

**MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
OCTOBER 7, 2024; 7:00 PM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Jerry Love
	Clerk	Marie Brodsky
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.

<b>Absent:</b>	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Trustee	Eric Carlson

<b>Also Present:</b>	Roxanne Fitzig	Village Resident
	Donald O'Brien	Local community resident

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the meeting marked the one-year anniversary of the October 7th, 2023 attacks against Israel, where 1,200 men, women, and children, including 46 Americans and citizens of more than 30 countries, lost their lives and asked for a moment of silence to remember the victims and those still suffering.

The Mayor then proceeded to approval of the minutes of the Board of Trustees' September 9, 2024 Regular Meeting. After discussion, upon motion by Trustee Hauck, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the September 9, 2024 Board of Trustees Meeting in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended, and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village, as may be amended for non-material changes.

The Mayor then mentioned that the Village insurance program is up for renewal in October. He noted that The New York Municipal Insurance Reciprocal (NYMIR), the Village's insurer, has provided a renewal questionnaire which addresses among other things the Village's measures in place to promote cyber security. In 2023, the Village did not qualify for cyber insurance through NYMIR, and the Mayor suggested a similar outcome in 2024. However, that the process identified the absence of restoration and recovery testing of Village backup systems as a weakness that should be addressed. The Mayor, Trustee Cataldo and the Clerk-Treasurer will work with Ken Lesser from TeleTechie, the Village IT and technical support providers, for the restoration and recovery testing of the Village computer systems.

The Mayor then raised his concerns with accessibility and service levels regarding the Village's current primary bank, the First Bank of Long Island following the recent relocation of the local branch some distance from Village Hall.

After discussion, the Board of Trustees acknowledged the Mayor's concerns and the Mayor's recommendation that the Board consider Chase Business Banking as an alternative better suited to serve the Village's financial needs. Upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Board of Trustees approves the establishment of Village accounts with JP Morgan Chase, and authorizes the Mayor and Village Clerk to execute and deliver in the name and on behalf of the Village such standard account opening forms as required by Chase Bank for Government, Education & Not-For-Profit Banking, if the Mayor determines to use Chase Bank as a potential alternative banking institution for the Village.

The Mayor then shifted the discussion to the outdated workstations at Village Hall, noting that all computer equipment warranties have expired and that replacement costs are a possible use of funds received from the State and Local Fiscal Recovery Funds Program under the American Rescue Plan Act (ARPA). Discussion ensued. Trustee Cataldo and Clerk-Treasurer was tasked with gathering information for work station replacements.

The Mayor then discussed the Village's balance of ARPA funds. The Mayor proposed an expenditure of ARPA funds of \$2,060.00, for the non-recurring special project costs already expended as outlined in Exhibit 1 to these minutes, to reimburse the General Fund.

After discussion, upon motion by Trustee Cataldo, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Village appropriate \$2,060.00 of existing ARPA funds to reimburse the General Fund for the cost of hours worked by our on-site consultant for non-recurring special projects as presented in Exhibit 3, and that such expenditure in that amount be added to the Abstract of Claims for approval at this meeting.

The Mayor then addressed the Village Tree Program and the attempt to refresh it by (a) documenting for residents how the program works, (b) identifying tree line deficits and (c) investigating potential Village Tree Program providers. The Mayor presented to the Board a draft letter to address the first step, written by Clerk-Treasurer Brodsky, to be presented to participants, outlining the tree program. Discussion led to agreement that certain information in the draft letter be amended. Discussion on the second and third steps was tabled.

The Mayor then moved the discussion to the annual Manhasset High School tradition of Spirit Week, the week of Homecoming, when students participate in potentially disruptive activities, including "paint night." Paint Night has involved students running through Village streets in the early morning hours, congregating at the Towns' Plandome Pond Park, located within the Village, splashing paint and causing damage to walks, streets, grass, cars, park benches and other property. Since the park borders residential streets, the noise during early morning hours is disruptive and can frighten residents, especially the elderly and residents who live alone. Mayor Riscica and former Mayor Marion Endrizzi are acting to minimize disruption from this event. Mrs. Endrizzi has reached out to the Town, which will be posting Public Safety officials at the Park overnight. Mayor Riscica has reached out to the 6th Precinct Commanding Officer Mark Vitelli asking for assistance.

The Mayor then reported that the Village plans to meet with Creative Snow regarding the renewal of the Village's yearly contract for the 2025-2026 Snow Season.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the October Abstract of Claims Number 5 of the Budget Year 2024 – 2025 for claim numbers 122 –149 in the amount of \$33,441.83, has been reviewed and approved by the Trustees, and is hereby accepted.

At 8:15 p.m. Trustee Cataldo moved to enter into Executive Session in order to discuss occupancy matters. This motion was seconded by Trustee Love. All Trustees present were in favor.

The Mayor announced that executive session ended at 8:22 p.m. with no action taken.

The meeting was adjourned at 8:22 p.m.

Respectfully submitted,

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Marie Brodsky  
Clerk-Treasurer

# INDEX OF EXHIBITS

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**THE BOARD OF TRUSTEES  
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Exhibit 1. Summary of Service Period for Consultant, Marijo Lantier

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**Summary of Service Period for On-Site Consultant, Marijo Lantier, for Non-Recurring Special Projects  
for Use of ARPA Funds**

<u>Fees by Month</u>	<u>Hours</u>	<u>Amount Paid</u>
March	35 hrs.	\$1400.
April	48.5 hrs.	1940.
May	51.75 hrs.	2070.
June	27 hrs.	1080.
July	32.75 hrs.	1310.
<b>Total</b>	<b>195 hrs.</b>	<b>\$7,800.</b>
August	31 hrs.	1240.
September	20.5 hrs.	820.
<b>Total</b>	<b>51.5 hrs.</b>	<b>\$2060.</b>