</u>	<u>9,000.00</u>	<u>9,000.00</u>	<u>9,500.00</u>
Total	8,280.00	9,000.00	9,000.00	9,500.00
TOTAL TRANSPORTATION	44,230.00	55,000.00	48,000.00	56,000.00
HOME & COMMUNITY SERVICES Parks				
A7110.400 Maintenance & trees	10,080.00	11,000.00	11,000.00	11,000.00
.402 Pest Control	0.00	1,000.00	0.00	1,000.00
A7140 .400 Tree Inspect Maint, Replace	0.00	1,000.00	500.00	1,000.00
.4C Survey (annual trees)	0.00	3,200.00	1,000.00	3,200.00
A7140.411 Tree Prune & remove Program	75.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	10,155.00	16,200.00	12,500.00	16,200.00

018-2019 GENERAL FUND BUDGET	ACTUAL EXPENDED 2016/17	ADOPTED BUDGET 2017/18	PROJECTED EXPENDED 6/17 TO 5/31/18	ADOPTED BUDGET 2018/2019
Zoning Appeals Board				
A8010.4 Contractual Expense (reporting) Total	<u>16,182.00</u> 16,182.00	<u>1,000.00</u> 1,000.00	<u>9,000.00</u> 9,000.00	<u>1,500.00</u> 1,500.00
Architectural Review Board				
A8012.4 Contractual Expense (consultant arch Total	<u>945.00</u> 945.00	<u>1,000.00</u> 1,000.00	<u>1,000.00</u> 1,000.00	<u>1,000.00</u> 1,000.00
Planning Board				
A8020.4 Contractual Expense Total	<u>0.00</u> 0.00	<u>0.00</u> 0.00	<u>0.00</u> 0.00	<u>0.00</u> 0.00
Refuse & Garbage				
A8160.4 Contractual Expense Total	<u>132,263.00</u> 132,263.00	<u>130,000.00</u> 130,000.00	<u>130,000.00</u> 130,000.00	<u>134,000.00</u> 134,000.00
Street Cleaning				
A8170.4 Contractual Expense Total	<u>2,860.00</u> 2,860.00	<u>5,000.00</u> 5,000.00	<u>3,200.00</u> 3,200.00	<u>5,000.00</u> 5,000.00
Storm Drains				
A8540.4 Contractual Expense Total	<u>3,791.00</u> 3,791.00	<u>5,000.00</u> 5,000.00	<u>3,000.00</u> 3,000.00	<u>5,000.00</u> 5,000.00
Shade Tree Program				
A8560 .4A Maintenance	0.00	2,000.00	0.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00
.4D Survey	0.00	0.00	0.00	0.00
.4F Capital Improvement Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	0.00	2,000.00	0.00	2,000.00
TOTAL HOME & COMMUNITY SERVICES	166,196.00	160,200.00	158,700.00	164,700.00
EMPLOYEE BENEFITS				
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	7,594.00	9,500.00	8,000.00	8,000.00
A9040.8 Workers Comp. Ins.& MTA	3,487.00	500.00	3,000.00	2,500.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00
A9060.8 Health Insurance Total	<u>0.00</u> 11,081.00	<u>0.00</u> 10,000.00	<u>0.00</u> 11,000.00	<u>0.00</u> 10,500.00
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TOTAL EMPLOYEE BENEFITS	11,081.00	10,000.00	11,000.00	10,500.00