

**INC. VILLAGE OF PLANDOME HEIGHTS  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
DECEMBER 30, 2023; 1:00 AM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Mary Hauck
	Trustee	Kristina Lobosco
	Trustee	Gerard Love
	Clerk	Marie Brodsky
	Deputy Clerk	Susan Martinez

<b>Absent:</b>	Trustee	Daniel Cataldo
	Trustee	Norman Taylor
	Trustee	Eric Carlson
	Village Attorney	Christopher Prior, Esq.

At 1:00 p.m. Mayor Riscica called the meeting to order.

As discussed at our December 2, 2024 meeting, this meeting was convened to further consider and finalize the remaining spending of The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act (“ARPA”).

The mayor reviewed (a) ARPA reimbursements and payments previously approved in the December Abstract of Claims Number 7 and (b) proposed additional ARPA spending in December at that time.

The mayor then noted that the additional ARPA spending had been refined with various follow up activity and the remaining December payments to be made were re-summarized for the current facts and understandings. The Mayor noted that certain items remain open (such as some amounts were still being negotiated and the equipment necessary for one service is in the shop and unavailable), but the current list is largely final and committed for expenditures to be made (or committed) before the program deadline of December 31. These proposals were designed to maximize the effective use of remaining ARPA funds.

After discussion, upon motion by Trustee Lobosco, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act. expenditures, has been reviewed and approved by the Trustees, and is hereby accepted, subject to ARPA reimbursements and payments to be decided.

The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

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Marie Brodsky  
Clerk-Treasurer

## INDEX OF EXHIBITS

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Exhibit 1. Mayor's ARPA Program Outline

Exhibit 1. Mayor's ARPA Program Outline

**Plandome Heights**

**ARPA Program End - BOT 120224**

Draft

**Approximate balance to spend**

**\$17,430.18**

Items

**Spend Now, 12/04/24:**

**Payee**

		<b><u>Total</u></b>	<b><u>Reason</u></b>
Clerk, reimburse for laptop	Clerk	790.52	Necessary for touchless
BI, Emergency dash light	VPH CC	94.95	Public safety
NYS Comptroller	NYS OSC	85.00	One time training for Treasurer
SWMP , MS-4	VPH	6,120.00	Stormwater mgt. and update
New flags - USA	VPH CC	152.08	Public patriotism
New flags - VPH	Minuteman	465.50	Public patriotism
Stormwater matter	U. Arias	530.00	Water main leak clean up
TNH sign damaged	TNH	273.33	Public safety
A+ Graphics street name signs	VPH	862.00	Public safety
Hefferin Brookwold/BRS	Hefferin	250.00	Public safety
		<b><u>9,623.38</u></b>	

**Pay Later in December:**

Minuteman		541.91	Public health and safety notice Touchless Board
Teletechie, tablet consultation		160.00	Book Touchless Board
Amazon, Tablets, test run		216.97	Book Touchless Board
Amazon, Tablet, test verticle case		21.06	Book Touchless Board
Amazon, 3 tablets, 6 cases, etc		781.35	Book Touchless Board
Amazon, 3 tablets fo fill out		599.97	Book
Minuteman, sanitation update		541.91	Sanit. - Public health and safety
Minuteman, snow safety		541.91	Snow - Public safety
NYS Comptroller, follow up training		85.00	One-time training for Treasurer
Meadow, Street sweep		2,200.00	Stormwater mgt. Est. - Stormwater
Meadow, Storm drain clean		2,200.00	mgt.
Consultant M. Lantier, complete Nov -Dec. 2024 hours		602.00	Various
		<b><u>8,492.08</u></b>	

**Purchase Orders -Commit in '24 but spend in '25:**

Marijo Lantier, 2025 projects		1,500.00	Various
Stasi, landing at flag		2,000.00	Safety
20 Trees, approx.		5,000.00	Public health
		<b><u>8,500.00</u></b>	