

**MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JULY 1, 2024; 7:00 PM
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Trustee	Eric Carlson
	Trustee	Jerry Love
	Clerk-Treasurer	Marie Brodsky
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.

Also Present:	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Paul Mascali	Resident
	Roxanne Fitzig	Resident
	Emma Jonas	Reporter for Island 360 Manhasset Times

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted the first order of business was the approval of the minutes of the Board of Trustees' May 6, 2024 and the June 3, 2024 Regular Meeting. The Trustees confirmed that they read the draft minutes. After discussion, upon motion by Trustee Carlson, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the May 6, 2024 and the June 3, 2024 Regular Meeting of the Board of Trustees, in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village.

Mayor Riscica then moved the discussion to Village operation matters. The Mayor began with an update on the Village's trees. Trustee Taylor reported on his findings regarding (3) Village trees that were reported dead and must be removed. Trustee Taylor stated that all (3) trees were compromised and should be removed.

The Mayor then discussed the State and Local Fiscal Recovery Funds (ARPA). The Village must obligate the remaining funds, approximately, \$31,000.00 by December 2024. The mayor brought several suggestions on the use of the grant including the street name signs project and the Village's History and 100th Anniversary history project as well as certain stormwater management situations with roads and curbs. Further discussion will be had.

The Mayor then discussed the Local Government Records Management Improvement Fund Act Digital Grant. All work was completed by June 30, 2024 (as per the grant deadline) and all reporting is to be completed by July 31, 2024. The Mayor reported the \$6,000.00 of consultant fees were incorporated into the grant as well as a \$7,000.00 of data management with Seery Systems Group, Inc. which includes a small credit for future work.

Mayor Riscica presented the Trustees with notification from Judge Cye E. Ross that Village Justice Court operations require an audit for fiscal year 2023-2024. The audit will be performed in Fall 2024.

At 7:35 p.m. Mayor Riscica asked for a motion to enter into Executive Session in order to discuss Personnel matters. Trustee Cataldo moved to motion and was seconded by Trustee Hauck. All Trustees present were in favor. Executive session ended at 7:40 p.m. with no action taken

The Mayor stated that the next order of business was the approval of the Abstract of Claims. The Mayor explained the addition of \$380.00 to the presented Abstract for the payment for U. Arias Corp for emergency cleaning of our storm drain grates which became clogged after a severe storm in the last week. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the July Abstract of Claims Number 2 of the Budget Year 2024 – 2025 for claim numbers 38 –66 in the amount of \$44,574.48, (including the \$380 for U.Arias Corp for 6/28/2024 cleanup of the street drains) has been reviewed and approved by the Trustees, and is hereby accepted, as amended.

At 7:50 p.m. Mayor Riscica moved to enter into a second Executive Session to discuss occupancy. Trustee Cataldo moved to motion and was seconded by Trustee Hauck. All Trustees present were in favor. The Mayor announced that executive session ended at 8:30 p.m. with no action taken.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Marie Brodsky

Clerk-Treasurer

