



INCORPORATED VILLAGE OF
Plandome Heights

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Technology Advisory
Board, Chair

August 19, 2022

Residents:

I write to bring you the good news that our Village has been given conditional approval for a \$50,000 grant from the NYS Archives, a unit of the NYS Education Department. The Local Government Records Management Improvement Grant is to assist us in beginning to digitize our records. We will start with our building files. We expect the grant conditions to be satisfied and the work to be scheduled in the Fall.

Last April I reached out for volunteers to work with the Village to begin a "Digital Records" initiative. Over the succeeding weeks, Kristina Lobosco and Florence Musalo volunteered. We had our first meeting in September and, together with Trustee Cataldo and our staff, began the process of "prioritizing" and "scoping" the project and searching for sources of funds. We "freshened up" our existing relationship with NYS Archives in late 2021 and Florence agreed to take the lead in preparing the complex grant application. Her work, with help from our staff, was tireless and results in us getting 100% of our grant request.

As you may recall, in February, Kristina and Florence agreed to join Mary Hauke in running in the March election for Trustee, as my running mates. For new Trustees to have *such success is noteworthy*.

The effort here will begin the process of *slowing the growth* of our paper records and more importantly, *ultimately serving residents with tools that are up to current best practices*. This is the first step of a journey and the initial investment is funded. There will be more.

Just briefly on Public Safety, I am hosting a meeting with the new Commander of the 6th Precinct, Mark Vitelli, and the 5 Manhasset Mayors on September 8th to discuss public safety. On October 3rd, Commander Vitelli will address our Trustees at our monthly public meeting. If you have any thoughts to share, let me know.

Sincerely,
Incorporated Village of Plandome Heights

Kenneth C. Riscica
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