

**MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL**

October 2, 2023; 7:00 PM

MINUTES OF MEETING

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Gus Panopoulos
	Trustee	Mary Hauck
	Trustee	Florence Musalo
	Trustee	Kristina Lobosco
	Trustee	Norman Taylor
	Clerk	Arlene Drucker
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.
Also Present:	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Don O'Brien	Manhasset Park Civic Association

At 7:03 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was approval of the minutes of the Board of Trustees' September 11, 2023 Regular Meeting. The Mayor noted that August minutes was missing a paragraph related to discussion about Landmarks Preservation. The additional paragraph was provided to the Board for review. After discussion, upon motion by Trustee Lobosco, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the additional paragraph detailing the Landmark discussion be added to the minutes of the August 7, 2023 Regular Board of Trustees Meeting and the minutes, as amended, are hereby accepted and approved, and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village, as amended.

The Mayor then moved the discussion to the approval of the minutes of the Board of Trustees' September 11, 2023 Regular Meeting. The Trustees confirmed that they read the draft minutes. After discussion, upon motion by Trustee Hauck, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the September 11, 2023 Regular Board of Trustees Meeting in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village.

The Mayor then moved the discussion to Landmarks Preservation. The Mayor reported that he was still not able to follow up with a candidate for a landmark preservation board, or contact a local preservation organization, and so the discussion should be tabled until next meeting. A current draft of the proposed local law had previously been distributed to the Board members and so a discussion ensued. During discussion Trustee introduced the idea that the Village was moving in the opposite direction of the

organization of the Planning Board and that perhaps a simpler structure should be considered. The Trustees agreed that further consideration of structure should be made.

The Mayor then moved the discussion the Planning Board Public Hearing scheduled for October 24, 2023. The Mayor noted that the Village Attorney should hold a training meeting for the Planning Board Members prior to the public hearing. After discussion, the training meeting was scheduled to begin on Tuesday, October 24, 2023 at 6:00 pm at Village Hall, 30 minutes prior to the Public Hearing.

The Mayor then moved the discussion to the filing of the Annual Updated Document Financial Report (AUD). The Mayor noted that as previously discussed, due to personnel shortages, the AUD was put on a 60 day extension when it was due on July 31, 2023. The Mayor reported that the document was filed within the extension deadline.

The Mayor then moved the discussion Village Operations. The electrical box for the aerator in Plandome Pond Park has been installed. The aerator itself will soon follow. Due to the diligent attention the Homecoming mischief was prevented. The town public safety officials were present at all entry points to Plandome Pond Park to stop the local teenagers attempts to enter the park during hours when the park is closed. The Mayor informed the Trustees that the Long Island Railroad sent out a Request For Proposal for the repairs on the Webster Ave Bridge. The timing of the repairs is not yet clear.

The Mayor then moved the discussion to Road Repairs. The Mayor noted after the Village Road Project in 2022, two residents on Shore Road have expressed concerns with drainage issues that impact their property. Upon careful examination by the Village Engineer, Building Inspector and Mayor, our storm drain contractor, Stasi Brothers ("Stasi"), has provided proposals for each location, 57 and 69 Shore Road. The Mayor is requesting tentative approval of the two proposals subject to a final review with the contractor, Stasi Brothers. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that Village is authorized to enter contracts with Stasi Brothers for repairs to 57 and 69 Shore Road at a cost not to exceed \$12,205, combined, following due diligence by the Mayor and the Mayor is hereby authorized to take such actions as are necessary to effect this resolution

The Mayor then moved the discussion to trees. The Mayor and Santelli Bros. inspected the property at Bayview Circle by the Preserve and Waterside Lane. It is necessary to cutback and trim the trees. Santell Bros also recommended tree trimming on the island at Summit. The Mayor reviewed this request and the addition with Trustee Taylor who recommended two other islands for tree trimming. The Mayor requested a motion to approve the Santelli & Sons proposal. After discussion, upon motion by Trustee Taylor, seconded by Trustee Lobosco, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village accepts the Santelli and Sons proposal of \$2,400 for tree trimming on Bayview Circle at the Preserve and on Waterside Lane, Summit Drive and other locations and further that the Mayor and the Clerk-Treasurer are empowered to enter into such contracts, purchase orders or agreements as are necessary to effectuate this resolution

The Mayor then moved the discussion to possible changes to the Village Code. After discussion, upon motion by Trustee Lobosco, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that

1. A proposed local law presented by the Village Attorney to the Board, adding a new Article VII, "Terms of Office," to Chapter 1, "General Provision," of the Code of the Village of Plandome Heights to codify a one-year term of office for the appointive offices of Village Clerk and Village Treasurer is hereby introduced as Bill No. 2 of 2023; a public hearing with respect thereto shall be held at the Village Hall on Monday, October 2, 2023, at 7:00 pm; and
2. A proposed local law presented by the Village Attorney to the Board, to amend Section 4-2, "Creation; terms and qualifications of members," of Chapter 4, "Architectural Review Board," and Section 140-27, "Appointment and membership," of Article IV, "Board of Appeals," of Chapter 140, "Zoning," of the Code of the Village of Plandome Heights, to authorize removal of members of Architectural Review Board and Board of Appeals who have unexcused absences from three consecutive Board meetings is hereby introduced as Bill No. 3 of 2023; a public hearing with respect thereto shall be held at the Village Hall on Monday, October 2, 2023, at 7:00 pm; and

IT IS FURTHER RESOLVED, that the Village Clerk and the Village Attorney are hereby authorized to take such actions as are necessary to enable the Village to hold the scheduled public hearings for Bill No. 2 and 3 of 2023, including the publication of legal notices in the Village's official newspapers, and the sending of notices to all governmental agencies entitled to notice of public hearing concerning proposed Village Code amendments.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Panopoulos, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the October Abstract of Claims Number 5 of the Budget Year 2023 – 2024 for claim numbers 124 - 150 in the amount of \$28,205.76, has been reviewed and approved by the Trustees, and is hereby accepted.

At 8:42 p.m. Mayor Riscica moved to enter into Executive Session at the advice of counsel. The Mayor announced that executive session ended at 8:56 p.m. with no action taken.

The meeting was adjourned at 8:56 pm

Respectfully submitted,

Kenneth C. Riscica
Mayor, Secretary of the Meeting