

Incorporated Village of Plandome Heights

Adopted Budget

June 1, 2019 – May 31, 2020

Public Hearing date: April 1, 2019

Plandome Heights Village Hall – 7:00 p.m.



Plandome Heights

37 Orchard Street, Manhasset, New York 11030 Tel: (516) 627-1136 Fax: (516) 627 1393 www.plandomeheights-ny.gov

Kenneth C. Riscica Mayor

Daniel Cataldo Silva Ferman Gus Panopoulos Dianne Sheehan Alvin Solomon Norman Taylor Trustees

Arlene Drucker Clerk - Treasurer

Elizabeth Vera Koubi Deputy Clerk, Building

Lenore "Lee" Regan Court Clerk

Cye E. Ross, Esq. Village Justice

Mary Breen Corrigan Village Prosecutor

Edward P. Butt, AIA Village Building Inspector Stormwater Mgmt. Officer

Bart Giusto
Emergency Mgmt.
Coordinator

Maryann Grieco Architectural Review Board, Chair

James MadisonPlanning Board, Chair

Eugene O'ConnorZoning and Appeals
Board, Chair

Trey HarraganTechnology Advisory
Board, Chair

April 1, 2019

2019 – 2020 ADOPTED BUDGET - MESSAGE

Fellow Taxpayers:

I enclose our "Adopted Budget" for the fiscal year June 1, 2019 – May 31, 2020 as well as various explanatory analyses. The Adopted Budget calls for an increase in property taxes of 3.5%, about \$37/year per household and complies with our Tax Cap.

We budget with three primary goals in mind: (1) provide the level of service that residents should expect in a community like ours, (2) be frugal in how we spend, (3) "plan beyond one year" so that we prepare for future needs without surprises and (d) comply with the tax cap.

Two matters arise this year that have a significant effect on our budget thinking. First of all, we see a significant risk of losing our pending road grants, \$225,000, and so we need to begin the process of building our capital reserves higher. Secondly, our tax cap expanded from 2.0% to 3.7% (likely a one-time increase) due to the allowed "growth factor" due to the high level of building activity in recent years. As a result, we concluded to use much of our higher tax cap to begin the process of building up our capital reserves.

The Adopted Budget addresses these matters with a "long view" and our property taxes:

- Will show an average annual tax increase over 10 years of just 1.5%, a slight increase from 1.3% over the past 9 years,
- Will remain 1/3 lower, about \$535 per household, than the cost of the same services outside of the Village.
- Will still be nearly 2% lower than 10 years ago; compound annual growth is only 1.5%,
- Will comply with the Tax Cap,

That's right, <u>our taxes are lower than outside the Village</u> for the same services, about \$535 lower per household. This is because, as a resident of the Village, you <u>avoid certain</u> Town taxes such as sanitation, lighting, roads and building for services that the Village provides. Our cost of service for these items is 1/3 lower, about \$535 per household, than the Town. This is because of we can and do make extensive use of (a) volunteers in Village government and (b) private contractors for services. So, <u>thanks</u> to over 30 <u>volunteers</u> who serve on our various Boards without pay.

The expected loss of \$225,000 of road grants is a significant development and creates a new financial challenge. While we try to restore, or get new grants, we need to examine the effects of the loss over an extended time. The increase in taxes this year is a "down payment" on that, but more work and analysis needs to be done to better understand the effect on our long term.

Some analysis is provided on the following pages for your information and analysis.

Sincerely,

INCORPORATED VILLAGE OF PLANDOME HEIGHTS

Kenneth C. Riscica, Mayor

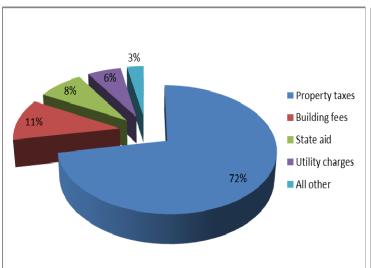
Daniel Cataldo, Trustee Aida Ferman, Trustee Gus Panopoulos, Trustee

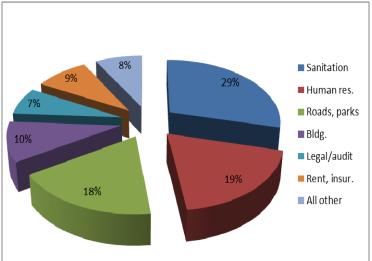
Díanne Sheehan, Trustee Alvín Solomon, Trustee Norman Taylor, Trustee

Incorporated Village of Plandome Heights Budget - June 1, 2019 – May 31, 2020

Budgeted Revenues

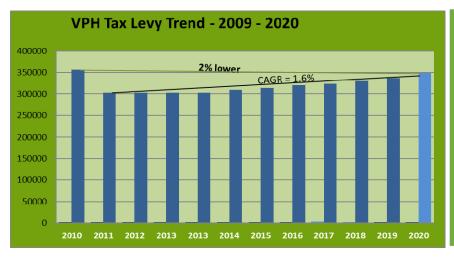
Budgeted Expenditures

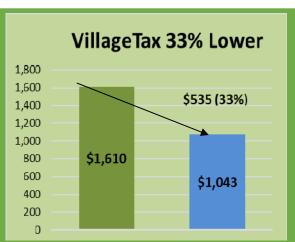




Trend of Property Taxes

Property Tax – Village vs. Outside Village





Village Taxes lower than outside Village

	Tax per \$100 Assessed Val.
1. Plandome Heights taxes 2019/20	<u>\$51.85</u>
2. 2019 Town taxes avoided:	
"Outside Village" tax*	\$56.23
Garbage district (263)	\$12.64
Town lighting (230)	3.33
Other Town (2S)	5.46
Total	<u>\$77.67</u>
Savings	\$25.82

Comparison to Outside Village

Comparable tax if outside Village* \$1,610.00
Plandome Heights average tax

Difference \$1,075.00

\$535.00

* TNH taxes for sanitation, snow removal, roads, lighting, building department

Incorporated Village of Plandome Heights Budget - June 1, 2019 – May 31, 2020

Development of the Tax Rate

Our 2019 – 2020 Budget reflects a 3.5% increase in Village property taxes (the Tax Levy) as follows:

	<u>2019-20</u>	<u>2018-19</u>	<u>%</u>
Projected expenditures	\$ 474,300	\$ 467,000	
Projected revenues/sources	<u>\$ 129,300</u>	\$130,000	
Property tax levy	\$ 349,000	\$ 337,000	3.5%
	=======	======	===
Aggregate Assessed Values*	\$ 669,000**	\$ 686,000	(2.0)%
Tax Rate per \$100 Assessed	\$52.15**	\$49.48	5.5%
			3.5%

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*The Assessed Values are preliminary and are provided by the Nassau County Assessor and are used to allocate the total Village Tax Levy to individual homes. The Aggregate Assessed Value of all homes in the Village was approximately 2.0% lower this year than last tax year. As a result, the Tax Rate goes up by approximately 5.5% in order to account for the 2.0% lower value + the 3.5% increase in taxes. Therefore, this 5.5% higher rate is applied to a 2.0% lower assessment so *your tax bill should change by the tax levy increase of 3.5%*. But your tax bill may vary (up or down) from the 3.5% increase due to: (a) whether your assessed value changed by more or less than the average, (b) any tax assessment grievance adjustment you may have received and (c) whether or not you did any building or renovation which increases your valuation.

Tax Cap Summary	<u>%</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Prior year tax levy	100.00%	337,000	330,000	325,000	320,000	314,000	309,000	303,087
Allowed increase	3.67%	12,377	6,903	5,184	736	6,041	4,858	6,618
Allowed carryover	0.13%	437	534	350	4,614	4,573	4,715	4,641
Tax Cap as calculated	103.80%	349,814	337,437	330,534	325,350	324,614	318,573	314,346
Tax Levy	102.37%	349,000	337,000	330,000	325,000	320,000	314,000	309,000
Unused Tax Cap	1.43%	814	437	534	350	4,614	4,573	5,346
% of Tax Cap		Nil	Nil	Nil	Nil	1.40%	1.40%	1.70%
Carryover limited to 1.	5%	0	0	0	0	0	0	-631
Carryover to next ye	ear	814	437	534	350	4,614	4,573	4,715

Incorporated Village of Plandome Heights TENATIVE BUDGET - SUMMARY

FISCAL YEAR JUNE 1, 2019 TO MAY 31, 2020

	ADOPTED	ADOPTED
	BUDGET 2018-19	BUDGET 2019-20
<u>APPROPRIATIONS</u>		
General Government	186,400	189,600
Public Safety	43,500	44,100
Transportation	55,500	55,500
Home & Community Services	164,300	167,000
Employee Benefits	17,400	18,100
TOTAL APPROPRIATIONS	\$467,100	\$474,300
ESTIMATED REVENUES		
(other than property taxes)		
Other Tax Items	26,700	26,700
Departmental Income	5,500	5,500
Use of Money & Property	8,500	10,200
Licenses & Permits	51,000	51,000
Fines & Forfeitures	3,000	1,500
Miscellaneous	300	300
Government Aid	35,100	34,100
ESTIMATED REVENUES	\$130,100	\$129,300
Plus + ADDITION TO SURPLUS	0	4,000
Equals TOTAL ESTIMATED REVENUES	\$130,100	\$125,300
TOTAL APPROPRIATIONS	\$467,100	\$474,300
Less		
TOTAL ESTIMATED REVENUES	\$130,100	\$125,300
Equals		
TOTAL TO BE RAISED THROUGH REAL		
PROPERTY TAXES - (TAX LEVY)	\$337,000	\$349,000
TAX LEVY =		\$349,000
divided by		.
VILLAGE 2019-2020 TAXABLE ASSESSED VALU	JATION (TAV)	\$667,891
2019-2020 VILLAGE TAX RATE (PER	\$100 TAV)*	52.145
2018-2019 Village Tax Rate	49.479	
Hearing Date: APRIL 1, 2019	Adoption Date :	APRIL TBD, 2019

2019-2020 GENERAL FUND BUDC	ACTUAL EXPENDED	ADOPTED BUDGET	PROJECTED EXPENDED	ADOPTED BUDGET
APPROPRIATIONS (EXPENDI	2017/18 TTIRES)	2018/19	6/18 TO 5/31/19	2019/2020
GENERAL GOVERNMENT				
Board of Trustees	1	1	1	1
A1010.4A Board of Trustees- Expenses	0.00	1,000.00	0.00	1,000.00
A1010.4B Other Expenses	512.00	400.00	200.00	400.00
Total	512.00	1,400.00	200.00	1,400.00
	312.00	1,100.00	200.00	1,100.00
Judicial				
A1110.1A Village Justice	1,500.00	1,500.00	1,500.00	1,500.00
.1B Village Justice Clerk	1,888.00	2,600.00	2,600.00	2,600.00
.103 Jud.Other Expense (reporting		4,000.00	4,000.00	4,000.00
.104 Judicial Grant	0.00	0.00	0.00	0.00
Total	5,087.00	8,100.00	8,100.00	8,100.00
Auditor				
A1320.4 Contractual Expense	8,815.00	9,500.00	9,500.00	9,500.00
Total	8,815.00	9,500.00	9,500.00	9,500.00
Village Clerk				
A1410.1A Clerk/Treasurer	65,000.00	65,000.00	65,000.00	67,500.00
A1410.1B Deputy Clerk	10,566.00	10,000.00	10,000.00	10,000.00
A1410.1C Consultant/Temp salaries	0.00	1,500.00	1,500.00	1,000.00
A1410.40 Clerk Contractual Expense	0.00	200.00	0.00	200.00
.4A Supplies & Materials (see 16		0.00	0.00	0.00
.4B Legal Notices	1,518.00	800.00	800.00	800.00
.4C Postage			1,500.00	1,500.00
	1,032.00	1,300.00		
.4D Conferences & Training Scho		800.00	0.00	800.00
.4E Lease of Equipment	0.00	0.00	0.00	0.00
.4G Newsletter	0.00	0.00	0.00	0.00
.4H Webmaster	1,031.00	<u>1,500.00</u>	1,500.00 80,300.00	<u>1,500.00</u>
Total	79,207.00	81,100.00	80,300.00	83,300.00
Village Attorney				
A1420.4A Legal Services	21,230.00	19,000.00	19,000.00	19,000.00
A1420.4B Legal Services ~ Existing Lit		0.00	0.00	0.00
A1420.4C Legal Reprint Ordin Cod. (co		1,500.00	3,000.00	1,500.00
Total	22,952.00	20,500.00	22,000.00	20,500.00
Elections				
A1450.1 Election, Personnel	275.00	350.00	350.00	350.00
A1450.4 Election Expense (machines, 1	119.00	550.00	550.00	550.00 550.00
Total	394.00	900.00	900.00	900.00
Village Office & Shared Expenses	374.00	700.00	700.00	700.00
A1620.200 Utilities est p/a (heat & elec	986.00	1,800.00	1,800.00	1,800.00
A1620.200 Bldg. Eqpt./Com. S.ofI.	330.00	600.00	600.00	600.00
.201 Building Rental (office)	20,243.00	23,000.00	23,000.00	24,000.00
.400 Supplies (& Office Maint)	6,932.00	7,000.00	7,500.00	7,000.00
.412 Building Rental - library	0.00	0.00	0.00	0.00
.421 Telephone	1,174.00	1,500.00	1,500.00	1,500.00
.4E Maintenance- see 1620.4A	0.00	0.00	0.00	0.00
A1620.413 Furniture estimated (one-tir	0.00	0.00	0.00	0.00
A1650.100 Cablevision	<u>1,401.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
Total	31,066.00	35,400.00	35,900.00	36,400.00

2019-2020 GENERAL FUN	D BUD(ACTUAL EXPENDED 2017/18	ADOPTED BUDGET 2018/19	PROJECTED EXPENDED 6/18 TO 5/31/19	ADOPTED BUDGET 2019/2020
Special Items	_	2017/10	2010/17	0/10 10 3/31/17	2017/2020
A1910.4 Public. Off. Liab. Ins.		14,527.00	15,000.00	15,000.00	15,000.00
A1920.4 Municipal Dues		4,822.00	4,500.00	4,500.00	4,500.00
A1930.4 Judgment & Claims		0.00	0.00	0.00	0.00
A1964.4 Tax Refunds		0.00	0.00	0.00	0.00
A1990.4 Contingency Account	ts	0.00	10,000.00	0.00	10,000.00
Total		19,349.00	29,500.00	19,500.00	29,500.00
TOTAL GENERAL GOVERN	NMENT	167,382.00	186,400.00	176,400.00	189,600.00
PUBLIC SAFETY					_
A3610.4 SMO		0.00	0.00	0.00	0.00
A3620.4 Building Inspector		27,608.00	27,500.00	30,000.00	28,100.00
A3620.4 Deputy Clerk Bldg		15,844.00	16,000.00	16,000.00	16,000.00
A3600.Public Safety Other		0.00	0.00	0.00	0.00
Total		43,452.00	43,500.00	46,000.00	44,100.00
TOTAL PUBLIC SAFETY		43,452.00	43,500.00	46,000.00	44,100.00
TRANSPORTATION					_
Street Maintenance					
A5110 .4B Street Signs		2,344.00	2,000.00	2,000.00	2,000.00
.4D Highway/Street Re	pair-Impı	510.00	12,000.00	6,000.00	12,000.00
.4E C.H.I.P.'s (highway	improve	0.00	8,000.00	0.00	8,000.00
.4F Engineering - See i	ndividual	0.00	0.00	0.00	0.00
A5110 .410 Resident Reimbur	sement	0.00	0*	0.00	0* _
A5110 .444 Expenses of Gran	ts	0.00	0.00	<u>0.00</u>	<u>0.00</u> _
Total Snow Removal		2,854.00	22,000.00	8,000.00	22,000.00 _
A5142.4 Contractual Expense		26,100.00	24,000.00	18,000.00	24,000.00
Total		26,100.00	24,000.00	18,000.00	24,000.00
Street Lighting					_
A5182.400 Contractual Expen	se	9,523.00	9,500.00	<u>9,500.00</u>	9,500.00
Total		9,523.00	9,500.00	9,500.00	9,500.00
TOTAL TRANSPORTATION		38,477.00	55,500.00	35,500.00	55,500.00
HOME & COMMUNITY SEI	RVICES				_
A7110.400 Maintenance & tre	es	10,455.00	11,000.00	11,000.00	11,000.00
.402 Pest Control		0.00	1,000.00	0.00	1,000.00
A7140 .400 Tree Inspect Maint	t, Replace	200.00	1,000.00	1,000.00	1,000.00
.4C Survey (annual trees	-	2,850.00	3,200.00	3,200.00	3,200.00
A7140.411 Tree Prune & remo		0.00	0.00	0.00	0.00
Total		13,505.00	16,200.00	15,200.00	16,200.00
Zoning Appeals Board					
A8010.4 Contractual Expense	(reportin	28,320.00	1,500.00	15,000.00	1,500.00
Total		28,320.00	1,500.00	15,000.00	1,500.00

2019-2020 GENERAL FUND BUDGET	ACTUAL EXPENDED 2017/18	ADOPTED BUDGET 2018/19	PROJECTED EXPENDED 6/18 TO 5/31/19	TENTATIVE BUDGET 2019/2020
Architectural Review Board				_
A8012.4 Contractual Expense (consultant arcl	420.00	1,000.00	1,000.00	1,000.00
Total	420.00	1,000.00	1,000.00	1,000.00
Planning Board				_
A8020.4 Contractual Expense	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Refuse & Garbage				
A8160.4 Contractual Expense	129,673.00	133,600.00	132,400.00	136,300.00
Total	129,673.00	133,600.00	132,400.00	136,300.00
Street Cleaning				
A8170.4 Contractual Expense	3,376.00	5,000.00	4,500.00	5,000.00
Total	3,376.00	5,000.00	4,500.00	5,000.00
Storm Drains				
A8540.4 Contractual Expense	1,840.00	5,000.00	4,100.00	5,000.00
Total	1,840.00	5,000.00	4,100.00	5,000.00
	ACTUAL	ADOPTED	PROJECTED	TENTATIVE -
	EXPENDED	BUDGET	EXPENDED	BUDGET
	2017/18	2018/19	6/18 TO 5/31/19	2019/2020
Shade Tree Program				
A8560 .4A Maintenance	0.00	2,000.00	0.00	2,000.00
.4B Replacement/Tagging	0.00	0.00	0.00	0.00
.4C Removals	0.00	0.00	0.00	0.00 _
.4D Survey	0.00	0.00	0.00	0.00 _
.4F Capital Improvement Program	0.00	0.00	<u>0.00</u>	<u>0.00</u>
Total	0.00	2,000.00	0.00	2,000.00
TOTAL HOME & COMMUNITY SERVICE	177,134.00	164,300.00	172,200.00	167,000.00
EMPLOYEE BENEFITS				_
A9010.8 State Retirement	0.00	0.00	0.00	0.00
A9030.8 Social Security/Med.	7,367.00	7,950.00	8,000.00	8,000.00
A9040.8 Workers Comp. Ins.& MTA	3,419.00	3,300.00	3,500.00	3,500.00
A9050.8 Unemployment Ins.	0.00	0.00	0.00	0.00 _
A9055.8 Disability Insurance	0.00	0.00	0.00	0.00 _
	0.00	6,150.00	<u>6,200.00</u>	<u>6,600.00</u>
A9060.8 Health Insurance	0.00			
A9060.8 Health Insurance	10,786.00	17,400.00	17,700.00	18,100.00
		17,400.00 17,400.00	17,700.00 17,700.00	18,100.00 _

	EXPENDED	ADOPTED BUDGET	EXPENDED	BUDGET
	2017/18	2018/19	6/18 TO 5/31/19	2019/2020
<u>REVENUES</u>				
TAX ITEMS	'			
Real Property Taxes	329,998.00	337,000.00	336,800.00	349,000.00
A1050.0 Collection of Tax Arrears	1,047.00	0.00	0.00	0.00
A1090.0 Interest & Penalties	1,354.00	1,000.00	1,200.00	1,000.00
Total	2,401.00	1,000.00	1,200.00	1,000.00
Non-Property Tax Items				
A1130.1 Elec./Gas Gross Util. Tax(LIPA)	13,155.00	13,500.00	13,000.00	13,500.00
.2 Utilities Gross Receipts	7,912.00	6,000.00	6,000.00	6,000.00
.3 Cable TV Gross Util. Tax	6,237.00	6,200.00	6,000.00	6,200.00
Total	27,304.00	25,700.00	25,000.00	25,700.00
	.,	2,. 20.00	,	.2,. 00.00
TOTAL TAX ITEMS	29,705.00	26,700.00	26,200.00	26,700.00
Public Safety				
A1560.4 Safety Insp. Fees/-See 2555-Build/a	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00
Home & Community Services				
A2001.0 Parks & Rec. ~ Tree Prog.	0.00	1,000.00	0.00	1,000.00
A2110.0 Zoning Board Fees	33,033.00	2,500.00	13,000.00	2,500.00
A2110.0 ARB Fees	3,050.00	2,000.00	1,500.00	2,000.00
A2110.0 Planning Board Fees	0.00	0.00	<u>0.00</u>	0.00
Total	36,083.00	5,500.00	14,500.00	5,500.00
TOTAL DEPARTMENTAL INCOME	36,083.00	5,500.00	14,500.00	5,500.00
USE OF MONEY & PROPERTY				
A2401.0 Interest Earnings	5,510.00	8,500.00	8,000.00	10,200.00
Total	5,510.00	8,500.00	8,000.00	10,200.00
TOTAL USE OF MONEY & PROPERTY	5,510.00	8,500.00	8,000.00	10,200.00
LICENSES & PERMITS	44.004.00	7 4 000 00	5 4 000 00	
A2555 Building & Alterations	41,031.00	51,000.00	51,000.00	51,000.00
A2590.0 Other Permits	3,000.00	0.00	0.00	0.00
A2592.0 CO & CC see A2655 Minor sales	<u>0.00</u>	0.00	0.00	0.00
Total	44,031.00	51,000.00	51,000.00	51,000.00
TOTAL LICENSES & PERMITS	44,031.00	51,000.00	51,000.00	51,000.00
FINES & FORFEITURES				
A2610.0 Justice Court Fines	2,205.00	3,000.00	600.00	1,500.00
Total	2,205.00	3,000.00	600.00	1,500.00
TOTAL FINES & FORFEITURES	2,205.00	3,000.00	600.00	1,500.00
MISCELLANEOUS				

2019-2020 GENERAL FUND BUDGET	ACTUAL EXPENDED 2017/18	ADOPTED BUDGET 2018/19	PROJECTED EXPENDED 6/18 TO 5/31/19	TENTATIVE BUDGET 2019/2020
A2701.0 Refund of Prior Year Expend.	0.00	0.00	0.00	0.00
A2770.0 Unclassified Revenue- judicial gran	0.00	0.00	0.00	0.00
Total	319.00	300.00	300.00	300.00
TOTAL MISCELLANEOUS	319.00	300.00	300.00	300.00
GOVERNMENT AID				_
A3001.0 Revenue Sharing AIM	7,062.00	7,100.00	6,100.00	6,100.00
A3005.0 N.C. Mortgage Tax	21,568.00	20,000.00	20,000.00	20,000.00
A3089.0 State Grants	0.00	0.00	0.00	0.00
A3390.0 Sales Tax Sharing	10,965.00	0.00	0.00	0.00
A3501.0 C.H.I.P.S. (Hwy. Aid)	0.00	8,000.00	0.00	8,000.00
A3501.0 S.H.I.P.S. (St. Signs/Parks Proj.)	0.00	0.00	0.00	0.00
A3505.0 Multi-Modal Trans. Program	0.00	0.00	0.00	0.00
Total	39,595.00	35,100.00	26,100.00	34,100.00
TOTAL GOVERNMENT AID	39,595.00	35,100.00	26,100.00	34,100.00
SUB-TOTAL REVENUES	157,448.00	130,100.00	126,700.00	129,300.00
APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00
TOTAL REVENUES (non-tax)	<u>157,448.00</u>	<u>130,100.00</u>	<u>126,700.00</u>	129,300.00