

**MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
December 4, 2023; 7:00 PM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Gus Panopoulos
	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.

<b>Also Present:</b>	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Mary Gabriel	Resident
	Ed Aydag	Resident
	Marijo Lantier	Consultant

<b>Absent:</b>	Trustee	Florence Musalo
	Clerk	Marie Brodsky

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance. The Mayor opened the meeting and provided an update on occupancy. The Mayor sent a letter to residents outlining efforts in securing a larger space and/or permanent home for Village Hall.

The Mayor noted the first order of business was to review draft Minutes of Regular Meeting, November 6, 2023. After discussion, upon motion by Trustee Panopoulos, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the Regular Meeting, November 6, 2023 of the Board of Trustees, in the form presented by the Acting Village Clerk-Treasurer are hereby accepted and approved, and the Acting Clerk-Treasurer is hereby instructed to file same in the minutes book of the Village.

The Mayor then provided an update on Parking issues near Shelter Rock Church. Residents confirmed the Mayor's understanding that members of the Congregation have made efforts to improve the parking situation during church operations including the use of temporary signage (e.g., "No parking on this side" and "No parking at the corner" signs).

The Mayor moved the discussion to the 2 small projects on Shore Road. The Mayor was authorized at the November meeting to act on the initial proposal for \$12,000.00, based upon opinions of scope provided by the road contractor's staff. At that meeting, the Mayor observed that the scope proposed might be excessive, and committed to review the scope with Trustee Taylor and Joe Stasi, a principal of the contractor. After that review, the Mayor, Trustee Taylor and Mr. Stasi agreed that the scope should be reduced. As a result, the total cost was reduced to \$7,000.00.

The Mayor moved the discussion to road restoration at Willow Court, in the vicinity of water main work performed by Manhasset-Lakeville Water District. Proposals for "curb-to-curb" repair desired by the Village have been received by MLWD from JD Posillico (\$18,750) and by the Village from Stasi Brothers (\$25,000). The Village and MLWD agreed to use Posillico, while the manner in which costs would be shared remained the subject of negotiations,

The Mayor then noted that weather and storm drain conditions may allow the Village to put off a fall sweep of the streets, and storm drain cleaning, until spring 2024, but that further evaluation is needed. The Mayor and Trustee Taylor will evaluate the condition of the roads after the leaves fall and the condition of storm drains to determine the necessity of such work.

The Mayor then noted there has been no progress on Landmarking and will continue to keep on the agenda.

The Mayor moved the discussion to the contemplated use of electronic tablets in lieu of paper documents for Board use at its meetings. The Mayor and Trustee Daniel Cataldo will continue to research specifications and cost of purchasing the electronic tablets.

The Mayor advised that he and Trustee Taylor met with Cow Bay Contracting Corp. (doing business as Creative Snow) to discuss the annual snow contract and their readiness for the upcoming season.

The Mayor moved the discussion to Solar Panels. Municipalities are encouraged to permit Solar Panels to promote clean energy. The Mayor noted that some villages have guidelines for installation of solar panels and that such guidelines would be helpful to residents and the ARB in determining parameters for installing solar panels. Any benefits of solar panels must be weighed against possible aesthetic concerns of solar panels are visible from the street. The Mayor suggested that a discussion of solar panels be put on the agenda for the January 2024 Board of Trustees meeting.

The Mayor returned the discussion to occupancy, introducing Ed Aydag, a resident of the Village and a real estate professional assisting with the process of finding a space for the Village. The Mayor advised that over the last 2 weeks, the Village reviewed 5 opportunities, 2 rentals and 3 possible purchase opportunities.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the December Abstract of Claims Number 7 of the Budget Year 2023 – 2024 for claim numbers 186 – 218 in the amount of \$51,516.06, has been reviewed and approved by the Trustees, and is hereby accepted, as amended.

At 7:53 p.m. Mayor Riscica moved to enter into Executive Session in order to discuss Personnel and real estate matters. This motion was seconded by Trustee Panopoulos. All Trustees present were in favor.

The Mayor announced that executive session ended at 8:55 p.m. with no action taken. The Mayor noted that, due to prior commitments, Trustees Lobosco and Cataldo departed the meeting during executive session.

The Mayor then sought a motion to retain Architect Harry Nicolaides to consult with the Village with respect to prospective occupancy opportunities of which the Board is aware. After discussion, and upon motion by Trustee Panopoulos, seconded by Trustee Hauck, and unanimously approved by all Trustees present, the Board adopted the following:

**RESOLVED**, that the Village is hereby authorized to retain the professional services of Architect Harry Nicolaides to consult with the Village and perform services appropriate to explore prospective occupancy opportunities of which the Board is aware, as determined by the Mayor and Trustee Panopoulos, on terms and conditions substantially similar to the terms and conditions under which Architect Harry Nicolaides previously performed consulting services for the Village, at his current hourly rate, for an aggregate expenditure not to exceed \$5,000.00 unless an increase is approved by subsequent Board resolution.

The meeting was adjourned at 9:12 p.m.

Respectfully submitted,

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Susan Martinez, Deputy-Clerk