

**MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
December 2, 2024; 7:00 PM
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Eric Carlson
	Trustee	Gerard Love
	Clerk	Marie Brodsky
	Deputy Clerk	Susan Martinez
	Village Attorney	Christopher Prior, Esq.
Also Present:	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Paul Mascali	Resident
	Marion Endrizzi	Resident, Former Mayor
	Aida Ferman	Resident, Former Trustee
	Donald O'Brien	Manhasset Park Civic Association
	Sam Devore	Resident
	Garren Du	Resident
Absent:	Trustee	Kristina Lobosco

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor provided an update on a long-time resident (unnamed) and her current living conditions. The Mayor and Village staff have had various consultations on the matter of assisting this resident including with National Grid, NCPD, NC Adult Protective Services. National Grid has informed the Village that it has currently turned off her gas and that the conditions in the home prevent them from restoring service. The Mayor had just met with NCPD at this person's home. This issue is of concern and unfortunate. Various suggestions were offered. After discussion, no action was taken at this time.

The Mayor noted the first order of business was to review draft Minutes of Regular Meeting, November 4, 2024. After discussion, upon motion by Trustee Hauck, seconded by Trustee Cataldo, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the Regular Meeting, November 4, 2024 of the Board of Trustees, in the form presented by the Clerk-Treasurer are hereby accepted and approved, and the Clerk-Treasurer is hereby instructed to file same in the minutes book of the Village.

The Mayor then provided an update on his meeting with Flower Hill Mayor Randall Rosenbaum, representatives of the Metropolitan Transportation Authority, the Long Island Rail Road, The Railroad Construction Company, project contractors, Inc. regarding the Webster Avenue Bridge project. The Mayor reported that the MTA, LIRR, and the project contractors outlined the scope of the Webster Avenue Bridge project as well as the projected timeline. The Mayor discussed the impact this project will have on the Village and stated that the Village was currently preparing a permit and calculating fees related to the impact of the project and related governance such as requested permission to remove trees.

The Mayor then discussed his meeting with NYS Assemblyman-Elect Daniel Norber at the Assemblyman's invitation, here at Village Hall. It was primarily a visit to make introductions and share useful information between the Village and Assemblyman-Elect Norber. The Mayor advised of the Village need for additional space and aspirations to purchase a Village Hall and Mr. Norber supported the idea and suggested continued communication to determine whether NYS assistance toward that goal may be available.

The Mayor then noted the number of residents in attendance and asked if there were specific matters of concern. Several residents expressed concern with the recent sanitation pick up time change and others were concerned about a full-home demolition and construction project occurring on Plandome Court. The Mayor assured the residents who were present that the sanitation situation, with Meadow Carting serving as sanitation service provider following assignment of the competitively bid contract, is still evolving as to time of pickup and equipment being used (our contract requires the provider to use a single axel truck, while a larger and nosier double axel truck is being used). The Mayor advised that he is in regular contact with Meadow Carting and expects further changes are likely to be made.

The Mayor then moved on to the Tree Program. He announced that the Village Tree Program was re-launched and revitalized. The Mayor, Clerk, and Deputy Clerk drove through the Village and identified approximately 40 locations that might benefit from new trees on the Village right of way. The Clerk mailed out letters to the impacted residents regarding participation in the Tree Program.

The Mayor moved the discussion to Manhasset-Lakeville Water District (MLWD) water main repair work on The Neck over the weekend. The Mayor requested the Village Landscapers, U. Arias Corp, to clean the streets and catch basins affected by the water main break and that ARPA money be deployed for this stormwater management need.

Next, the Mayor addressed the concerns relating to the construction and demolition work at 88 Plandome Court. Several residents in attendance raised their own concerns regarding the recent demolition. The Mayor noted that he was able to respond immediately, while demolition was in process, when concerns about the methods of demolition were brought directly to him by an impacted neighbor, and that demolition work was halted within 30 minutes of the complaint so that more appropriate demolition procedures could be, and were, employed. After some discussion, the Mayor advised that he would personally address the property owner about the concerns, and direct the owner to make the required effort to ensure that his contractors follow all applicable building protocols and procedures in order to avoid the remainder of the project negatively impacting the immediate neighbors.

The Mayor then turned to a resident request for No Parking Signs to be added on the corner of Plandome Road and Plandome Court. The resident was not present, so the matter was tabled until January.

The Mayor then noted that weather and storm drain conditions may allow the Village to put off a fall sweep of the streets, and storm drain cleaning, until the Mayor and Trustee Taylor evaluate the condition of the roads after the last leaves fall and the condition of storm drains to determine the necessity of such work.

Mayor Riscica then moved the discussion to the proposed renewal of the annual time and material street lighting maintenance contract with Welsbach Electric Corp. of L.I. The Board requested the Clerk to provide an outline and comparison between the new prices and last year's prices. The Board will discuss the matter at its next meeting.

The Mayor noted that the end of the ARPA program calls for all expenditures under the program to be made or committed, as defined, by December 31, 2024. To that end, the Mayor believes that the best interests of the residents are served by utilizing the available money for the good of the community. There being approximately \$17,300 remaining to spend under the program, the Mayor suggested the following disbursements to be approved at this time:

<u>December 2024 Disbursements</u>	<u>Payee</u>	<u>Total</u>	<u>Reason</u>		
Clerk, reimburse for laptop	Clerk	790.52	Necessary for touchless		
BI, Emergency dash light	VPH CC	94.95	Public safety		
NYS Comptroller	NYS Comtr.	85.00	One time training for Treasurer		
SWMP , MS-4	VPH	6,120.00	Stormwater mgt. and update		
New flags - USA	VPH CC	152.08	Public patriotism		
New flags - VPH	Minuteman	465.50	Public patriotism		
Stormwater matter	Uarius	530.00	Water main leak clean up		
TNH sign damaged	TNH	273.33	Public safety		
A+ Graphics street name signs	VPH	862.00	Public safety		
Hefferin Brookwold/BRS	Hefferin	250.00	Public safety		
		9,623.38			

In addition, the Mayor believes that the following additional items may be ripe for disbursement or commitment prior to the end of the program in December and, as such, should be further developed for approval at a subsequent meeting in December:

<u>Subsequent Expenditures in December:</u>					
Minuteman		541.91	Public health and safety notice		
Teletechie, tablet consultation		160.00	Touchless Board Book		
Amazon, Tablets, test run		216.97	Touchless Board Book		
Amazon, Tablet, test verticle case		21.06	Touchless Board Book		
Amazon, 3 tablets, 6 cases, etc		781.35	Touchless Board Book		
Amazon, 3 tablets fo fill out		599.97	Touchless Board Book		
Minuteman, sanitation update		541.91	Sanit. - Public health and safety		
Minuteman, snow safety		541.91	Snow - Public safety		
NYS Comptroller, follow up training		85.00	One-time training for Treasurer		
Meadow, Street sweep		2,200.00	Stormwater mgt.		
Meadow, Storm drain clean		2,200.00	Est. - Stormwater mgt.		
Consultant M. Lantier, completed hours November-December 2024		602.00	Various		
Consultant Marijo Lantier, 2025 projects		1,500.00	Various		
Stasi, landing at flag		2,000.00	Safety		
20 Trees, approx.		5,000.00	Public health		
		8,500.00			

After discussion, upon motion of Trustee Cataldo, seconded by Trustee Hauck, it was unanimously

RESOLVED, that the listing of expenditures totaling \$9,623.28 is hereby approved for disbursement of ARPA funds including, where necessary, reimbursement of ARPA funds to the general fund operating account for expenditures made in a previous period(s). Further, that the additional items to be considered for use of ARPA funds be further developed by the Clerk and Mayor for further approval at a meeting of the Trustees to be held before the end of December 2024.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the December Abstract of Claims Number 7 of the Budget Year 2024 – 2025 for claim numbers 183 – 215 in the amount of \$ 42,233.47, has been reviewed and approved by the Trustees, and is hereby accepted, including approved ARPA expenditures.

At 9:00 p.m. Trustee Carlson moved to enter into Executive Session to discuss personnel and occupancy matters.

The Mayor announced that executive session ended at 9:30 p.m. with no action taken.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Marie Brodsky, Clerk-Treasurer