

**MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
JUNE 2, 2025; 7:00 PM
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Trustee	Eric Carlson
	Trustee	Jerry Love
	Clerk	Marie Brodsky
	Village Attorney	Christopher Prior, Esq.
Absent:	Deputy Clerk	Susan Martinez
Also Present:	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Paul Mascali	Resident

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor noted that the first order of business was the minutes of the Board of Trustees' May 5, 2025 Regular Meeting. The Trustees confirmed that they read the draft minutes. After discussion, upon motion by Trustee Hauck, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the May 5, 2025 Regular Board of Trustees Meeting, as presented by the Village Clerk-Treasurer are hereby accepted and approved and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village.

The next order of business was Village matters. The Mayor explained to the Board the immediate need faced by the Village to change providers for the Village Tree Program. The proposal provided by Hefferin Tree Service was approved and ratified by the Trustees in the November 4, 2024 Board of Trustees regular meeting. It was discussed at that time that the Village should "obligate" the purchase of 25-45 trees under the program by December 31, 2024 in accordance with the proposal provided by Hefferin Tree Service so that remaining ARPA funds could be used for this purpose upon individual releases for plantings in 2025 and possibly 2026. However, Hefferin Tree Service ("Hefferin") has since exited the tree business. Fortunately, Cutting Edge Tree and Landscaping, LLC ("Cutting Edge") stepped in to take over Hefferin's existing business where appropriate. Cutting Edge was able to provide a proposal to take over the project from Hefferin. However, Cutting Edge pointed out that the Hefferin proposal was limited to installation and did not include the cost of the tree. The revised cost increases to \$540/tree installed from \$250/tree installation only. Cutting Edge agreed to complete the work before

June 1, 2025, enabling the Village's payment to be a fiscal 2025 obligation. Therefore, the Mayor discussed this change in vendor and terms with the Trustees prior to the June meeting, to confirm the Trustees' desire that the Mayor execute the proposal to permit this work to occur during fiscal 2025. The Mayor asked the Board to review the new proposal provided by Cutting Edge After discussion, upon motion by Trustee Taylor, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village acceptance of the proposal by Cutting Edge Tree and Landscaping, LLC as shown in Exhibit 1, and the execution of such by the Mayor, is hereby ratified and approved.

Next, the Mayor noted that Manhasset's Troop 97 of the Boy Scouts of America celebrated its 100th Anniversary on May 27, 2025 and the Mayor proposed that the Village recognize the Troop for their contributions to the community. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present:

Whereas, The Boy Scouts of America is one of the nation's largest and most prominent values-based youth development organizations providing a program for young people that builds character, trains them in the responsibilities of participative citizenship, and develops personal fitness, and

Whereas, The mission of the Boy Scouts of America (Scouting America) is embodied in the Scout Oath and Scout Law and its motto is: Be Prepared, and

Whereas, Manhasset's American Legion Post 304 is the local Sponsor Organization, grounding Troop 97 with deep roots in the Manhasset community, and

Whereas, Adult volunteers spend countless hours with the boys teaching them core skills, leadership and organization so that they can have a "Boy Led Troop," and

Whereas, Hundreds of boys in Manhasset have benefited from the timeless skills and values instilled by the Scouting program, including scores of youth residents of the Village of Plandome Heights, and

Whereas, Troop members, alumni, community leaders and friends of BSA Troop 97 will gather on May 27, 2025 to honor BSA Troop 97, and its Sponsor, American Legion Post 304, for 100 years of service to our youth, it is therefore

Resolved, that the Plandome Heights Board of Trustees hereby proclaims on May 27, 2025 to recognize and honor the Manhasset BSA Troop 97 for 100 Years of Service.

The Mayor then brought up a request from the resident at 74 Summit Drive to waive the tree replanting requirement, which was a condition of the Board of Trustees' September 9, 2024, approval to remove the tree from the right-of-way. Village counsel questioned whether the Village should waive this requirement or simply agree to take no action at this time, thereby reserving its rights to require a replacement tree be planted at another time. After discussion, upon motion by Trustee Taylor, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Board of Trustees agrees to take no action at this time regarding the request of the homeowner at 74 Summit Drive to waive the tree replanting requirement previously imposed as a condition of tree removal approval, and further that the Village reserves all rights to enforce that condition at a time of its choosing.

The Mayor then noted that the Fiscal Year ended May 31, 2025 will likely end with a surplus, in light of the extraordinary revenues from building fees and extraordinary interest income. The Mayor suggested that the estimated FY 2025 surplus, (currently expected to be approximately \$100,000.00) be added to the General Fund – Appropriated for future Capital projects, and that such capital projects include the

possible purchase, or other costs, of a Village Hall to house Village operations. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Lobosco, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village transfer the approximate amount of the fiscal year end May 31, 2025 surplus estimated to be approximately \$100,000.00 to General Fund – Appropriated for future capital needs, and that such further capital needs include possible occupancy needs to house Village operations.

Mayor Riscica then asked the Board to review the proposed changes to the professional services agreement submitted by Village Engineer Jim Antonelli d.b.a West Side Engineering. The Mayor stated that in recent years, engineering requirements and regulatory standards have become increasingly stringent. Due to this, regulatory agencies at all levels have introduced more rigorous codes and compliance measures, requiring greater documentation, precision, and oversight throughout the planning, design, and construction processes. Jim Antonelli d.b.a West Side Engineering new proposal reflects these higher costs. The increase is approximately 8 %. After discussion, upon motion by Trustee Carlson, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, the Board of Trustees unanimously approved the resolution to accept the revised proposal from Jim Antonelli for professional engineering services.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the June Abstract of Claims Number 1 of the Budget Year 2025 – 2026 for claim numbers 1 – 41 in the amount of \$42,978.66, has been reviewed and approved by the Trustees, and is hereby accepted.

At 7:45 p.m., upon motion by Trustee Cataldo, seconded by Trustee Hauck the Board RESOLVED to enter into Executive Session to discuss occupancy and to receive advice of counsel.

At 8:41 p.m. the Mayor announced that the executive session was ended with no action taken.

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Marie Brodsky
Clerk-Treasurer

INDEX OF EXHIBITS

**THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
June 2, 2025
MINUTES OF MEETING**

Exhibit 1. Proposal from Cutting Edge Tree and Landscaping, LLC

Exhibit 1. Proposal by Cutting Edge Tree and Landscaping, LLC

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ESTIMATE

Cutting Edge Tree and Landscaping
20 Canyon Street
Huntington, NY 11743

cuttingedge11743@gmail.com
+1 (631) 470-7453



Bill to

Village of Plandome Heights
37 Orchard St , Manhasset, NY 11030

Ship to

Village of Plandome Heights
37 Orchard St , Manhasset, NY 11030

Estimate details

Estimate no.: 1338
Estimate date: 05/09/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Tree Planting Program	Price per tree with installation and delivery \$540 2 - 2 1/2" Japanese Zelkova Red Oak -Rubra Red Maple - October Glory Linden- Little Leaf Locations 64 Cove Dr - Zelkova 95 Bay driveway - Zelkova 73 Bournedale North - Red Oak 86 Bournedale North - Zelkova 105 Bournedale North - Linden 37 Chester Drive - Red Oak 53 The Neck - Red Maple 45 The Neck - Zelkova 120 Plandome Ct - Red Oak 112 Plandome Ct - Zelkova 74 Summit Drive - Red Maple 37 Webster - Red Maple 3 Willow Ct - Red Maple x2 Soil ,mulch, and fertilizer will be supplied All trees will be watered in when installed Remove all resulting debris	1	\$7,560.00	\$7,560.00

Total **\$7,560.00**

5/14/25

Accepted date

Plandome Heights by Kenneth Rescu, Mayor

Accepted by