

**MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
JUNE 3, 2024; 7:00 PM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Eric Carlson
	Trustee	Jerry Love
	Clerk	Marie Brodsky
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.

**Absent:** Trustee Kristina Lobosco

<b>Also Present:</b>	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Marijo Lantier	Village Consultant
	Jonathin Cornell	Resident

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

At 7:02 p.m. upon motion by Trustee Hauck seconded by Trustee Love the Board RESOLVED to enter into Executive Session to discuss personnel.

At 7:05 p.m. the Mayor announced that the executive session was ended with no action taken.

After discussion, upon motion made by Trustee Cataldo and seconded by Trustee Hauck, the following resolution was unanimously adopted by the Trustees present:

**RESOLVED**, that the compensation of the Clerk-Treasurer, the Deputy Clerk and the Building Inspector be adjusted effective June 1, 2024 as indicated on the schedule presented by the Mayor.

See Mayor's notes (Exhibit 1).

The Mayor noted that the next order of business was the minutes of the Board of Trustees' May 6, 2024 Regular Meeting. Acceptance of the minutes has been tabled to the next board meeting.

The Mayor then updated the Trustees on the Village Spring Projects.

1. Hefferin tree cleanup completed;
2. Stasi asphalt patching not completed;
3. Stop Lines painting completed;
4. 3 Village Entrance Signs and Village sign posts were cleaned and/or painted, and so a Board resolution to ratify is recommended;
5. Street sweeping completed;
6. Storm drains cleaning completed.
7. Village Street Name Signs identified by Mayor to be replaced after Board resolution to authorize.

The Mayor noted that the cleaning and painting of certain village entrance signs and street name sign posts was accomplished between meetings to seize opportunity of availability of contractor, and should be ratified by the Trustees. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village acceptance of the proposal by Thomas Laurino Contracting for the amount of \$1,850.00 to clean and refurbish 3 Village Signs to clean and remove algae and dirt from Village sign posts is hereby ratified and approved.

After discussion, upon motion by Trustee Cataldo, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village is authorize to expend, with the Town of N. Hempstead Sign Shop, an amount not to exceed \$15,000.00 to replace various Village Street Name Signs as indicated by the Mayor's 2023 Fall Review of Street Name Signs (see Exhibit 1).

The Mayor then moved the discussion to the CHIP's allocation for 2024/25. The Mayor noted that the Village's 2024/25 allocation was approximately \$39,000, higher than usual. The Mayor noted that an appropriate use of these funds would be the 2 Shore Road projects and Willow Ct. MLWD project totaling \$13,250. However, in our March 4<sup>th</sup> Board of Trustees Regular meeting, it was already resolved to assign these above listed costs to the State and Local Fiscal Recovery Funds (ARPA). As such, these costs are ineligible for CHIP's state grant.

The Mayor then noted that the Fiscal Year ended May 31, 2024 will likely end with a surplus, in light of the extraordinary revenues from building fees, extraordinary interest income, costs saved due to a mild winter and measures taken to use ARPA funds for certain projects and other matters. The Mayor suggested that the estimated FY 2024 surplus, (currently expected to be approximately \$125,000.00) after deduction approximately \$15,500 used to defray a portion of the 2023 – 24 tax levy, be added to the General Fund – Appropriated for Capital projects, and that such capital projects include the possible purchase of a Village Hall to house Village operations (currently expected to be approximately \$125,000.00). After discussion, upon motion by Trustee Cataldo, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village transfer the approximate amount of the fiscal year end May 31, 2024 surplus, after deduction approximately \$10,500 used to defray a portion of the 2023 – 24 tax levy, to General Fund – Appropriated for future capital needs, include possible occupancy needs to house Village operations which are under study.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. Trustee Taylor questioned invoice #222210 from Santelli and Sons for mulch for \$480.00. The Clerk-Treasurer was tasked with contacting the vendor to verify the validity of said invoice. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the June Abstract of Claims Number 1 of the Budget Year 2024 – 2025 for claim numbers 1 – 37 in the amount of \$42,707.54, has been reviewed by the Trustees, and is hereby accepted, after amendment to exclude the invoice from Santelli for mulch.

At 7:31 p.m., upon motion by Trustee Hauck, seconded by Trustee Love the Board RESOLVED to enter into Executive Session to discuss real estate and to receive advice of counsel.

At 8:15 p.m. the Mayor announced that the executive session was ended with no action taken.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

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Marie Brodsky  
Clerk-Treasurer

# INDEX OF EXHIBITS

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**THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
June 3, 2024  
MINUTES OF MEETING**

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Exhibit 1. Mayor's notes on Village employee compensation

Exhibit 2. The Mayor's 2023 Fall Review of Street Name Signs

New Rates 6/1/24

SUSAN	23	→	24
Katie	25	→	30
Ed.	113	→	116

Note in line with guidance  
approved by BOT a while BACK,  
NEED ACTUAL RESOLUTION at  
JUNE BOT.

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Exhibit 2. The Mayor’s 2023 Fall Review of Street Name Signs

Pg. 1 of 1

## 2023 Fall Review of Street Name Signs

<b>New Street Name Signs</b>				
<u>Location</u>	<u>Street</u>	<u>@</u>	<u>Street</u>	<u>Signs</u>
6	Plandome Road	@	Bay Driveway	2
9	Webster Ave	@	Winthrop Road	2
13	Bournedale Road North	@	Winthrop Road	2
17	Grandview Circle	@	Summit Drive	2
20	The Waterway	@	Cove Drive	2
22	Shore Road	@	Bay Driveway	2
??	Waterside Lane	@	Bayview Circle	2
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				14