

**INC. VILLAGE OF PLANDOME HEIGHTS
MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
MAY 2, 2022; 6:00 PM
MINUTES OF MEETING**

Present: Mayor Kenneth C. Riscica
Trustee Daniel Cataldo
Trustee Mary Hauck
Trustee Kristina Lobosco
Trustee Norman Taylor
Clerk-Treasurer Arlene Drucker
Village Attorney Christopher Prior, Esq.

Absent: Trustee Florence Musalo
Trustee Gus Panopoulos (attended remotely)

Also Present: Rosemary Mascali Resident, President Plandome Heights Civic Association

At 6:03 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted the first order of business was the approval of the minutes of the two Special Board Meetings held on April 25, 2022 and April 29, 2022. The Mayor noted that the Annual Meeting Minutes were not reviewed by the Mayor nor the Village Attorney and they will be presented for approval at the June meeting. The Trustees confirmed that they had read the draft minutes. After discussion, upon motion by Trustee Taylor, seconded by Trustee Lobosco, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the Special Board Meetings of the Board of Trustees held on April 25, 2022 and April 29, 2022 in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended.

Mayor Riscica then discussed the request by Manhasset's American Legion Post 304 for a permit for the Annual Memorial Day Parade to set-up and start on Village roads. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Lobosco, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village hereby approves the request of Manhasset's American Legion Post 304 to use Village roads to set-up and start their annual Memorial Day Parade to be held on Monday, May 30, 2022 starting at 9:30 am subject to the receipt of appropriate insurance certificates evidencing the required insurance in favor of the Village.

The Mayor then moved the discussion to property taxes for the Village 2022 – 23 year. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that Mayor Riscica be authorized to sign the Tax Warrant authorizing Clerk-Treasurer Drucker to collect the tax levy of \$360,000.00 for the 2022-2023 Village Budget, place

a legal notice in the paper for two consecutive weeks and deliver Village property tax bills to Village property owners.

The Mayor then moved the discussion to the American Rescue Plan Act, ARPA. The Mayor noted that the first filing deadline for ARPA was April 30, 2022 and the Village filed the report on time.

Mayor Riscica then informed the Trustees that the Village received the results of the 2021 NY State Comptroller's "Fiscal Stress Test", and that the Village score of 0% on a scale of 0 – 100% was the best score a Village could receive, for multiple years in a row. The Mayor noted that a number under 20% was good. The Mayor also noted that it will be difficult for the Village to sustain such exceptional rating in next year as capital and other reserves balances are applied to capital projects.

Mayor Riscica then moved the discussion to the Court Reporter Contract. After discussion, upon motion by Trustee Lobosco, seconded by Trustee Hauck, the following resolution was unanimously approved by all present:

RESOLVED, that the Village is hereby authorized to enter into the Court Reporting contract with Jennifer Devlin in accordance with the contract provided, \$125.00 appearance fee and \$5.85 per transcribed page.

The Mayor then moved the discussion to the Capital Project. Roadwork Ahead is working in the Village and has completed approximately 50 – 80 % of the work. Stasi Brothers has completed the three projects that the Village hired them to do for a cost of just under \$30,000.

The Mayor then noted that the capital account currently does not have a sufficient balance to pay the bills for the road project. Therefore, the Mayor recommends the board authorize a loan for \$150,000 from the General Fund to the Capital Fund to facilitate the payments to the contractors and to be subsequently returned once grant funds are received. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Lobosco, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village makes a loan for \$150,000 from the General Fund to the Capital Fund to facilitate payments for the Capital project and that such proceeds be returned once grant funds are received.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Abstract of Claims Number 12 of the Budget Year 2021 – 2022 for claim numbers 339 – 367 in the amount of \$ \$31,518.60 have been reviewed and approved by the Trustees and is hereby accepted.

At 6:58 p.m. Trustee Cataldo motioned to enter into Executive Session in order to discuss Personnel matters and for advice of counsel. This motion was seconded by Trustee Taylor. All Trustees present were in favor.

At 7:30 p.m., the Mayor announced that executive session ended with no action taken.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Arlene Drucker
Clerk-Treasurer