

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
MARCH 7, 2022; 6:30 PM
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Silva Ferman
	Trustee	Gus Panopoulos
	Trustee	Alvin Solomon
	Trustee	Norman Taylor
	Clerk-Treasurer	Arlene Drucker
	Village Attorney	Christopher Prior, Esq.

Absent:	Trustee	Dianne Sheehan
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Also Present:	Kathryn Gross	Special Project Associate
	Mary Hauck	Resident (Balloted Candidate for Trustee)
	Florence Musalo	Resident (Balloted Candidate for Trustee)
	Rosemary Mascali	Resident, President Plandome Heights Civic Association
	Paul Mascali	Resident

At 6:30 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was the upcoming Village Election. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Ferman, the following resolutions were unanimously adopted by all Trustees present:

RESOLVED, that the following persons are appointed to the position of Election Inspector for the Village's Election Day, Tuesday, March 15, 2022:

Marie Dalton Buono as Election Inspector Chair at a rate of \$175 per day.

Robert Anastasia as Election Inspector at a rate of \$150 per day.

All Manhasset residents who are identified to the Village Clerk by the Nassau County Board of Elections as currently approved election inspectors in other elections conducted by the Nassau County Board of Elections.

The Mayor then moved the discussion to the approval of the minutes of the Board of Trustees' February 7, 2022 Regular Meeting. The Trustees confirmed that they had read the draft minutes. After discussion, upon motion by Trustee Solomon, seconded by Trustee Ferman, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the February 7, 2022 Regular Meeting of the Board of Trustees in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended.

The Mayor then updated the Trustees on the status of the digital records project.

The Mayor then moved the discussion to the Capital Project. Among other updates, the Mayor noted that the concrete surrounding the catch basin at the bottom of Bournedale Road North was broken and needed to be repaired. After discussion, upon motion by Trustee Taylor, seconded by Trustee Cataldo, the following resolution was adopted by all Trustees present:

RESOLVED, that Mayor is authorized to enter into a contract with Stasi Brothers for concrete repairs surrounding the catch basin on Bournedale Road North at 46 Brookwold Drive at a sum of \$3,800 as per the estimate provided.

The Mayor then moved the discussion to engineering supervision for the capital project. The Mayor observed again that professional engineering services do not require competitive bids or quotes under applicable law or the Village Procurement Policy. After discussion, upon motion by Trustee Taylor, seconded by Trustee Panopoulos, the following resolution was adopted by all Trustees present:

RESOLVED, that the Mayor is authorized to enter into a contract with West Side Engineering, PC for engineering services for the Capital Program Bournedales Section of the Village for a sum not to exceed \$10,000.00

The Mayor then moved the discussion to the tentative 2022 - 2023 budget and the Tax Cap. The Mayor indicated that, as prescribed by law, he, as Budget Officer, presented a "Tentative Budget" for the Village fiscal year June 1, 2022 – May 31, 2023 to the Village Clerk, and the Village Clerk has presented such budget to the Trustees. The Mayor observed that both the Tentative Budget and Summary of the Tentative Budget had been provided to the Trustees for their review.

Mayor Riscica then made a presentation showing various aspects of Village property tax increases and spending over the five prior years, with projections for the next five years, with a summary of operations, analysis of the factors resulting in the annual surpluses that the Village has enjoyed in recent years, the Fiscal Year Capital Plan, and other matters relevant to the Tentative Budget and Village finances (such presentation is annexed to these minutes). In summary, he reported the following key aspects of the Tentative Budget:

- The budget will comply with the Tax Cap for 2022 – 23.
- The Tax Cap allows a 2.5% increase. The Village will utilize a 1.5% increase in the budget, enabling a 1.0% carryover for future years.
- The two-year rate of increase is just 0.75% in order to "bend the tax curve."
- Our average annual tax increase for the last 12 years will be about 1.4%.
- Our tax advantage vs. outside the Village will continue to be 33% (\$500/year) lower. This annual advantage, over 10 years, is \$5,000 of savings to each household.

As the Trustees proposed no changes to the Tentative Budget, the next step in the budget process is to make the Tentative Budget available to the public and to conduct a Public Hearing on the Tentative Budget. After discussion and upon motion by Trustee Cataldo, seconded by Trustee Solomon, the following resolution was unanimously passed by all Trustees present:

RESOLVED, that on Monday April 4, 2022 at 6:00 PM at Village Hall, the Board of Trustees will hold a PUBLIC HEARING to consider the adoption of the Village's Tentative Budget for the

fiscal year June 1, 2022 to May 31, 2023 and further, that the Village Clerk-Treasurer is directed to: (a) make all required public notices of the Public Hearing and (b) make copies of the Tentative Budget available to residents as provided by law, including on the Village website.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Abstract of Claims Number 9 of the Budget Year 2021 – 2022 for claim numbers 279 - 302 in the amount of \$26,999.26 have been reviewed and approved by the Trustees and is hereby accepted.

At 8:12 p.m. Trustee Solomon motioned to enter into Executive Session in order to discuss Personnel matters and for advice of counsel. This motion was seconded by Trustee Ferman. All Trustees present were in favor.

At 10:05 p.m., the Mayor announced that executive session ended with no action taken.

The meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Arlene Drucker
Clerk-Treasurer