

**INC. VILLAGE OF PLANDOME HEIGHTS  
MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
JUNE 6, 2022; 6:00 PM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Kristina Lobosco (by zoom)
	Trustee	Florence Musalo
	Trustee	Gus Panopoulos
	Trustee	Norman Taylor
	Clerk-Treasurer	Arlene Drucker
	Village Attorney	Christopher Prior, Esq.

**Absent:** Trustee

**Also Present:** Rosemary Mascali Resident, President Plandome Heights Civic Association

At 6:10 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted the first order of business was the approval of the Annual minutes. The Trustees confirmed that they had read the draft minutes. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Musalo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the Annual Board Meeting on April 4, 2022 in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended.

The Mayor noted the next order of business was the approval of the one of the two Special Board Meetings held in May. The Trustees confirmed that they had read the draft minutes. After discussion, upon motion by Trustee Taylor, seconded by Trustee Cataldo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the Special Board Meetings of the Board of Trustees held on May 27, 2022 in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended.

The Mayor then moved the discussion to appointments. The Mayor noted that at the annual meeting appointments are made and if an appointee doesn't sign the oath of office within 30 days, the appointment is voided. After discussion, upon motion by Trustee Hauck, seconded by Trustee Musalo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that Stewart Javis be reappointed as an Architectural Review Board Alt. Member-2 for a one year term ending in 2023.

The Mayor then moved the discussion to the Road Project. The Mayor noted that after reviewing the dump tickets from Posillico, the village engineer informed the Village that 1.5 inches of asphalt was laid

not 2.0 inches as requested. The Board requested the Mayor discuss this with the Engineer and the Contractor. After the meeting, Trustee Taylor and Mayor Riscica met with the Village Engineer and Posillico. Posillico's explanation for the lower asphalt quantities was most likely a result from the depth of the milling operation. In milling. The contractor doesn't want to "breakthrough" a certain point in the road base. As such, they take care to keep the milling above that breakthrough point. In doing so on our roads, they found that they could not mill to the full 2" standard. In addition, the contractor informed them that most municipalities have a 1.5" paving standard.

The Mayor also discussed water pooling at 57 Shore Road and will discuss this issue further with the contractor.

The Mayor then noted that due to the decrease in the billing from Posillico due to using less asphalt, the Mayor is recommending that we repay \$50,000 of the loan that was authorized last month from the General Fund to the Capital Fund. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village repay \$50,000 of the \$150,000 loan and transfer the \$50,000 back to the General Fund from the Capital Fund.

The Mayor then moved the discussion to reaffirming the capital needs for occupancy. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village maintain Capital Fund balance for use for future occupancy needs.

At 7:07 p.m. Trustee Panopoulos motioned to enter into Executive Session in order to discuss Personnel matters and for advice of counsel related to the roads. This motion was seconded by Trustee Haucke. All Trustees present were in favor.

At 8:42 p.m., the Mayor announced that executive session ended with no action taken.

The Mayor presented the candidacy of Susan Martinez for the position of Deputy Clerk position, The Mayor described Ms. Martinez as a unique candidate, recommended by Trustee Musalo. Ms. Martinez has strong customer service experience. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Musalo, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the village hire Susan Martinez as Deputy Clerk, pursuant to the terms of the agreement annexed hereto together with such further non-material changes as are deemed necessary by the Mayor in concluding negotiations with the candidate at the rate of \$20 per hour.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. The Mayor noted that we had two special meetings in May where we approved contractor payments. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Haucke, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Abstract of Claims Number 13 of the Budget Year 2021 – 2022 for claim numbers 368 – 374 in the amount of \$ 383,282.59 have been reviewed and approved by the Trustees and is hereby accepted.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Haucke, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Abstract of Claims Number 1 of the Budget Year 2022 – 2023 for claim numbers 1 – 35 in the amount of \$ \$43,899.81 have been reviewed and approved by the Trustees and is hereby accepted.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

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Arlene Drucker  
Clerk-Treasurer