

**MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
NOVEMBER 3, 2025; 7:00 PM  
MINUTES OF MEETING**

<b>Present:</b>	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Trustee	Eric Carlson
	Trustee	Jerry Love
	Clerk	Marie Brodsky
	Village Attorney	Christopher Prior, Esq.

<b>Also Present:</b>	Hannah Resnick	Long Island Press
	Rosemary Mascali	Resident, President Plandome Heights Civic Association
	Paul Mascali	Resident

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor then proceeded to approval of the minutes of the Board of Trustees' October 6, 2025 Regular Meeting. After discussion, upon motion by Trustee Love, seconded by Trustee Taylor, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the minutes of the October 6, 2025 Board of Trustees Meeting in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, as amended, and the Clerk-Treasurer is hereby instructed to file the minutes, as same may be amended for non-material changes, in the minutes book of the Village.

The Mayor then moved the discussion to the upcoming Village Election. After discussion, upon motion by Trustee Hauck, seconded by Trustee Carlson, the following resolutions were unanimously adopted by all Trustees present:

**RESOLVED**, that pursuant to the provisions of the Election Law of the State of New York, the Village Clerk-Treasurer is hereby directed to publish a notice concerning the Annual General Village Election, that all polling shall take place at the Plandome Village Hall, 65 South Drive, Plandome, New York on Tuesday, March 18, 2026, which notice shall be published after the last day for filing nominating petitions for said election, but not less than ten days prior to the date of said election, and the offices to be filled are the office of Mayor, for a two year term and three Trustee positions, each for a two year term.

The Mayor began with follow-up discussion on the Creative Snow bid. The Mayor stated that he was pleased to report that Creative Snow by Cow Bay had adjusted its proposal, resulting in a savings to the Village of \$18,000.00. (see Exhibit 1). The revised bid was reviewed by the Board. After discussion,

upon motion by Trustee Taylor, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, to accept the bid from Creative Snow by Cow Bay for Village snow removal services as revised and the Mayor is directed to execute any and all documents to effectuate this resolution.

The Mayor then continued his update on ongoing Village operations.

- The Mayor advised that the Town of North Hempstead has completed trimming the tree at 140 Webster Avenue to clear the STOP sign, added a reflective strip, and repainted the STOP line.
- The Mayor further reported that the Intermunicipal Agreement (IMA) with the Manhasset-Lakeville Water District for paving repairs to Willow Court has been executed, and the work has been completed.
- The Bayview Circle sinkhole has been temporarily repaired; the Mayor requested that the Building Inspector revisit the site to provide his professional assessment of the work.
  
- An Order of Violation and Order to Remedy were sent regarding the tree removal at Winthrop Road.
- As previously discussed by the Board, new bushes at The Neck creates a traffic visibility/public safety matter. The Village Right-of-Way matters and related enforcement measures will be part of an ongoing review. The Mayor noted that the neighboring Village of Flower Hill is currently addressing similar issues, and their actions will be monitored for guidance.
- The Mayor noted that the “Gov Talk” program with NSTV, an interview with the Mayor recorded on October 5, 2025, aired successfully and is the subject of positive feedback. The Mayor also presented excerpts from his interview for the Board to view.
- The Mayor announced that the Fall Street Sweep has been tentatively scheduled for November 24, 2025, however, the date may change depending upon weather and street conditions to be determined at that time.
- The Mayor asked the Board to consider a possible storm drain cleaning. After some discussion, the Board agreed have a storm drain cleaning scheduled after the street sweeping.
- Sanitation matters were briefly discussed, with no action required at this time.
- The Board discussed maintenance of Village signage and the flagpole at the Plandome Heights Preserve; cleaning was performed by Robert Keogh Inc.
- A STOP sign repair was needed on Chester; after the sign broke off and fell to the ground. The repair was completed by Robert Keogh Inc.

Mayor Riscica then moved the discussion to the recommendation by Village insurance consultants Snedeker-Jenkins Agency, Inc. that the Village renew the Insurance program with NYMIR. The clerk reported that she reviewed the proposal for renewal, and it contains coverage scope consistent with the prior years, with a slight reduction in premiums from 2024 to 2025 (see exhibit 2). After discussion and upon motion by Trustee Cataldo, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present.

**RESOLVED**, that the Village is authorized to accept the insurance proposal from NYMIR, for the term 10/20/2025 to 10/20/2026 at a cost of \$17,273.05 and the Mayor and the Clerk are directed to take such actions as are necessary to accomplish this resolution.

The Mayor then asked the Board to consider a draft Website Privacy Policy, prepared in accordance with New York State General Municipal Law, Chapter 24, Article 13-E, which establishes standards for the collection, retention, and disclosure of personal information obtained through municipal websites. The policy affirms the Village's commitment to protecting user privacy and ensuring compliance with State requirements applicable to a website like that of the Village which is intended solely for the dissemination of municipal information and does not collect any personal information from visitors. After discussion and upon motion by Trustee Lobosco, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, To approve and adopt the Village's Website Privacy Policy as presented by the Village Clerk, consistent with the provisions of New York State General Municipal Law, Article 13-E.

The Mayor noted that the Justice Court Audit was completed on October 28, 2025, and the report has been filed. The Mayor then reviewed with the Board the Examination Report for October 2024 to September 2025 from the Village Auditors, Skinnon and Faber, Audit Matters for the attention of the Board containing routine matters that are annually reported to the Trustees. There were no exceptions or matters requiring attention. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the Board of Trustees accepts the Justice Court Audit as presented in the Skinnon & Faber, CPAs Examination Report for October 2024 to September 2025 with the related letter to the Board from Skinnon & Faber, CPAs.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Hauck, the following resolution was unanimously adopted by all Trustees present:

**RESOLVED**, that the October Abstract of Claims Number 6 of the Budget Year 2025 – 2026 for claim numbers 154 –175 in the amount of \$29,307.19, has been reviewed and approved by the Trustees, and is hereby accepted.

At 8:00 p.m. Trustee Cataldo moved to enter into Executive Session in order to discuss occupancy matters. This motion was seconded by Trustee Love. All Trustees present were in favor.

The Mayor announced that executive session ended at 8:20 p.m. with no action taken.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

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Marie Brodsky  
Clerk-Treasurer

# INDEX OF EXHIBITS

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**REGULAR MEETING OF THE BOARD OF TRUSTEES  
PLANDOME HEIGHTS VILLAGE HALL  
NOVEMBER 3, 2025; 7:00 PM**

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Exhibit 1. 2025 Creative Snow by Snow Bid analysis Original v Revised

Exhibit 2. Snedeker-Jenkins Agency, Inc Insurance Policy Comparison 2024 vs. 2025

Exhibit 1. 2025 Creative Snow by Snow Bid analysis Original v Revised2

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	Contract Periods:		Years in new contract period											
	10 Yr 2036	10 Yr 2026	%	2026-27	2027-28	2028-28	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	
<b>Plandome Heights</b>														
<b>Snow Bid 2026 - 2036</b>														
<b>ORIGINAL</b>														
<b>By Year:</b>														
<b>Basic contract amount, 10 events</b>	298,275	234,000		26,000	26,720	27,600	28,450	29,305	30,185	31,090	32,005	32,985	33,935	
Dollar increase	64,275	32,750		500	720	880	850	855	880	905	915	980	950	
% increase	21.5%	14.0%		1.96%	2.77%	3.29%	3.08%	3.01%	3.00%	3.00%	2.94%	3.06%	2.88%	
<b>Per event over 10 events</b>														
Dollar increase	41,785	31,750		3,640	3,750	3,865	3,985	4,105	4,225	4,355	4,485	4,620	4,755	
% increase	17.3%	13.5%		14.0%	14.0%	14.0%	14.0%	14.0%	14.0%	14.0%	14.0%	14.0%	14.0%	
<b>Discount for 5 or fewer events*</b>														
Dollar increase	-89,479	-77,220		-7,800	-8,034	-8,280	-8,535	-8,792	-9,055	-9,327	-9,608	-9,895	-10,153	
% increase	-29.7%	-33.0%		-24.1%	-29.7%	-29.7%	-29.7%	-29.7%	-29.7%	-29.7%	-29.7%	-29.7%	-29.7%	
<b>Net event, per event</b>	18,325	13,150		1,800	1,645	1,695	1,745	1,800	1,855	1,910	1,965	2,025	2,085	
Dollar increase	5,175	n/a		50	45	50	50	55	55	55	55	60	60	
% increase	28.2%	n/a		0.20%	2.81%	3.04%	2.87%	3.06%	2.96%	2.88%	2.80%	2.96%	2.88%	

\* Discount for 5 or fewer events goes down from 33% to 30% therefore increasing total cost in low-snow years.  
 Example follows:  

	2036	2026
Total contract snow events, above	298,275	234,000
Discount if all events are 5 or fewer	-89,479	-77,220
Total for all events 5 or less	210,832	158,806
% change in cost	32.8%	vs. 27.5% above

Exhibit 1. 2025 Creative Snow by Snow Bid analysis Original v Revised2

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	Contract Periods		Years in new contract period											
	10 Yr 2036	10 Yr 2026	%	2026-27	2027-28	2028-28	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	
<b>By Year:</b>														
<b>Basic contract amount, 10 events</b>	<b>284,697</b>	234,000		26,000	26,520	27,050	27,590	28,143	28,705	29,290	29,865	30,462	31,072	
Dollar increase	50,697	32,750		500	520	530	540	553	562	585	575	597	610	
% increase	21.7%	16.3%		1.96%	2.00%	2.00%	2.00%	2.00%	2.00%	2.04%	1.96%	2.00%	2.00%	
<b>Per event over 10 events</b>														
Dollar increase	41,785	31,750		3,640	3,750	3,865	3,985	4,105	4,225	4,355	4,485	4,620	4,755	
% increase	10,035	4,500		140	110	115	120	120	120	130	130	135	135	
	31.6%	16.5%		0.55%	3.02%	3.07%	3.10%	3.01%	2.92%	3.08%	2.99%	3.01%	2.92%	
<b>Discount for 5 or fewer events*</b>														
Dollar increase	-93,945	-77,220		-8,580	-8,751	-8,926	-9,105	-9,287	-9,473	-9,662	-9,855	-10,052	-10,254	
% increase	-16,725	-15,970		-165	-171	-175	-179	-182	-186	-189	-193	-197	-202	
	21.7%	26.1%		-0.65%	1.99%	2.00%	2.01%	2.00%	2.00%	2.00%	2.00%	2.00%	2.01%	
<b>Salt event, per event</b>														
Dollar increase	18,325	13,150		1,600	1,645	1,695	1,745	1,800	1,855	1,910	1,965	2,025	2,085	
% increase	5,175	n/a		50	45	50	50	55	55	55	55	60	60	
	39.4%	n/a		0.20%	2.81%	3.04%	2.87%	3.06%	2.96%	2.88%	2.80%	2.96%	2.88%	

\* Discount for 5 or fewer events goes down from 33% to 30% therefore increasing total cost in low-snow years.

Example follows:

	2036	2026
Total contract snow events, above	284,697	234,000
Discount if all events are 5 or fewer	-93,945	-77,220
Total for all events 5 or less	192,788	158,806
% change in cost	21.4%	vs. 27.5% above
Change	-18,944	

Exhibit 2. Snedeker-Jenkins Agency, Inc Insurance Policy Comparison 2024 vs. 2025

	2024	2025
Property	\$559.00	\$624.00
Liability	\$5,894.00	\$6,615.00
Public Official Liability	\$2,200.00	\$2,217.00
Hired & Non-Owned Auto	\$221.00	\$224.00
Excess Liability	\$7,502.00	\$7,590.00
Fire Fee	\$2.69	\$3.05
Agency Fee	\$1,200	N/A (WAIVED)
Total	\$17,578.69	\$17,273.05