

**MEETING OF THE BOARD OF TRUSTEES
PLANDOME HEIGHTS VILLAGE HALL
MAY 4, 2026; 7:00 PM
MINUTES OF MEETING**

Present:	Mayor	Kenneth C. Riscica
	Trustee	Daniel Cataldo
	Trustee	Mary Hauck
	Trustee	Norman Taylor
	Trustee	Kristina Lobosco
	Trustee	Eric Carlson
	Trustee	Jerry Love
	Clerk-Treasurer	Marie Brodsky
	Deputy Clerk	Kayleigh Navarro
	Village Attorney	Christopher Prior, Esq.
Also Present:	Marion Endrizzi	Resident, Plandome Heights Civic Association
	Min Jie Gao	Resident
	Rosemary Mascali	Resident, Plandome Heights Civic Association
	Paul Mascali	Resident
	P.O. Jeremy Vasquez	Problem-Oriented Policing (POP) officer 6th Precinct
	P.O. Edward "Ed" Vilchez	Problem-Oriented Policing (POP) officer 6th Precinct

At 7:00 p.m. Mayor Riscica called the meeting to order and called for the Pledge of Allegiance.

The Mayor opened the discussion on recent problems with illegal parking near the Shelter Rock Church as well as the new restaurant, Angies by giving an update of measures taken, including new signage and improvements to existing signage to promote compliance. Then he introduced Police Officers Jeremy Vasquez and Ed Vilchez from the 6th Precinct Problem-Oriented Policing (POP) team. The Police Officers acknowledged the recent efforts by the Village to address illegal parking in the Village. They noted the importance of visible and clear signage identifying parking restrictions. The Mayor reviewed recent progress, including the trimming of foliage on Chester to improve signage visibility and the installation of new "No Parking Anytime" signs on Chester and Plandome Road. Additionally, the Mayor noted ongoing efforts to coordinate with the Police Department of Nassau County (PDNC). Finally, the Mayor noted that the Village's general parking rules may be outdated and addressing problems from the past that may not adequately address current issues, and suggested that the situation be monitored so that the Board can evaluate whether Code amendments should be a matter for future consideration.

The Mayor reported on a recent meeting of 5 of the 9 peninsula Mayors with Vicki Schneps the owner of Schneps Media, who acquired Anton Media Group (publisher of the Manhasset Press) earlier this year. The meeting continued the dialog that was begun with Schneps last month on issues the Mayors have with the performance of the newspaper and some advertising policy. Based on the dialog had and the

direction of the leadership, the Mayor expressed his belief that the Village should appoint the Manhasset Press as its official newspaper. The Trustees confirmed that they agree.

The Mayor noted that the next order of business was approval of the minutes of the Board of Trustees' April 6, 2026 Annual Meeting. The Board members confirmed that they have read the draft minutes. After discussion, upon motion by Trustee Hauck, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the minutes of the April 6, 2026 Annual Board of Trustees Meeting in the form presented by the Village Clerk-Treasurer are hereby accepted and approved, and the Clerk-Treasurer is hereby instructed to file the minutes in the minutes book of the Village.

The Mayor then introduced Kayleigh Navarro as a candidate for Village employment as the part-time deputy clerk. The Board discussed extending a formal employment offer to Ms. Navarro, contingent upon the successful completion of a standard probationary period. After discussion, upon motion by Trustee Lobosco, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village hire Kayleigh Navarro as Deputy Clerk, pursuant to the terms of the agreement annexed hereto together with such further non-material changes as are deemed necessary by the Mayor in concluding negotiations with the candidate at the rate of \$25 per hour.

The Mayor noted that Deputy Clerk Navarro was sourced to the Village by FlexStaff personnel who have an existing relationship with the Village who also sourced for the Village the current Clerk-Treasurer Marie Brodsky, as well as her predecessor, Arlene Drucker, as well as special project staff. The agreement with FlexStaff requires payment by the Village of a placement fee of 18% of Deputy Clerk Navarro's salary. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village shall pay FlexStaff a fee of \$5,616.00 under its agreement with FlexStaff for the Direct Hire of Deputy Clerk Kayleigh Navarro.

Mayor Riscica noted that the Village received the annual request by Manhasset's American Legion Post 304 for a permit for the Annual Memorial Day Parade to set-up and start on Village roads. The necessary liability insurance from the applicant has been filed with the Clerk. After discussion, upon motion by Trustee Taylor, seconded by Trustee Cataldo, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the Village hereby approves the request of Manhasset's American Legion Post 304 to use Village roads to set-up and start their annual Memorial Day Parade to be held on Monday, May 25, 2026 starting at 9:30 am.

The Mayor then moved the discussion to property taxes for the Village 2026 – 2027 year noting that the Budget has been adopted for the fiscal year June 1, 2026 – May 31, 2027 and that the property taxes now need to be levied on the property owners. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Love, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that Mayor Riscica be authorized to sign the Tax Warrant authorizing Clerk-Treasurer Brodsky to collect the tax levy of \$431,000.00 for the 2026-2027 Village Budget, and that the Village Clerk-Treasurer shall cause the related legal notice to be published in the Village's official newspaper for two consecutive weeks, and shall deliver Village property tax bills in accordance with said Tax Warrant to Village property owners.

The Mayor then moved the discussion to Village Operations.

The Mayor began with the Shelter Rock Church's apparent non-compliance with the conditions imposed in the 1992 Village BZA decision granting zoning variances for the Church property, brought to Mayor Riscica's attention when he observed a large event, possibly a funeral, held at Shelter Rock Church in Manhasset on Saturday, April 11, 2026. Village Attorney Christopher Prior sent a letter to Shelter Rock Church informing them that "The event on Saturday, April 11, 2026, raises new concerns. The 1992 BZA decision allowing the church's expansion specifically included restrictions on how the facility is used. Per that decision, the permitted use of the premises is narrowly defined, and the Church may not permit use of the facility by anyone other than its parishioners or certain local community organizations, and any such use is limited to the same manner of use that was in place in 1991." Attorney Prior and the Village still await a response. The Mayor will update the Board.

The Mayor then discussed his meeting with Trustee Taylor and Landscape Techniques, landscaper for 109 Summit Court. There has been stormwater runoff onto adjacent Village owned property which creates potential environmental and infrastructure issues because stormwater runoff is not easily absorbed into the ground in developed areas. Instead, rain flows over hard surfaces like roads, picking up pollutants and moving at high speeds. The Mayor and Trustee Taylor granted permission in response to the homeowner's request to allow the homeowner to relocate specific landscaping onto the adjacent Village-owned property, authorizing the planting of green giant arborvitae, miscellaneous perennials, holly trees, and skip laurels and permitted a distance of no more than 50% onto Village Right-of-Way property. This approval is subject to the obligation of the homeowner to maintain the plantings in healthy conditions, and that the relocation does not interfere with any existing utility easements, and the Village will own all such plantings allowed on its property.

The Mayor then updated the Board on the Catch Basin Cleaning scheduled for May 4. It must be rescheduled due to a mechanical issue with the contractor's Vactor truck. The Catch Basin Cleaning has not yet been rescheduled.

The next order of business was a resident complaint regarding a parking dispute with her neighbor. Police officers Vasquez and Vilchez from the POP team addressed the resident's concerns. The resident left without protest or complaint.

The Mayor then brought to the attention of Police officers Vasquez and Vilchez the problem of illegal fishing and trespassing on the Plandome Preserve. Officers Vasquez and Vilchez advised that they would investigate and send patrol units to the area during the night. Officers Vasquez and Vilchez reminded residents that they should call 911 with any concerns.

The Mayor continued with updates on ongoing pending Village items.

The Mayor was pleased to report to the Board that concern relating to a leaning tree at 132 Bournedale Road North has been resolved.

The Mayor reported that Village contractor Stasi Brothers has filled the pothole in front of 9 Bayview Circle. However, the Village is waiting for the residents of 9 Bayview Circle to fix their retaining wall so that the Village may provide a more permanent solution to the pothole.

Trustee Mary Hauck then reported on issues relating to abandoned floating docks at the Plandome Preserve. She submitted photos and information to the Board. The clerk was asked to follow up with the Town of North Hempstead Bay Constable, who informed the Village that the floating docks were considered debris and it would be the responsibility of the Village to dispose of them. The Town of North Hempstead Bay Constable recommended that the Village contact Meyran Marine Service. In response to the request of Meyran Marine Service, the Clerk emailed a map of the location of the floating docks and

pictures. At the time for the Board meeting, the Clerk had not yet received a response from Meyran despite numerous follow ups.

Mayor Riscica then invited former Mayor Marion Endrizzi to present to the Board updates on her suggestion that the Board consider declaring one of the Duke residences as an historic landmark in light of the upcoming Village 100th anniversary and the 250th anniversary of the United States. A discussion ensued. The Board members agreed that the suggestion warranted further consideration.

The Mayor presented a letter from Justice Cye Ross that pursuant to Uniform Justice Court Act §2019-a, it is the duty of every justice to present his/her records and docket to the auditing board of the village, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, Village Justice Ross advised the Board that the records and docket for the Plandome Height Justice Court for Fiscal Year 2025-2026 are available to be presented for such examination.

The Board acknowledged the letter as presented.

The Mayor stated that the next order of business was the approval of the Abstract of Claims. After discussion, upon motion by Trustee Cataldo, seconded by Trustee Carlson, the following resolution was unanimously adopted by all Trustees present:

RESOLVED, that the November Abstract of Claims Number 13 of the Budget Year 2025 – 2026 for claim numbers 342 - 374 in the amount of \$41,305.23, has been reviewed and approved by the Trustees, and is hereby accepted, as amended.

At 8:25 p.m. Mayor Riscica moved to enter into Executive Session in order to discuss Real Estate and Personnel matters. This motion was seconded by Trustee Cataldo. All Trustees present were in favor.

At 9:00 p.m., the Mayor announced that executive session ended with no action taken.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Marie Brodsky
Clerk-Treasurer